



Unified School District 232

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De Soto – Shawnee – Lenexa – Olathe
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Dr. Ron Wimmer
Superintendent

USD 232 BOARD OF EDUCATION REGULAR MEETING AGENDA

Administrative Offices (35200 West 91st Street, De Soto, Kansas)

May 10, 2010

***** Please silence cell phones prior to the beginning of this meeting. *****

6:00 P.M. I. MEETING OPENING.

- A. Call to Order.
- B. Pledge of Allegiance.

II. CONSENT AGENDA.

These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.

- A. Adopt agenda.
- B. Approve minutes of April 7 special meeting.
- C. Approve minutes of April 12 regular meeting.
- D. Approve minutes of April 13 special meeting.
- E. Approve minutes of April 14 special meeting.
- F. Approve minutes of April 15 special meeting.
- G. Approve minutes of April 17 special meeting.
- H. Approve minutes of April 29 special meeting.
- I. Approve payment of bills.
- J. Approve transfer of funds (if appropriate).
- K. Approve personnel recommendations made on May 4, 2010.
- L. Approve personnel recommendations made on May 10, 2010.
- M. Approve Administrative Assignments for 2010-2011.
- N. Approve Separation Agreement and Resolution declaring intent to non-renew.
- O. Approve Memorandum of Understanding: Purchase of Short-Term Leave between the De Soto Teacher's Association and USD 232.
- P. Approve revision to the section titled "Student Nutrition – JGH" in the 2010-2011 Student & Family Handbook.
- Q. Approve Prairie Ridge Elementary Handbook for 2010-2011.
- R. Approve Riverview Elementary Handbook for 2010-2011.
- S. Approve purchase of High School Spanish course materials from Pearson in the amount of \$72,000.00.
- T. Approve Change Order No. 7 on the Belmont Elementary project in the amount of \$14,652.00.
- U. Approve Change Order No. 1 on the De Soto High School: Arts & Commons Addition project (Phase 1) in the amount of \$11,410.00.

- V. Approve Change Order No. 8 on the Mill Valley High School Additions and Renovations project in the amount of \$19,360.00.
- W. Approve use of De Soto High School gymnasium by Amateur Athletic Union (AAU) team “KC Pump ‘n Run” as needed through June of 2010.
- X. Approve the following student nutrition bids for the 2010-11 school year:
 - Robert’s Dairy Milk products
 - Sara Lee/Earthgrains Bread products
 - Blue Bell Ice Cream products
- Y. Approve renewal of Prime Vendor Contract with US Foodservice for general food items and supplies during the 2010-11 school year.
- Z. Approve the following extended day trip request:
 - De Soto High School Track, Grades 9 – 12, State Competition, Wichita, May 27-29, 2010.

III. GOOD NEWS.

- A. Student/Teacher Recognition.
- B. Board Recognition.

IV. PATRON INPUT.

V. ACTION ITEMS.

- A. KASB Membership Dues. [Dr. Ron Wimmer]
- B. KASB Legal Assistance Fund Membership. [Dr. Ron Wimmer]
- C. Activity Participation Fee. [Dr. Ron Wimmer]
- D. Fiber Optic Cable Bids - Belmont Elementary. [Jeff Mildner]
- E. Cisco Network Electronics Bids - Belmont Elementary & High School Additions. [Jeff Mildner]
- F. Refurbished Computer Purchase - Belmont Elementary & Mill Valley Addition. [Jeff Mildner]
- G. Restructuring of Special Education Supervisory Staff. [Joan Robbins]
- H. Learning Coach: Duties, Title, and Classification. [Dr. Mark Schmidt & Earl Martin]

VI. DISCUSSION ITEMS.

- A. NSBA Convention Update. [Tim Blankenship & Bill Fletcher]
- B. Continuous Improvement. [Tim Blankenship]

VII. WRITTEN REPORTS.

- A. June 2010 Board Calendar.
- B. Elementary Site Council Reports.
[Clear Creek Elem., Horizon Elem., Mize Elem., Prairie Ridge Elem., Riverview Elem., Starside Elem.]
- C. PAT Program Transition Report for 2010-11.
- D. Partnership with Greenbush in i3 Federal Grant Application.

VIII. EXECUTIVE SESSION.

- A. Negotiations.
- B. Non-Elected Personnel.

IX. ADJOURNMENT.

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USD 232 BOARD OF EDUCATION
OFFICIAL MINUTES -- SPECIAL MEETING

Administrative Offices (35200 West 91st Street, De Soto, KS)

April 7, 2010

The meeting was called to order at 6:00 p.m. by the Vice President, Mrs. Tammy Thomas. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Tim Blankenship (*teleconferenced in*)
Don Clark
Bill Fletcher
Janine Gracy
Randy Johnson
Jim Thomas (*arrived at 6:03 p.m.*)
Tammy Thomas

Others Present: Alvie Cater, Director of Community Relations
Wendy Denham, Clerk
Dave Morford, Principal, De Soto High School
Mark Schmidt, Director of Human Resources
Ron Wimmer, Superintendent of Schools

Motion by Mrs. Tammy Thomas and seconded by Mrs. Janine Gracy to go into executive session at 6:03 p.m. for a period of fifteen minutes with Dr. Ron Wimmer and Mr. Mike Norris, District Attorney, on a matter protected by the attorney-client privilege in order to protect the privilege and to return to open session at 6:18 p.m. at this location.

Carried 6/0.

****Jim Thomas arrived at 6:03 p.m. and joined the executive session.****

The board returned to open session and the meeting was called back to order at 6:18 p.m. Mr. Blankenship remained on the phone in the executive session room.

Motion by Mrs. Tammy Thomas and seconded by Dr. Jim Thomas to go into executive session at 6:20 p.m. for a period of forty-five minutes with Dr. Ron Wimmer, Dr. Mark Schmidt and Mr. Mike Norris, District Attorney, to discuss non-elected personnel in order to protect the privacy interests of an identifiable individual and to return to open session at 7:05 p.m. at this location.

Carried 6/0. (Mr. Blankenship remained on the phone in the executive session room and was not present for this vote.)

Dr. Schmidt did not participate in this executive session.

Mike Norris returned to open session at 6:49 p.m.

The board returned to open session and the meeting was called back to order at 7:06 p.m. Mr. Blankenship remained on the phone in the executive session room.

Motion by Mrs. Tammy Thomas and seconded by Dr. Jim Thomas to go into executive session at 7:10 p.m. for a period of forty-five minutes with Dr. Ron Wimmer and Dr. Mark Schmidt to discuss non-elected personnel in order to protect the privacy interests of an identifiable individual and to return to open session at 7:55 p.m. at this location.

Carried 6/0. (Mr. Blankenship remained on the phone in the executive session room and was not present for this vote.)

Dr. Schmidt did participate in this executive session.

The board returned to open session and the meeting was called back to order at 7:56 p.m. Mr. Blankenship remained on the phone in the executive session room.

Motion by Mrs. Tammy Thomas and seconded by Mr. Don Clark to go into executive session at 8:00 p.m. for a period of forty-five minutes with Dr. Ron Wimmer to discuss non-elected personnel in order to protect the privacy interests of an identifiable individual and to return to open session at 8:45 p.m. at this location.

Carried 6/0. (Mr. Blankenship remained on the phone in the executive session room and was not present for this vote.)

The teleconference with Mr. Blankenship was disconnected at 8:48 p.m.

The board returned to open session and the meeting was called back to order at 8:49 p.m.

Tammy Thomas adjourned the meeting at 8:49 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

April 12, 2010

The meeting was called to order at 6:00 p.m. by the Board President, Mr. Tim Blankenship. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Tim Blankenship
Don Clark
Bill Fletcher
Janine Gracy (*Arrived at 7:40 p.m.*)
Randy Johnson
Tammy Thomas

Absent: Jim Thomas

Others Present: Kim Barney, Associate Director of Teaching & Learning
Alvie Cater, Director of Administrative Services & Community Relations
Wendy Denham, Clerk
Jack Deyoe, Director of Operations
Jamie Fink, Associate Director of Parents as Teachers
Cindy Fouraker, Coordinator of Grants & Programs
Irvin Greer, Grounds Supervisor
Denis Johnson, Director of Facilities
Ken Larsen, Director of Budget & Finance
Steve Ludwig, Principal, Lexington Trails Middle School
Earl Martin, Director of Teaching & Learning
Jeff Mildner, Director of Technology
Dave Morford, Principal, De Soto High School
Joan Robbins, Director of Special Services
Mark Schmidt, Director of Human Resources
Ron Wimmer, Superintendent of Schools

Hunter Chapman, 7th grade student at Mill Creek Middle School, led attendees in reciting the Pledge of Allegiance.

Mr. Blankenship noted the following changes would be made to the Consent Agenda and asked if there were any other changes to the Agenda or Consent Agenda:

1. Remove item "E. Approve personnel recommendations made on April 6, 2010" from the Consent Agenda.
2. Remove item "I. Approve De Soto USD 232 2010-2013 Technology Plan" from the Consent Agenda and place it under "VI. ACTION ITEMS".

Dr. Wimmer asked to make the following changes:

1. Remove item "M. Approve De Soto USD 232 2010-2011 Student & Family Handbook" from the Consent Agenda and place under "VI. ACTION ITEMS".
2. Add "B. Student Recognition" under "III. GOOD NEWS".

Motion by Mr. Don Clark and seconded by Mr. Bill Fletcher to adopt the Agenda and approve the Consent Agenda as amended.

Carried 5/0.

The following Consent Agenda items were approved:

1. Minutes of the March 8, 2010, regular meeting.
2. Payment of bills and issuance of checks numbered 13280 – 13449 and 13456 – 13631.
3. Transfer of funds as follows:
 - a. (\$20,000.00) Reverse transfer from Local Option Budget (08) to 4 yr Old At-Risk (11)
 - b. \$100,000.00 from Local Option Budget (08) to At-Risk K-12 (13)
 - c. \$50,000.00 from Local Option Budget (08) to Bi-Lingual (14)
 - d. \$400,000.00 from Local Option Budget (08) to Special Education (30)
4. Personnel recommendations as follows:
 - Employment – Certified (effective for the 2010-11 school year)
Michelle Aberdeen, 2nd Grade Teacher, SE
 - Resignations – Certified (effective at the conclusion of the 2009-10 contract)
Angie Eisenbarth, Instrumental Music, MTMS
 - Resignation – Coaching
George Radell, Head Football Coach, MVHS
 - Recommended Administrative Change for the 2010-11 School Year
Steve Deghand, District Activity Director.
5. Board Policy IFAB – Supplemental and Copyrighted Materials with recommended revisions.
6. Revised Board Policy JBC – Enrollment and Non-Resident Student Enrollment Procedure and Request Form.
7. Lexington Trails Middle School Student Handbook for 2010-2011.
8. Mill Creek Middle School Student Handbook for 2010-2011.
9. Monticello Trails Middle School Student Handbook for 2010-2011.
10. Change Order No. 5 on the Belmont Elementary Project in the amount of \$17,974.00.
11. Change Order No. 7 on the Mill Valley High School Additions and Renovations Project in the amount of \$4,850.00.
12. List of Lexington Trails Middle School media center materials were declared surplus.
13. The following extended day trip request:
 - Lexington Trails Middle School 8th Graders, Worlds of Fun, Kansas City, May 25, 2010.

GOOD NEWS.

Artwork Donation. Alvie Cater, Director of Community Relations, introduced Mr. Grey Endres. Mr. Endres explained to board members that his late father, Robert G. Endres, had collected over 100 pieces of two and three dimensional art. He also noted that the late Mr. Endres was creator and founder of the Shooting Stars Scholarship program for graduating seniors. Grey Endres donated an original oil painting by French artist Michel Henry to the district for display at Mill Creek Middle School in honor of his father. He thanked the De Soto Arts council for assisting in the donation.

Student Recognition. Katie McKeirnan, Junior at De Soto High School, was recognized and presented with a certificate of accomplishment for having recently competed in the National Music Teachers' Association woodwind solo competition. She plays clarinet and is among the top eight music students in the country.

ACTION ITEM.

Mill Creek Concession Stand – Eagle Scout Project. Hunter Chapman, 7th grader at Mill Creek Middle School, explained to board members how Mill Creek students have to use a cart on rollers to transport concessions from the school down to the track for games. He presented board members with a plan to construct a concession stand at Mill Creek as his Eagle Scout project and requested their support.

Motion by Mr. Bill Fletcher and seconded by Mrs. Tammy Thomas to contribute ½ of the expenses for Hunter Chapman to construct a concession stand at the Mill Creek Middle School football field.

Carried 5/0.

PATRON INPUT.

Mr. Blankenship asked if there were any requests to speak to the board received. Wendy Denham, Board Clerk, noted there were three.

Nikki Leisten, 7th grade teacher at Lexington Trails Middle School and President of the De Soto Teachers' Association, introduced the following students to the board: Ciaann Chance, Tara Logan, Rachel Parrish, Bethany Drake, Kassidy Seaba, Jessi McEndree, Jacob Sweatt, Skylar Pryor, Bretlyn Opfer and Abby Oberle.

Each student addressed the board regarding the USD 232 Healthy Food Guidelines referenced in the Reward/Incentive Parties, Birthday Recognition, and Classroom Parties sections of the Student and Family Handbook that is up for approval.

Justin Bogart, teacher at Mill Valley High School, addressed the board regarding adult leadership of extracurricular activities and the Board of Education making decisions based on reliable and valid information.

Michael Egan, Shawnee, addressed the board regarding board business and commended the District's leadership for making many tough decisions under fire, particularly related to personnel.

BIDS, PURCHASES, CONTRACTS AND AGREEMENTS.

Motion by Mr. Randy Johnson and seconded by Mrs. Tammy Thomas to approve item "A. Loose furniture and equipment bids for Belmont Elementary School" and "B. Loose furniture and equipment bids for Mill Valley High School".

Carried 5/0.

The following loose furniture and equipment bids were approved:

Belmont Elementary School:

- Alexander & Ray's \$4,650.00
- Athco \$2,640.00
- Business Interiors/Staples \$180,096.01
- Commercial Concepts \$14,033.85
- Data Essentials \$3,198.00
- GE \$,1820.00
- Hicks-Ashby \$38,859.00
- John A Marshall \$5,740.90
- Mid-States School \$30,074.90
- Scott Rice \$13,525.50
- Siggins \$1,432.00
- United \$126,943.00
- Virco \$11,241.54
- Wenger \$5,236.00

Mill Valley High School:

- Alexander & Ray's \$10,166.00
- Business Interiors/Staples \$269,087.54
- Carroll Seating \$5,568.00
- Commercial Concepts \$86,121.25
- Dolsberry \$3,600.00
- Hicks-Ashby \$19,932.00
- John A Marshall \$5,526.80
- KSM Marketing \$1,373.00
- Mid-States School \$5,871.60
- Scott Rice \$2,558.22
- United \$95,102.00
- Virco \$47,856.59
- Wenger \$23,649.00

Motion by Mr. Randy Johnson and seconded by Mrs. Tammy Thomas to approve item "C. Low Bid from Van Wall Equipment for one Skid-Steer Loader, Dual Pedal Hydraulic Lift & Tilt Control, with an alternate 72" Snowblade in the amount of \$34,324.00".

Carried 5/0.

Motion by Mr. Randy Johnson and seconded by Mrs. Tammy Thomas to approve item "D. Custodial supply bids for the 2010-2011 school year".

Carried 5/0.

The following custodial supply bids were approved for the 2010-2011 school year:

- Pur-O-Zone \$63,589.26
- Clayton \$2,032.08
- Unipack \$3,360.00
- Meyer-Century Labs \$111.00

Motion by Mr. Bill Fletcher and seconded by Mrs. Tammy Thomas to approve item "E. Low bid from Heartland Contractors for removal and replacement of deteriorated concrete sidewalks and curbs at locations throughout the district in the amount of \$67,922.00.

Carried 5/0.

Adam Reed with Turner Construction discussed resurfacing of the De Soto High School, Mill Valley High School and Monticello Trails Middle School parking lots for which bids were taken. He noted that a larger project for milling and resurfacing a section of the Mill Valley High School parking lot was not included in this bid process. He explained that the district should be able to obtain better pricing by combining the three resurfacing projects and the milling and resurfacing project into one bid. Mr. Reed gave the board the following three options to consider: 1. Accept the low bid from Tandem Paving Company as presented (*Item "F" under Section "V. BIDS, PURCHASES, CONTRACTS AND AGREEMENTS"*), 2. Reject all bids, or 3. Reject and re-bid the complete project.

Motion by Mr. Bill Fletcher and seconded by Mr. Randy Johnson to reject all district parking lot repair bids and re-bid the complete project.

Carried 5/0.

Motion by Mr. Tim Blankenship and seconded by Mrs. Tammy Thomas to approve item "G. Proposal from Savage Communications, Inc. for District Premise Communications Cabling Service".

Carried 5/0.

Board members briefly discussed the use of bond dollars versus capital outlay dollars to pay for technology items.

Motion by Mrs. Tammy Thomas and seconded by Mr. Bill Fletcher to approve item "H. Purchase of eighty (80) NEC NP310 Projectors from KCAV (\$549.00 per unit) for Belmont Elementary and the additions at Mill Valley High School and De Soto High School".

Carried 5/0.

Motion by Mr. Don Clark and seconded by Mr. Randy Johnson to approve item "I. Purchases to equip the Residential Carpentry Lab at Mill Valley High School as follows: Paxton/Patterson: Building Skills Curriculum - \$46,300.00, Furniture and Seating - \$22,290.00, Dust Collection System - \$954.40;

and Office Max: Fifteen (15) 19 inch TV/Monitors - \$203.54 each and fifteen (15) DVD players - \$33.35 each”.

Carried 5/0.

Tim Blankenship asked if the district had sought bids from other companies for video/safety surveillance assessment. Jeff Mildner, Director of Technology, explained that the review committee initiated by the board at the last meeting had heard a presentation from Barney Carroll, who was a district patron and recommended by a board member. He noted that to his knowledge, and that of the committee members, there were no other vendors that provided the scope of services offered by Mr. Carroll, therefore the review committee did not consider other vendors. Mr. Mildner emphasized Mr. Carroll's experience with policy and procedure pertaining to safety/security.

Motion by Mr. Bill Fletcher and seconded by Mrs. Tammy Thomas to approve item “J. Agreement for Consulting Services with Barney Carroll of Surround Consulting for Video/Safety Surveillance Assessment and Implementation”.

Carried 5/0.

In response to a board member question, Dr. Wimmer explained that at the time the district initially looked into consulting services for construction projects several firms were presented for consideration, with Turner Construction being approved to oversee the Mill Valley expansion and construction of Belmont Elementary. He noted that this was an extension of that arrangement.

Motion by Mr. Bill Fletcher and seconded by Mr. Don Clark to approve item “K. Proposal from Turner Construction for Consulting Services on the De Soto High School expansion”.

Carried 5/0.

ACTION ITEMS (continued).

De Soto USD 232 2010-2011 Student & Family Handbook. Dr. Wimmer referred to the student comments made during Patron Input and asked for the board to approve the Handbook with the exception of the Healthy Food Guidelines. He clarified that the district's Wellness Committee would be developing the guidelines and would involve students in the process. The USD 232 Healthy Food Guidelines will be brought back to the board for approval at a later date.

Motion by Mr. Tim Blankenship and seconded by Mrs. Tammy Thomas to approve the De Soto USD 232 2010-2011 Student & Family Handbook except for USD 232 Healthy Food Guidelines.

Carried 5/0.

De Soto USD 232 2010-2013 Technology Plan. Jeff Mildner, Director of Technology, explained that this three year plan must be approved by the board before it can be submitted to the Kansas State Department of Education for final approval. He also noted that the plan, once approved by the state, will make the district eligible for e-Rate funding and certain technology and services.

Motion by Mr. Tim Blankenship and seconded by Mr. Don Clark to approve the De Soto USD 232 2010-2013 Technology Plan.

Carried 5/0.

Mill Valley football field improvements. Denis Johnson, Director of Facilities, Irvin Greer, Grounds Supervisor, and district patron Carol Garton presented board members with two options for improvements to the Mill Valley football field (one short-term with an estimated cost of \$14,260.00 and one long-term with an estimated cost of \$49,435.00). Board members briefly discussed artificial turf, scheduling for field improvements, and vendor responsibility for damage to existing facilities.

Motion by Mr. Bill Fletcher and seconded by Mr. Randy Johnson to approve Option 2 for repairs to the Mill Valley High School football field.

Carried 4/1. (Don Clark dissented.)

Relocation of May 24th board meeting. Dr. Wimmer explained that due to construction it is the recommendation of district administration to move the May 24th meeting from Mill Valley to the USD 232 Administrative Office.

Motion by Mr. Tim Blankenship and seconded by Mr. Randy Johnson to change the location of the May 24th school board meeting from Mill Valley High School to the USD 232 Administrative Office, 35200 West 91st Street, De Soto.

Carried 5/0.

Tim Blankenship declared a five minute break at 7:32 p.m.

The board returned to open session and the meeting was called back to order at 7:38 p.m.

Guidance to address the resource need for 2010-11 Biology Students. Earl Martin, Director of Teaching & Learning, stated that the Kansas Board of Regents no longer requires Physical Science as a regents course, therefore the district would like to give freshman the opportunity to take Biology so that they may enroll in more rigorous science courses during high school. He noted that this course sequence change would cause a one year spike in the number of students taking Biology because both freshmen and sophomores will be enrolled next year. The following options to address the shortage in Biology textbooks were presented: Option #1 – Continue with one-to-one distribution of Biology textbooks and purchase additional texts for the 2010-11 school year to cover the one year enrollment spike; Option #2 – Suspend one-to-one distribution of Biology books for one year. With this option students will utilize a classroom set of texts plus an online textbook. Board members briefly discussed the options.

**** Janine Gracy arrived at 7:40 p.m. ****

Motion by Mr. Bill Fletcher and seconded by Mrs. Tammy Thomas to approve Option #1 to address the resource need for 2010-11 Biology students.

Carried 6/0.

Facility Use Fees for 2010-11. Jack Deyoe, Director of Operations, stated that in April of 2009 the board approved changes to the District's facility use guidelines and fee schedule that for the first time involved fee charges to all community groups that used district facilities. He noted that for 2010-2011 the only recommended change is an increase to the "reservation fee" for gymnasium practice times

from \$100.00 to \$150.00 per time slot. Mr. Deyoe pointed out that the facility use fee changes made in 2009 and recommended for 2010-11 were due to cuts in public education funding and increases in electrical utility fees.

Motion by Mr. Bill Fletcher and seconded by Mr. Don Clark to maintain the current Facility Use Fee Schedule, with no increases for 2010-11.

Carried 5/1. (Tim Blankenship dissented.)

Budget Reduction Plan. Dr. Wimmer asked board members to approve the expenditure reductions/transfers as presented, with the understanding that further staffing reductions will be done through attrition.

Bill Fletcher inquired about potential savings that could be realized by lengthening the school day and shortening the school year. Jack Deyoe, Director of Operations, noted that the day would have to be increased by about 35 minutes to maintain the number of hours in student instructional time required by the state. He added that this would shorten the calendar by about fifteen days. Board members asked the administration to study possible cost savings of a four day school week. They also asked the administration to continue studying potential cost savings in moving to a traditional high school schedule versus block schedule.

Ken Larsen, Director of Budget & Finance, asked board members to keep in mind that the district loses about \$850,000.00 for every \$100.00 reduction in state aid. He also noted that after next year the district loses \$2,400,000.00 in federal stimulus money.

Motion by Mr. Bill Fletcher and seconded by Mr. Don Clark to approve proposed expenditure reductions/transfers for fiscal years 2009-10 and 2010-11.

Carried 6/0.

Restructuring of Health Services. Alvie Cater, Director of Administrative Services & Community Relations, asked board members to consider approving a change to the structure of nursing services within the district to meet the requirements of the Kansas Nurse Practice Act, which states that only registered nurses can assess and approve health care plans in schools. He noted that the district proposes hiring registered nurses (RNs) to replace licensed practical nurses (LPNs) who leave their positions through attrition.

Motion by Mr. Don Clark and seconded by Mrs. Tammy Thomas to approve the proposed structure for nursing services within USD 232.

Carried 6/0.

DISCUSSION ITEMS.

Student Activity Participate Fee. In light of school funding reductions, Dr. Wimmer presented preliminary information to the board on charging a yearly fee to secondary students (grades 7 – 12) for participation in extra-curricular activities. He noted that the fees collected would help pay for supplemental contracts required for teacher sponsors and coaches. He also pointed out that participation fees could be waived for students qualifying for free or reduced meals and they could also be refunded, upon request, to any student not participating in extra-curricular activities offered by the schools.

Board members directed Dr. Wimmer to proceed with the development of this fee structure and bring it back for consideration at the May 10th board meeting.

Mill Valley High School Broadcast Studio. Alvie Cater gave board members background information on the development of a student broadcast studio at Mill Valley High School. He noted that the school's existing broadcast space is to be renovated as a part of the current expansion project. Mr. Cater requested board permission to issue a Request for Proposals (RFP), with the help of Turner Construction, for design of a broadcast studio system in the space available at Mill Valley that would align with outcomes and Kansas Career & Technical Education expectations. Board members granted approval to proceed with the RFP.

Continuous Improvement. Board members made the following suggestions for continuous improvement: 1. Ask schools, PTAs and Booster Clubs to always give local vendors an opportunity to bid on t-shirts, apparel, printing, etc.; 2. Research School Resource Officer program and identify possible efficiencies; and, 3. Research the possibility of leasing Countryside Learning Center to an outside organization for use as a childcare center.

WRITTEN REPORTS. The following written reports were included in the board packet for this meeting: 1. May 2010 Board Calendar, 2. 2009-10 Parents as Teachers Annual Report, 3. Secondary Site Council Reports (from Lexington Trails Middle School, Mill Creek Middle School, Monticello Trails Middle School, De Soto High School & Mill Valley High School), 4. Enrollment Projections for 2010-11, and 5. Proposed restructuring of Special Education Administrative Staff.

EXECUTIVE SESSION.

Non-Elected Personnel.

Motion by Mr. Tim Blankenship and seconded by Mr. Don Clark to go into executive session at 8:25 p.m. for a period of twenty minutes with Dr. Ron Wimmer, Dr. Mark Schmidt, and Justin Bogart to discuss non-elected personnel in order to protect the privacy interests of an identifiable individual and to return to open session at 8:45 p.m. at this location.

Carried 6/0.

Dr. Schmidt and Mr. Bogart did not participate in this executive session.

The Board returned to open session at 8:45 p.m. and Mr. Blankenship called the meeting back to order.

Motion by Mr. Tim Blankenship and seconded by Mr. Don Clark to go into executive session at 8:45 p.m. for a period of ten minutes with Dr. Ron Wimmer to discuss non-elected personnel in order to protect the privacy interests of an identifiable individual and to return to open session at 8:55 p.m. at this location.

Carried 6/0.

The Board returned to open session at 8:55 p.m. and Mr. Blankenship called the meeting back to order.

Motion by Mr. Tim Blankenship and seconded by Mrs. Tammy Thomas to approve the personnel recommendations as discussed in executive session.

Carried 6/0.

The following personnel recommendations were approved:

Resignation – Classified

Diana Krull, Head Girls' Basketball Coach, MVHS

Employment – Certified (effective for the 2010-11 school year)

Amy Fontaine, 2nd Grade Teacher, SE

Brett Hothan, .6 Physical Education, BE

Resignations – Certified (effective at the conclusion of the 2009-10 contract)

Skylar Bellinger, School Psychologist, DHS & LTMS

Matt Bohm, Associate Principal and Athletic & Activities Director, MVHS

Linda Brandt, Integration Supervisor, Special Education

Nathan Brumet, 2nd Grade Teacher, SE

Judy Stevens, IEP Specialist, Special Education

Tim Blankenship adjourned the meeting at 8:59 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- SPECIAL MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

April 13, 2010

The meeting was called to order at 4:00 p.m. by the President, Mr. Tim Blankenship. A quorum of the Board was present. Attendance was as follows:

Board Members Present:	Tim Blankenship	Absent:	Don Clark
	Bill Fletcher		
	Janine Gracy		
	Randy Johnson		
	Jim Thomas		
	Tammy Thomas		
Others Present:	Wendy Denham, Clerk		

Motion by Mr. Tim Blankenship and seconded by Mrs. Tammy Thomas to go into executive session at 4:00 p.m. to discuss nonelected personnel in order to protect the privacy interests of an identifiable individual and to return to open session for adjournment at approximately 8:30 p.m. at this location.

Carried 6/0.

The board returned to open session and the meeting was called back to order at 7:48 p.m.

Tim Blankenship adjourned the meeting at 7:48 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- SPECIAL MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

April 14, 2010

The meeting was called to order at 4:00 p.m. by the President, Mr. Tim Blankenship. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Tim Blankenship
Don Clark
Bill Fletcher
Janine Gracy (*arrived at 4:52 p.m.*)
Randy Johnson
Jim Thomas (*arrived at 4:02 p.m.*)
Tammy Thomas

Others Present: Wendy Denham, Clerk

Motion by Mr. Tim Blankenship and seconded by Mrs. Tammy Thomas to go into executive session at 4:00 p.m. to discuss nonelected personnel in order to protect the privacy interests of an identifiable individual and to return to open session for adjournment at approximately 8:00 p.m. at this location.

Carried 5/0.

Jim Thomas arrived at 4:02 p.m. and joined the executive session.

Janine Gracy arrived at 4:52 p.m. and joined the executive session.

The board returned to open session and the meeting was called back to order at 8:18 p.m.

Tim Blankenship adjourned the meeting at 8:18 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



USD 232 BOARD OF EDUCATION
OFFICIAL MINUTES -- SPECIAL MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

April 15, 2010

The meeting was called to order at 4:00 p.m. by the President, Mr. Tim Blankenship. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Tim Blankenship
Don Clark (*teleconferenced in at 5:13 p.m.*)
Bill Fletcher
Janine Gracy
Randy Johnson (*arrived at 4:01 p.m.*)
Jim Thomas
Tammy Thomas

Others Present: Wendy Denham, Clerk
Ken Larsen, Director of Budget & Finance
Ron Wimmer, Superintendent of Schools

Motion by Mr. Tim Blankenship and seconded by Mrs. Tammy Thomas to go into executive session at 4:00 p.m. with Dr. Ron Wimmer to discuss nonelected personnel in order to protect the privacy interests of an identifiable individual and to return to open session for adjournment at approximately 7:00 p.m. at this location.

Carried 5/0.

*** Randy Johnson arrived at 4:01 p.m. and joined the executive session.***

*** Dr. Wimmer joined the executive session at 5:13 p.m.***

*** Don Clark was teleconferenced into the executive session at 5:13 p.m.***

Dr. Wimmer returned to open session at 5:28 p.m.

The board invited Ken Larsen, Director of Budget & Finance, into the executive session at 5:39 p.m.

Mr. Larsen returned to open session at 5:45 p.m.

The teleconference with Mr. Clark was disconnected at 6:03 p.m.

Randy Johnson left the meeting at 6:13 p.m.

The board returned to open session and the meeting was called back to order at 6:26 p.m.

Tim Blankenship adjourned the meeting at 6:26 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



USD 232 BOARD OF EDUCATION
OFFICIAL MINUTES -- SPECIAL MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

April 17, 2010

The meeting was called to order at 7:00 a.m. by the President, Mr. Tim Blankenship. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Tim Blankenship
Don Clark
Bill Fletcher
Janine Gracy
Jim Thomas
Tammy Thomas

Absent: Randy Johnson

Others Present: Wendy Denham, Clerk

Motion by Mr. Tim Blankenship and seconded by Mrs. Tammy Thomas to go into executive session at 7:00 a.m. to discuss nonelected personnel in order to protect the privacy interests of an identifiable individual and to return to open session for adjournment at approximately 8:00 a.m. at this location.

Carried 6/0.

The board returned to open session and the meeting was called back to order at 8:33 a.m.

Motion by Mr. Tim Blankenship and seconded by Mr. Don Clark to go into executive session at 8:33 a.m. to discuss nonelected personnel in order to protect the privacy interests of an identifiable individual and to return to open session for adjournment at approximately 8:43 a.m. at this location.

Carried 6/0.

The board returned to open session and the meeting was called back to order at 8:53 a.m.

Motion by Mr. Tim Blankenship and seconded by Dr. Jim Thomas to go into executive session at 8:53 a.m. to discuss nonelected personnel in order to protect the privacy interests of an identifiable individual and to return to open session for adjournment at approximately 8:55 a.m. at this location.

Carried 6/0.

The board returned to open session and the meeting was called back to order at 8:59 a.m.

Tim Blankenship adjourned the meeting at 8:59 a.m.

Date Approved

Clerk, Board of Education

President, Board of Education



USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- SPECIAL MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

April 29, 2010

The meeting was called to order at 6:00 p.m. by the President, Mr. Tim Blankenship. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Tim Blankenship
Don Clark (*teleconferenced in at 6:00 p.m.*)
Bill Fletcher
Janine Gracy
Randy Johnson
Jim Thomas
Tammy Thomas

Others Present: Alvie Cater, Director of Administrative Services & Community Relations
Wendy Denham, Clerk
Mark Schmidt, Director of Human Resources
Ron Wimmer, Superintendent of Schools
Nikki Leisten, President, De Soto Teacher's Association
Julie Woerdehoff, Acting Vice President, De Soto Teacher's Association

Motion by Mr. Tim Blankenship and seconded by Dr. Jim Thomas to go into executive session at 6:01 p.m. for a period of thirty minutes with Dr. Ron Wimmer and Dr. Mark Schmidt to discuss nonelected personnel in order to protect the privacy interests of an identifiable individual and to return to open session at 6:31 p.m. at this location.

Carried 7/0.

Dr. Schmidt did not participate in this executive session.

The board returned to open session and the meeting was called back to order at 6:32 p.m.

Motion by Mr. Tim Blankenship and seconded by Dr. Jim Thomas to go into executive session at 6:33 p.m. for a period of fifteen minutes with Dr. Ron Wimmer and Dr. Mark Schmidt to discuss nonelected personnel in order to protect the privacy interests of an identifiable individual and to return to open session at 6:48 p.m. at this location.

Carried 6/0. (Don Clark remained on the phone in the executive session room and was not present for this vote.)

Dr. Schmidt did not participate in this executive session.

The board returned to open session and the meeting was called back to order at 6:49 p.m.

Motion by Mr. Tim Blankenship and seconded by Dr. Jim Thomas to approve the Employment Agreement between the USD 232 Board of Education and Dr. Doug Sumner to serve as Superintendent-elect beginning August 1, 2011, through June 30, 2011, and Superintendent beginning July 1, 2011, through June 30, 2013.

Carried 7/0.

The teleconference with Mr. Clark was disconnected at 6:50 p.m.

Tim Blankenship adjourned the meeting at 6:50 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



Unified School District 232

Mr. Ken Larsen

De Soto – Shawnee – Lenexa – Olathe
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Director of Budget & Finance

Date: May 7, 2010
To: USD 232 Board of Education
From: Ken Larsen, Director of Budget & Finance/Treasurer
Re: Treasurer's Report for BOE Meeting May 10, 2010

Approve checks 13632-14006 with the following exceptions:

Payroll vendor checks:

13632-13635 1st April P/R, period 03-16 / 03-31-10, pay date 04-15-10

13810-13815 2nd April P/R, period 04-01 / 04-15-10, pay date 04-30-10

Motion to approve following transfers:

\$ 300,000.00	From LOB (08) to Sped (Fund 30)
\$ 300,000.00	Net Transfers

CHECK JOURNAL - 04/16/10

CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
13636	Academic Superstore	ARINV-0125760	180100195	Windows Server Enterprise 2008 R2 Standard (MS Select)	08 E 2900 653 0018 000	2,824.00	2,824.00
13637	AT&T	3 144-7168 170	30100362	Internet Lines-Apr 10	08 E 1000 532 0018 002	2,150.00	2,150.00
13638	Blue Bell Creameries, L P	Misc Inv	240100228	Frozen items purchased for the school lunch program.	24 E 3100 630 0000 000	2,474.88	2,474.88
13639	Blues to Bach Music	28502	450100132	Guitar AMP	16 E 1000 730 0000 045	339.15	339.15
13640	C & C Produce Co., Inc.	Misc Inv	240100234	Produce purchased for the school lunch program.	24 E 3100 630 0000 000	868.75	868.75
13641	CarterEnergy Corporation	627975	120100024	Invoice #627975 - 7025 gal #2 Clr Bld sum diesel - 8020 Monticello Terrace, Shawnee	06 E 2720 626 0012 000	18,976.66	18,976.66
13642	Cartridge King Of Kansas	594073	180100235	Replacement Black Toner Cartridge for Dell 3110cn @ TC	08 E 2900 610 0018 000	91.63	91.63
13643	Cates Service Company	62711	150100686	Second year of 2 year extension of District HVAC Service Contract. With 4% rate increase. Contract originally Apporved by BOE on 2/4/08.	16 E 2620 730 0000 000	5,624.00	5,624.00
13644	Character Counts	INV0020173	450100125	Order for Vicki Holman	06 E 1000 610 0045 010	139.33	139.33
13645	Chic-A-Dees Trophies	71397	50100074	Staff Recognition for BOE Meeting May 24, 2010.	06 E 2300 610 0004 005	308.25	308.25
13646	The Guidance Group, Inc.	SI-117286	220100112	Reconnecting Youth Supplies	81 E 2200 610 0000 000	30.90	30.90
13647	Coca-Cola Btlg Of Mid-America	Misc Inv	240100229	Drinks purchased for the school ala carte program.	24 E 3100 630 0000 000	3,912.20	3,912.20
13648	Courage To Change	SI-117288	220100111	Reconnecting Youth Purchases	81 E 2200 610 0000 000	76.84	76.84
13649	Datamation Systems, Inc.	0141842-IN	180100229	Replacement Laptop Cart HT Lock @MVHS	08 E 2900 430 0018 000	34.90	69.80
		0141954-IN	180100234	Replacement Laptop Cart Top Lock (#402) w/2 Keys at LTMS	08 E 2900 430 0018 000	34.90	
13650	Deaf Expression Inc.	18991	410100095	Services for Valencia's 3/9/2010	08 E 1000 350 0000 000	119.00	119.00
13651	Deffenbaugh Disposal Srv	5493313	30100360	W/S/T	06 E 2600 411 0015 001	34.55	4,031.60
		5493313	30100360	W/S/T	06 E 2600 411 0021 000	422.18	
		5493313	30100360	W/S/T	06 E 2600 411 0022 000	446.86	
		5493313	30100360	W/S/T	06 E 2600 411 0031 000	893.71	
		5493313	30100360	W/S/T	06 E 2600 411 0040 000	446.86	
		5493313	30100360	W/S/T	06 E 2600 411 0041 000	446.86	
		5493313	30100360	W/S/T	06 E 2600 411 0045 000	446.86	
		5493313	30100360	W/S/T	06 E 2600 411 0046 000	446.86	
		5493313	30100360	W/S/T	06 E 2600 411 0047 000	446.86	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
13652	Dell Marketing L.P.	XDPRP8NF1	220100138	Computer/Publications supplies 2010-2011	06 E 1000 610 0022 100	182.00	182.00
13653	De Soto Feed & Garden, LLC	F 130386	150100020	Supplies-Custodial	06 E 2600 610 0015 200	17.00	17.00
13654	Dick Blick Company	8321037	450100117	October Dick Blick Art Supply Order	06 E 1000 610 0045 020	81.23	81.23
13655	Dinn Brothers	28268	300100194	Basketball Awards	06 E 1000 680 0030 040	72.40	72.40
13656	Donovan's Service	75141	110100060	Invoice #75141 replace sensor-2000 Dodge Mini Van	08 E 2740 439 0000 000	164.18	164.18
13657	Follett Software Company	879696	180100228	Destiny Resource Management (District Textbook) Additional Site at Belmont Elementary	06 E 1000 322 0006 000	2,000.00	2,000.00
13658	Francis Sporting Goods, Inc.	WB008693-WB	300100232	tennis balls	06 E 1000 680 0030 110	243.00	243.00
13659	Gopher Sport	5036445	200100102	Closed PO #200100095 before complete	06 E 1000 610 0020 090	40.54	539.80
		8075024	200100095	PE Supplies	06 E 1000 610 0020 090	381.69	
		5036450	210100123	PE Equipment	06 E 1000 610 0021 090	82.00	
		5036450	210100123	PE Equipment	06 E 2400 890 0021 000	35.57	
13660	GovConnection, Inc.	46364346	180100227	Replacement Memory 2GB	08 E 2900 430 0018 000	289.68	289.68
13661	Great Plains Locating Service	0310DESO	180100245	March '10 Services (34 Reg. Locates)	08 E 2900 352 0018 000	306.00	306.00
13662	Harbor Freight Tools	02-374548	310100280	Supplies for robotics from Harbor Feright	06 E 1000 610 0031 000	297.19	297.19
13663	Holiday Inn Select	SD232	4080100006	Science Olympiad Hotel Rooms	08 E 1000 680 0000 000	532.12	532.12
13664	IBC Wonder/Hostess	Misc INv	240100230	Bread items purchased for the school lunch program.	24 E 3100 630 0000 000	591.26	591.26
13665	Jerry's Sport Shop, Inc.	32004	210100104	MTMS Volleyball Uniform Purchase 2010	08 E 9000 000 0099 999	2,862.00	2,862.00
13666	Johnson Co Sheriff's Office	JCS-2305	30100364	Secuirity Events - DH	08 E 1000 680 0000 000	50.00	50.00
13667	J.W. Pepper & Son, Inc.	9350682	310100281	Music for the last concert. I would like to pick the music up myself.	06 E 1000 610 0031 000	155.98	266.95
		9351280	310100281	Music for the last concert. I would like to pick the music up myself.	06 E 1000 610 0031 000	110.97	
13668	Kagan Publishing	314349	430100098	50 Cooperative Learning Structures Smart Cards	06 E 1000 680 0043 000	220.00	220.00
13669	Kansas City Custom Roofing &	695	150100815	Equipment Hub for repair to Mitsubishi Cooling Unit for LTMS main tech closet. By installing this thru the roof access unit instead of a	16 E 4700 430 0000 020	3,355.20	3,355.20

CHECK JOURNAL - 04/16/10

CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				Typical Pitch Pan we will be able to disconnect Freon Lines, Electrical Lines etc. with out tearing out the roof system. We have already had to replace it a couple of times and with this unit changes can be made without damage to the roof saving us money in the long run.			
13670	Kansas City Calibration Lab., Inc.	50421	150100828	Calibrate & repair test equipment for required backflow device testing	16 E 2600 430 0000 154	128.90	128.90
13671	Kansas Gas Service	0423588165534	30100366	Heat	06 E 2600 621 0040 000	245.49	245.49
13672	Kansas Gas Service	Misc Inv	30100368	Heat	06 E 2600 621 0021 000	264.77	367.52
		Misc Inv	30100368	Heat	06 E 2600 621 0031 000	102.75	
13673	Kansas Land Management, LLC	11325A	150100792	Parking Lot Salt-13.1 Tons	06 E 2600 610 0015 300	658.27	1,917.52
		11325	150100790	Parking Lot Salt-25 Tons	06 E 2600 610 0015 300	1,259.25	
13674	K.C. Air Filter Company, Inc.	94058	150100897	HVAC Air Filter Change for DSC & Tech	16 E 4700 430 0000 150	1,003.38	1,285.05
		94058	150100897	HVAC Air Filter Change for DSC & Tech	16 E 4700 430 0000 180	281.67	
13675	M-F Athletic Company	1079558-00	4090100016	MF Athletics- 10 UCS International Hurdles with Fixed Weights	06 E 1000 681 0021 000	947.50	947.50
13676	Macke Water Systems, Inc.	524898	30100367	Contracted Water Services	06 E 2600 500 0000 000	19.96	249.50
		524898	30100367	Contracted Water Services	06 E 2600 500 0015 000	9.98	
		524898	30100367	Contracted Water Services	08 E 2600 500 0018 000	9.98	
		524898	30100367	Contracted Water Services	16 E 1000 730 0000 300	9.98	
		524375	30100367	Contracted Water Services	06 E 2600 500 0000 000	79.84	
		524375	30100367	Contracted Water Services	06 E 2600 500 0015 000	39.92	
		524375	30100367	Contracted Water Services	08 E 2600 500 0018 000	39.92	
		524375	30100367	Contracted Water Services	16 E 1000 730 0000 300	39.92	
13677	McKee Foods Corporation	Misc INv	240100232	Snacks purchased for the school lunch program.	24 E 3100 630 0000 000	475.68	475.68
13678	Meyer Music	31361	310100285	Tambourine / Repair	16 E 1000 731 0000 031	139.20	189.20
		14316	310100285	Tambourine / Repair	16 E 1000 731 0000 031	50.00	
13679	Missouri Sewing Machine Co.	59046	210100124	Sewing Machine Maintenance	55 E 1000 610 0000 021	210.00	210.00
13680	Morgan Hunter Companies	21008	40100015	Sub Teacher Pay	06 E 1000 110 0000 060	1,656.00	14,863.75
		21009	40100015	Sub Teacher Pay	06 E 1000 110 0000 060	1,495.00	
		21001	40100015	Sub Teacher Pay	06 E 1000 110 0000 060	1,150.00	
		21006	40100015	Sub Teacher Pay	06 E 1000 110 0000 060	787.75	

CHECK JOURNAL - 04/16/10

CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
		20999	40100015	Sub Teacher Pay	06 E 1000 110 0000 060	828.00	
		21002	40100015	Sub Teacher Pay	06 E 1000 110 0000 060	649.75	
		21003	40100015	Sub Teacher Pay	06 E 1000 110 0000 060	1,242.00	
		21004	40100015	Sub Teacher Pay	06 E 1000 110 0000 060	2,208.00	
		21005	40100015	Sub Teacher Pay	06 E 1000 110 0000 060	1,995.25	
		21007	40100015	Sub Teacher Pay	06 E 1000 110 0000 060	1,058.00	
		21000	40100015	Sub Teacher Pay	06 E 1000 110 0000 060	1,794.00	
13681	Mr. Goodcents Franchise System	19250	40100019	Food Trays for Interview Committee	06 E 2300 581 0004 006	68.70	68.70
13682	Mr. Goodcents Franchise System	Misc Inv	240100233	Sub Sandwiches purchased for the ala carte program.	24 E 3100 630 0000 000	576.00	576.00
13683	NCSS	3014308	4050100003	NCSS Books	26 E 1000 610 0001 000	87.45	87.45
13684	Northwest Evaluation Assoc.	27618	60100158	Renewal MAP 10-11 School year	55 E 1000 644 0000 000	56,250.00	56,250.00
13685	Office Depot	515247226001	800100074	office supplies for Riverview	14 E 1000 610 0000 047	61.24	1,152.50
		514736073001	200100091	colored paper	06 E 1000 610 0020 010	21.97	
		514736073001	200100091	colored paper	06 E 1000 680 0020 000	125.58	
		514736073001	200100091	colored paper	55 E 1000 610 0000 020	250.28	
		515247227001	800100074	office supplies for Riverview	14 E 1000 610 0000 047	23.42	
		515102182001	310100286	Office supplies	06 E 1000 610 0031 000	61.42	
		514865014001	450100127	office supplies	06 E 2400 610 0045 000	52.90	
		515247230001	800100075	supplies for Mill Creek	14 E 1000 610 0000 022	10.80	
		515247230001	800100075	supplies for Mill Creek	14 E 1000 610 0000 047	5.53	
		515102184001	800100068	Supplies - Technology - Secondary	82 E 1000 610 0000 000	146.64	
		515247213001	210100139	Office supplies	06 E 2400 610 0021 000	17.46	
		513963239001	200100086	Laminate for the office	06 E 1000 615 0020 000	262.36	
		1202610802	40100020	Notebooks and dividers	06 E 2300 610 0004 000	112.90	
13686	Olathe Band Instrument	10788	210100118	Instrument Repair	16 E 1000 731 0000 021	50.00	260.00
		10755	210100101	Estimated Instrument Repair	16 E 1000 731 0000 021	210.00	
13687	Olathe Medical Center, Inc.	13513	30100363	Monthly Athletic Trainer	08 E 1000 680 0000 001	7,249.11	7,249.11
				Srvcs			
13688	OMNI Energy and Electric, LLC	164	150100817	Access/Tech Project Gym Lighting at DSC- Replace existing high bay fixtures with new 6 lamp T-5 Fixtures, install occupancy sensor on each fixture	16 E 4700 450 0000 150	1,050.00	1,050.00
13689	Partners in Behavioral Milestones	1636	330100226	Educational services for student	30 E 1000 563 0000 000	225.00	225.00
13690	Pitsco	442312-1	200100089	Laser Transmitter and power supply	16 E 1000 730 0000 020	228.18	228.18
13691	Prestwick House, Inc.	127005	310100268	Classroom novels for Sports	34 E 1000 600 0000 031	267.96	267.96

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				Literature			
13692	Reeves-Wiedeman Company	3766145	150100507	Plumbing Supplies-HE	16 E 4700 430 0000 041	197.10	228.09
		3766433	150100907	PVC Supplies for Kitchen	24 E 3190 431 0000 000	30.99	
13693	Remedia Publications	377653	400100131	Discovery Room PTA Grant	06 E 1000 610 0040 000	63.24	245.91
				Purchases			
		337909	200100093	Sped Supplies	30 E 1000 610 0000 020	182.67	
13694	Ricoh Americas Corporation	408584788	180100243	CLC Copier B/W & Color Coun	08 E 2300 449 0000 001	70.74	143.43
				for March '10			
		408587782	180100244	Copier Meter Counts for MCM	08 E 2300 449 0000 001	72.69	
				(3/1-3/31/10)			
13695	All American Sports Corp.	92493270	210100084	Football helmet	08 E 9000 000 0099 999	2,095.00	2,095.00
				reconditioning			
13696	S & S Worldwide, Inc.	6524552	460100092	PE Order for Colby Sullivan	06 E 1000 610 0046 090	339.27	339.27
13697	School Stuff School Supply	1606	300100215	Science project Boards	34 E 1000 600 0000 030	144.42	144.42
13698, 13699,	School Specialty Inc	208103686416	210100129	end of year order	06 E 1000 615 0021 000	49.91	4,777.98
13700		308100540813	210100133	Supplies combined for	06 E 1000 615 0021 000	99.12	
				Stenberg and Scott			
		308100540809	210100121	Team supplies for 2010-2011	06 E 1000 615 0021 000	199.18	
		208103686397	460100104	Individual white boards	06 E 1000 610 0046 101	71.73	
		208103686383	460100132	Next Year Order - 3rd Grade	06 E 1000 615 0046 000	295.18	
				(Baldwin)			
		208103686401	460100126	Second Grade Budget for 2010	06 E 1000 615 0046 000	299.63	
		208103686462	450100128	Shelley Arbaugh/KDG Projects	06 E 1000 610 0045 221	73.25	
		208103691750	470100089	Office Supply Order	06 E 2400 610 0047 000	210.24	
		208103684641	450100130	order for Discovery Room	06 E 1000 610 0045 221	70.71	
		208103686394	460100109	Classroom Budget	06 E 1000 610 0046 112	57.14	
		208103686386	460100135	Next Year ART	06 E 1000 615 0046 000	100.46	
		208103635961	460100099	personal classroom budget and	06 E 1000 610 0046 000	79.33	
				grade level money			
		208103635961	460100099	personal classroom budget and	06 E 1000 610 0046 115	59.33	
				grade level money			
		208103684634	800100072	Supplies - Technology -	82 E 1000 610 0000 000	747.91	
				Secondary			
		208103686384	460100133	Next Year KDG (Hess/McBride)	06 E 1000 615 0046 000	299.63	
		208103533971	4080100005	General classroom supplies	06 E 1000 610 0031 000	23.02	
		208103686395	460100117	1st grade level budget	06 E 1000 610 0046 000	89.30	
		208103686382	460100130	Next Year Discovery Room	06 E 1000 615 0046 000	99.87	
				Budget (Tadlock)			
		208103686399	460100112	Grade Level Budget 2009 -	06 E 1000 610 0046 000	143.39	
				2010			
		308100540808	460100116	room supplies	06 E 1000 610 0046 210	58.80	
		308100540795	460100111	Grade Level Budget 2009 -	06 E 1000 610 0046 000	269.03	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				2010			
		308100540796	210100141	Museum Supplies	06 E 1000 610 0021 181	48.37	
		308100540810	210100122	Contender Team Order	06 E 1000 615 0021 000	199.99	
				2010-2011 - Megan Whitworth			
		208103686410	210100127	School supplys	06 E 1000 610 0021 000	30.25	
		208103686420	210100125	team supply order 2010/2011	06 E 1000 615 0021 000	203.43	
		208103670245	220100134	7th grade black 2010-2011	06 E 1000 610 0022 172	283.38	
		208103591680	220100121	7th grade gold team supplies	06 E 1000 610 0022 171	42.85	
				2010-2011			
		208103581286	220100120	6th grade black team	06 E 1000 610 0022 162	235.55	
				2010-2011 supplies			
		208103675154	220100139	School Supplies 2010-2011	06 E 1000 610 0022 181	26.20	
		208103675154	220100139	School Supplies 2010-2011	30 E 1000 610 0000 022	222.10	
		208103675145	800100067	PLTW 2010 - BE Supplies for	35 E 1000 890 0001 100	89.70	
				MVHS Biotechnical Engineering			
				Class			
13701	The Sherwin-Williams Co.	8428-1	150100860	Paint for wall for tech	16 E 4700 450 0000 150	168.63	168.63
				office for Access/Tech			
				project			
13702	Super Duper Publications	1543916A	400100135	Webber HearBuilder	06 E 1000 610 0040 000	99.95	99.95
				Interactive Software - PTA			
				Grant Schwartz			
13703	Tierney Stationery Company	87045	430100109	Toner Cartridges	06 E 2220 640 0043 000	139.19	531.96
		87107	430100109	Toner Cartridges	06 E 2220 640 0043 000	392.77	
13704	Tire Town, Inc	190695	150100895	Flat Tire Fixed on Skid Steer	06 E 2600 610 0015 300	15.00	15.00
13705	Univ. Of Oregon	10-2597-B	60100160	Dibels Testing -elementary	06 E 1000 670 0006 000	1,752.00	1,752.00
13706	University Of Kansas	KAN 65674	430100111	Conference for Jennifer	90 E 1000 330 0000 000	30.00	30.00
				Wiltse			
13707	Upstart	1015241083	460100120	Library Curriculum Supplies	06 E 2220 640 0046 000	73.58	73.58
13708	U.S. Foodservice, Inc	5419918	150100879	Medium Gloves 2 cs @ \$29.30 a	06 E 2600 610 0015 200	598.35	598.35
13709	Wichita State University	10PLTW-2/1	190100040	Registration for PLTW	35 E 1000 890 0001 100	2,300.00	2,300.00
				training for MVHS & DHS			
13710	PNC Bank	117-306948	300100195	PAPER FOR GRADUATION P	06 E 1000 590 0030 000	89.55	89.55
13711	YMCA of Greater Kansas City	USD 232	30100365	Payment for 1/2 Spring	35 E 1000 610 0000 004	680.00	680.00
				Aerobics class thru Winning			
				With Wellness Program			
TOTAL OF COMPUTER CHECKS:							156,715.13

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
13712,713, 13714	Amazon.Com Corporate Credit	20122005422	450100123	Walkie Talkies for DR	30 E 1000 610 0000 045	112.62	2,019.79
		33078339138	30100357	Wellness Incentive Prizes for The Biggest Loser challenge	06 E 2300 891 0000 000	324.90	
		192041576250	450100119	To be reimbursed by PTA Amazon Order for Shawn McWhirt	06 E 1000 610 0045 000	50.12	
		233528669231	400100134	Amazon.com PTA Grant - Mile and Dunham	06 E 1000 610 0040 000	59.15	
		287273515809	800100076	Teacher material - SE	90 E 1000 330 0000 000	17.49	
		249251210409	450100124	Order for Reading Specialist	06 E 1000 610 0045 211	50.14	
		224793388668	210100112	Garmin sports watch for cross country	06 E 1000 681 0021 000	146.57	
		33077820892	30100357	Wellness Incentive Prizes for The Biggest Loser challenge	06 E 2300 891 0000 000	255.25	
		33070827143	30100357	Wellness Incentive Prizes for The Biggest Loser challenge	06 E 2300 891 0000 000	104.97	
		33074574809	30100357	Wellness Incentive Prizes for The Biggest Loser challenge	06 E 2300 891 0000 000	209.96	
		255332974513	60100146	Professional Development materials	06 E 2212 330 0006 000	91.85	
		114329966778	210100119	64-drawer storage cabinet	30 E 1000 610 0000 021	38.43	
		57384475725	220100136	Becky Jones 2010-2011	30 E 1000 610 0000 022	11.94	
		233528867099	400100134	Amazon.com PTA Grant - Mile and Dunham	06 E 1000 610 0040 000	10.88	
		233524245307	400100134	Amazon.com PTA Grant - Mile and Dunham	06 E 1000 610 0040 000	28.90	
		41595186356	400100134	Amazon.com PTA Grant - Mile and Dunham	06 E 1000 610 0040 000	38.99	
		3845596586	430100105	The Daily Five (paperpack)	90 E 1000 610 0000 000	41.04	
		192048706178	450100119	To be reimbursed by PTA Amazon Order for Shawn McWhirt	06 E 1000 610 0045 000	29.98	
		192043801573	450100119	To be reimbursed by PTA Amazon Order for Shawn McWhirt	06 E 1000 610 0045 000	57.26	
		209098239509	460100108	World Almanac for Kids 2010, 24 Copies	06 E 2220 640 0046 000	257.26	
		209094648988	460100108	World Almanac for Kids 2010, 24 Copies	06 E 2220 640 0046 000	11.18	
		166800154397	800100073	Teacher material - SE	90 E 1000 330 0000 000	41.04	
		252204348089	220100140	sped supplies	30 E 1000 610 0000 022	29.87	
13715	Ambutech	345846	330100218	Mobility Cane for student at	30 E 1000 610 0000 003	45.65	45.65

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				MVHS			
13716	Anderson Erickson Dairy Co.	Misc Inv	240100235	Milk purchased for the school lunch program.	24 E 3100 630 0000 000	19,880.00	19,880.00
13717	ASCD	Member#144323	310100287	Professional Membership #1443238	34 E 1000 600 0000 031	89.00	89.00
13718	Atmos Energy	0006242400680	30100374	Heat	06 E 2600 621 0030 000	110.75	167.75
		6000006271000690	30100377	Heat	08 E 2600 621 0018 000	57.00	
13719	AT&T Internet Services	acct #: 82928235	30100378	Internet Services 04/05/10-05/04/10	08 E 1000 532 0018 002	3,578.00	3,578.00
13720	Bonner Springs High School	Mill Valley HS	310100297	\$25 participation fee. Bonner Springs Tennis tournament (April 15)	06 E 1000 680 0031 000	25.00	25.00
13721	Bonner Springs High School	Mill Valley Tenn	310100296	\$40 Participation fee; Bonner Springs HS Tennis Tournament (April 13, 2010)	06 E 1000 680 0031 000	40.00	40.00
13722	BP	tmnt # 2439453	30100373	District Fuel Charges 03/18/10-04/17/10	06 E 2600 626 0015 000	101.24	413.46
		Stmnt # 2439453	30100373	District Fuel Charges 03/18/10-04/17/10	06 E 2720 626 0012 000	82.52	
		Stmnt # 2439453	30100373	District Fuel Charges 03/18/10-04/17/10	18 E 2650 626 0000 000	229.70	
13723	Bracker's Good Earth Clays	9987109	210100107	Kiln Replacement for Art Class	16 E 1000 730 0000 021	2,466.25	2,466.25
13724	C & C Produce Co., Inc.	Misc Inv	240100240	Produce purchased for the school lunch program.	24 E 3100 630 0000 000	3,121.13	3,121.13
13725	CarterEnergy Corporation	632058	120100025	Invoice #632058, 5008 Gallons #2 Clr Bld/sum - 8800 Penner	06 E 2720 626 0012 000	13,337.27	13,337.27
13726	Cartridge King Of Kansas	594072	220100147	toner for indus tech	55 E 1000 610 0000 022	91.63	91.63
13727	CDW Government, Inc.	RPV2282	180100165	Microsoft Wireless Mouse 5000 (Mfg#MIC-63A-0001)	06 E 2590 650 0003 000	52.00	52.00
13728	Charles D Jones & Co, Inc.	3060102-01	150100022	Supplies-Maintenance	06 E 2600 610 0015 400	102.61	102.61
13729	Citrix Systems, Inc.	91068211	180100242	Citrix Maintenance Renewal	08 E 2900 350 0018 000	107,526.60	112,825.00
		91068211	180100242	Citrix Maintenance Renewal	08 E 2900 352 0018 000	5,298.40	
13730	City of Lenexa	1400000538	30100372	SRO 3rd Quarter - MC	06 E 2660 350 0022 000	3,100.00	3,100.00
13731	City Of Shawnee	15-047-10	30100371	MV SRO Officer-3rd Qtr	06 E 2660 350 0031 000	12,002.00	12,002.00
13732	City Of Shawnee	lmont Elementa	150100915	Solar School Zone Flashing Light for Belmont Elementary	40 E 4500 459 0044 000	3,190.00	3,190.00
13733	Clarity Solutions, LLC	13354	330100210	Charging cord for Clarity machine	30 E 1000 610 0000 003	65.00	65.00
13734	Coca-Cola Btlg Of Mid-America	Misc Inv	240100242	Drinks purchased for the school lunch program.	24 E 3100 630 0000 000	4,773.38	4,773.38
13735	Constellation Energy	C211994	110100062	Invoice # C211994 - Service	06 E 2600 621 0021 000	970.33	1,279.10

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				for 3/01/2010 - 3/31/2010			
		C211994	110100062	Invoice # C211994 - Service	06 E 2600 621 0031 000	308.77	
				for 3/01/2010 - 3/31/2010			
13736	Cosentino Enterprise, Inc.	116111	190100047	Food for CTE Advisory	35 E 1000 610 0000 000	62.84	62.84
				Committee Meeting			
13737	De Soto Flowers & Gifts	40271	10100057	Sympathy plants for	06 E 2300 610 0000 000	60.00	180.00
				employees.			
		40273	10100057	Sympathy plants for	06 E 2300 610 0000 000	60.00	
				employees.			
		40284	10100057	Sympathy plants for	06 E 2300 610 0000 000	60.00	
				employees.			
13738	De Soto High School	Petty Cash	300100241	REIMBURSEMENT FOR KU	06 E 1000 680 0030 090	220.00	220.00
				CHECK WAS NEEDED SO I TOOK IT			
				FROM THE TRACK IN-HOUSE			
				ACCOUNT			
13739	Donovan's Service	75209	110100061	Repair-2000 Blue Caravan	08 E 2740 439 0000 000	129.27	129.27
13740	Eagles Landing Golf Course	Mill Valley HS	4000100033	Boys Golf: Blue Valley North	06 E 1000 680 0031 000	50.00	50.00
				JV tourney			
13741	Educators Publishing Service	10502799	800100079	primary phonics books for	14 E 1000 610 0000 000	156.75	156.75
				district			
13742	Electronix Express	346027	800100066	PLTW 2010 - BE Supplies for	35 E 1000 890 0001 100	551.90	551.90
				MVHS Biotechnical Engineering			
				Class			
13743	Engineering Diagnostics	A45-2039	150100772	Consulting Services for Admin	16 E 4700 430 0000 010	8,700.00	8,700.00
				Window			
13744	Fastenal Company	KSLAW51050	150100633	Maint. Supplies	06 E 2600 610 0015 400	163.22	163.22
13745	Fisher Science Education	2540707	800100061	PLTW 2010 - DE Supplies for	35 E 1000 890 0001 100	28.33	28.33
				MVHS Biotechnical Engineering			
				Class			
13746	Florida Micro, LLC	109986	180100237	Replacement Secondary	08 E 2900 430 0018 000	1,707.00	1,707.00
				Batteries for Laptop			
				D610/620/630			
13747	Follett Library Resources	753353-5	300100228	Follet Book Order	06 E 2220 640 0030 000	787.59	802.03
		753353F-4	300100228	Follet Book Order	06 E 2220 640 0030 000	14.44	
13748	GeoTechnology, Inc.	80289	150100078	Special Inspections Contract	40 E 4500 344 0044 003	4,295.00	4,295.00
				for Elementary #7 Approved by			
				BOE 5/18/09			
13749	Gilmore & Bell, P.C.	9703	30100381	Arbitrage Computation	06 E 2300 345 0000 000	1,075.00	1,075.00
13750	GovConnection, Inc.	46383295	180100241	Flip Video Ultra Series	06 E 1000 322 0006 000	403.47	691.15
				Camcorder & Video Battery			
				Pack for T&L			
		46393255	180100246	Flip Video Camcorder, Battery	35 E 1000 610 0000 010	287.68	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				Pack & Tripods for SE (Sprint Grant)			
13751	Grainger	9223081762	150100851	Maint. Supplies	06 E 2600 610 0015 400	106.61	450.80
		9224502402	150100851	Maint. Supplies	06 E 2600 610 0015 400	73.29	
		9224502410	150100851	Maint. Supplies	06 E 2600 610 0015 400	270.90	
13752	H & H Repairs, Inc.	10463	150100916	Vehicle Service for Warehouse Truck	08 E 2740 439 0000 000	410.00	410.00
13753	Handwriting Without Tears	489846-1	800100078	student work books for extended day kdg at starside	14 E 1000 610 0000 000	63.95	63.95
13754	Hobart Service	25308407	150100007	Kitchen Equip Repairs	24 E 3190 431 0000 000	128.57	3,636.48
		25313670	150100893	Booster Heater for Kitchen Dishwasher at DHS	24 E 3190 431 0000 000	3,507.91	
13755	Hollis & Miller Architects, Inc	00878.00 - 15	150100060	Balance of \$334,338.87 Architectural Fees for Mill Valley Addition plus \$5000 reimburbables and \$5000.00 consultant fees for remaing part of project. Contract signed by the BOE 3/22/09	40 E 4700 342 0031 000	38,681.54	49,052.82
		00878.00 - 15A	150100923	Additional design and consultant fees due to ower requested changes and services and estimated reimbursablesfor Mill Valley High School. Original contract approved by BOE 3/22/2009	40 E 4700 340 0031 000	10,371.28	
13756	Horst, Terrill & Karst Architect	13	150100429	Balance of Architectural Fees for Elementary #7 adjusted to actual bids recieved. Approved by BOE 12/01/08	40 E 4500 342 0044 000	30,233.95	30,233.95
13757	IBC Wonder/Hostess	Misc inv	240100243	Bread items purchased for the school lunch program.	24 E 3100 630 0000 000	965.74	965.74
13758	Immaculata High School	Mill Valley HS	4000100031	Boys Golf: JV Tournament @ Immaculata	06 E 1000 680 0031 000	55.00	55.00
13759	Indox Services - Kansas	25648800	150100931	Blueprint copies and spec books for Turner Construction Invoices 025648900 & 25648800	40 E 4700 550 0031 000	280.14	526.25
		25648800	150100931	Blueprint copies and spec books for Turner Construction Invoices 025648900 &	40 E 4500 550 0044 000	103.82	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				25648800			
		25648900	150100931	Blueprint copies and spec books for Turner Construction Invoices 025648900 &	40 E 4700 550 0031 000	103.82	
				25648800			
		25648900	150100931	Blueprint copies and spec books for Turner Construction Invoices 025648900 &	40 E 4500 550 0044 000	38.47	
				25648800			
13760	J & A Traffic Products	11619	150100836	50 10' U Channel Posts- for district 15 No Parking Fire Lane Signs-for district	06 E 2600 610 0015 300	1,430.25	1,430.25
13761	John Deere Landscapes / Lesco	54003568	150100892	Grounds Supplies	06 E 2600 610 0015 300	120.69	568.98
		54071268	150100892	Grounds Supplies	06 E 2600 610 0015 300	448.29	
13762	Jostens	13994032	300100172	Diplomas for graduation	06 E 1000 590 0030 000	502.46	502.46
13763	J.W. Pepper & Son, Inc.	9352758	310100281	Music for the last concert. I would like to pick the music up myself.	06 E 1000 610 0031 000	36.00	36.00
13764	Kansas Gas Service	372582 201043	150100930	Gas Service for Belmont Elementary serivces from 3/11/10 - 04/08/10	40 E 4500 454 0044 000	190.40	190.40
13765	Key Refrigeration Supply L.L.C.	63041127-00	150100929	Kitchen Equip. Repair	24 E 3190 431 0000 000	149.40	383.61
		63041287-00	150100929	Kitchen Equip. Repair	24 E 3190 431 0000 000	234.21	
13766	KU Midwest Occupational Heal	00119276 -00	40100022	Post offer strength/agility testing	06 E 2300 350 0004 001	40.00	40.00
13767	Lane Blueprint Company	36236	150100918	Printing for FFE Bid for Belmont and MVHS Projects	40 E 4700 550 0031 000	53.20	276.18
		36236	150100918	Printing for FFE Bid for Belmont and MVHS Projects	40 E 4500 550 0044 000	18.74	
		36237	150100918	Printing for FFE Bid for Belmont and MVHS Projects	40 E 4700 550 0031 000	151.04	
		36237	150100918	Printing for FFE Bid for Belmont and MVHS Projects	40 E 4500 550 0044 000	53.20	
13768	Laser Cycle/Ink Cycle	CD85462	310100294	spring ink cartridge order	55 E 1000 610 0000 031	84.95	531.90
		CD85463	210100143	Ink cartridges	06 E 1000 610 0021 181	223.48	
		CD85463	210100143	Ink cartridges	06 E 1000 610 0021 182	223.47	
13769	Lawrence Journal-World	10340736	180100249	Publication of RFB for Aerial Fiber for District-Wide Area Network (WAN)	08 E 2900 610 0018 000	11.70	11.70
13770	Learning A-Z	LPC0230263	450100126	Learning A-Z Website	06 E 1000 610 0045 000	424.75	424.75
13771	McKee Foods Corporation	Misc inv	240100244	Snacks provided for the school lunch ala carte	24 E 3100 630 0000 000	467.65	467.65

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				program.			
13772	Meyer Music	31372	220100148	band instrument repair	16 E 1000 731 0000 022	50.00	50.00
13773	Danita Bedford	Refund	240100241	Lunch Refund for Jesse	24 R 1611 000 0000 000	20.00	20.00
				Bedford			
13774	Morgan Hunter Companies	21075	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	920.00	13,650.50
		21076	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	2,576.00	
		21077	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,426.00	
		21078	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,046.50	
		21079	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	920.00	
		21080	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	2,024.00	
		21081	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,581.25	
		21082	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	690.00	
		21083	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,362.75	
		21084	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	828.00	
		21085	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	276.00	
13775	OfficeMax Incorporated	110951	180100232	APC Smart-UPS RM 1500VA U	08 E 2900 430 0018 000	541.00	541.00
				Serial UPS for DHS			
13776	Office Depot	515397523001	400100144	crisis packets	06 E 1000 610 0040 000	455.29	962.97
		515397518001	310100289	printer tape & batteries	06 E 1000 680 0031 000	21.95	
		514865010001	410100094	grade level supplies...	06 E 1000 610 0041 000	51.56	
		514865009001	410100094	grade level supplies...	06 E 1000 610 0041 000	118.80	
		516000180001	50100078	YouthFriends supplies	06 E 2322 610 0005 000	3.83	
		515397783001	450100131	Colored copy paper	06 E 1000 614 0045 000	238.60	
		515397658001	470100090	Business paper order	06 E 2400 610 0047 000	18.98	
		51247229001	800100075	supplies for Mill Creek	14 E 1000 610 0000 022	35.67	
		51247229001	800100075	supplies for Mill Creek	14 E 1000 610 0000 047	18.29	
13777	Olathe Band Instrument	10788	210100103	Instrument repair	16 E 1000 731 0000 021	50.00	50.00
13778	Online Math League	lear Creek Eler	450100133	Online Math League 2010-201	06 E 1000 610 0045 000	315.00	315.00
13779	Oriental Trading Co., Inc.	637527826-01	330100209	Graduation caps for preschool	30 E 1000 610 0000 005	117.92	117.92
13780	PC & Mac Exchange	46371	180100230	Replacement Batteries for	08 E 2900 430 0018 000	370.00	1,110.00
				Laptop D820			
		46377	180100238	Replacement Batteries for	08 E 2900 430 0018 000	740.00	
				D820 Laptops			
13781	Pearson Education	4079390510	800100077	math workbooks for extended	14 E 1000 610 0000 000	246.14	6,504.96
				day Kdg at Starside			
		4019379058	60100150	Elementary Earth Science	55 E 1000 644 0000 000	6,258.82	
				Materials - All Bldgs			
13782	R.S.I. -- Pizza Hut	122771040001	50100077	Career & Tech Advisory	35 E 1000 610 0000 000	85.22	85.22
				Committee Meeting on April			
				14th - per Cindy Fouraker			
				Please deliver at 6:30 p.m.			
13783	Predator Termite & Pest	40810	150100831	Pest Control Services	08 E 2600 425 0000 000	1,454.00	2,145.00

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
		040810A	150100831	Pest Control Services	08 E 2600 425 0000 000	691.00	
13784	Professional Service Industries,	BR 00035049	150100612	Additional Revised Fees for Special Inspection Services for MVHS Addition 2 Approved by BOE at 5/18/09 Meeting	40 E 4700 344 0031 001	1,527.00	1,527.00
13785	Pur-0-Zone, Inc	496104	150100552	Equipment Repair-Custodial	16 E 2600 430 0000 152	16.60	679.09
		496216	150100874	Restroom Cleaner Concentrate 5 cs @\$44.00 a cs #10 Top Cleaner 2 cs @\$106.44 a cs Hand Soap RH101 10 cs @ \$25.00 cs	06 E 2600 610 0015 200	440.38	
		496691	150100552	Equipment Repair-Custodial	16 E 2600 430 0000 152	43.70	
		496692	150100552	Equipment Repair-Custodial	16 E 2600 430 0000 152	45.32	
		496722	150100552	Equipment Repair-Custodial	16 E 2600 430 0000 152	3.99	
		496684	150100886	Floor pads white 24 x 1/4 2 cs @\$63.30 a cs	06 E 2600 610 0015 200	129.10	
13786	Really Good Stuff, Inc.	2951513	400100146	Materials from Approved PTA Grant	06 E 1000 610 0040 000	455.66	455.66
13787	Reconnecting Youth Company	805a	190100045	Registration for RY Instructor training for Lindsay Hothan	81 E 2200 580 0001 000	1,000.00	1,000.00
13788	Reeves-Wiedeman Company	3769855	150100502	Plumbing Supplies-MCMS	16 E 4700 430 0000 022	151.46	713.46
		3769856	150100504	Plumbing Supplies-DHS	16 E 4700 430 0000 030	562.00	
13789	Remedia Publications	378024	200100097	Sally Beck Sped Supplies	30 E 1000 610 0000 020	34.99	34.99
13790	S & S Worldwide, Inc.	6560536	330100219	APE supplies for students	30 E 1000 610 0000 003	143.69	143.69
13791	Div Of VWR International Inc	41638042	800100062	PLTW 2010 - BE Supplies forMVHS Biotechnical Engineering Class	35 E 1000 890 0001 100	113.79	120.89
		41566800	800100062	PLTW 2010 - BE Supplies forMVHS Biotechnical Engineering Class	35 E 1000 890 0001 100	7.10	
13792	Savage Communications, Inc.	4230	180100226	Labor and Materials for Arts and Commons Additions @ DHS	40 E 1000 736 0030 000	9,548.00	11,848.00
		4229	180100247	Cabling at DSC (for New Tech Offices)	16 E 4700 430 0000 150	2,265.00	
		4231	180100248	Labor Charges to Install Two Jacks in Floor Box at DHS Cafeteria (damaged during waxing process)	06 E 2600 610 0015 200	35.00	
13793,13794	School Specialty Inc	308100540816	460100137	Next Year-Media Center -Blair	06 E 1000 615 0046 000	89.97	2,217.30
		308100545350	800100082	Classroom Supplies	11 E 1000 610 0000 000	272.15	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
		308100543713	460100129	Classroom budget	06 E 1000 610 0046 111	76.84	
		208103686400	460100125	classroom budget	06 E 1000 610 0046 102	107.44	
		208103684645	210100134	6 north supplies using 09-10	06 E 1000 610 0021 161	140.60	
				budget			
		308100538302	210100120	supplies for 6 north 09-10	06 E 1000 610 0021 161	124.51	
				budget			
		308100544515	460100140	Next Year - PE (Colby)	06 E 1000 615 0046 000	85.94	
		308100540811	210100126	Supplies 10-11 06 E 0000 000	06 E 1000 615 0021 000	57.93	
				0021 000			
		308100541511	460100106	Classroom budget	06 E 1000 610 0046 142	53.04	
		208103722763	450100118	Wall mounted pencil	06 E 1000 680 0045 000	50.00	
				sharpeners			
		208103722763	450100118	Wall mounted pencil	06 E 2400 890 0045 000	41.85	
				sharpeners			
		208103684640	450100129	KDG Team	06 E 1000 610 0045 102	64.05	
		308100540815	460100136	Next Year Computer-Baker	06 E 1000 615 0046 000	79.39	
		208103696943	460100145	NY Order for Shannon Welch-	06 E 1000 615 0046 000	99.74	
				Reading			
		2081037505413	400100137	Laminating Film - PTA Grant	06 E 1000 610 0040 000	200.58	
				Office			
		208103686396	460100119	Reilly Classroom Budget	06 E 1000 610 0046 154	113.26	
				2009-2010 School Year			
		308100541512	460100134	Next Year Order -	06 E 1000 615 0046 000	99.68	
				Connections/Reiter			
		208103670240	330100207	Supplies for preschool	30 E 1000 610 0000 005	23.87	
		208103696946	430100112	KTOY supplies	26 E 1000 610 0001 000	48.22	
		208103722756	460100124	First Grade Budget for next	06 E 1000 615 0046 000	188.32	
				year 2010-11 - Susie Holloway			
		308100541513	210100138	2010-2011 supply purchase	06 E 1000 610 0021 181	199.92	
13795	SEK Education Service Center	60059	10100058	Administrative Forums Renew	26 E 1000 330 0000 000	300.00	300.00
				- FY 2010-2011			
13796	Sign Language Specialists	10297	330100231	Interpreting services for	30 E 1000 563 0000 000	325.59	325.59
				students			
13797	Spring Hill High School	Mill Valley HS	4000100032	Boys Golf: Spring Hill	06 E 1000 680 0030 085	125.00	125.00
				Invitational			
13798	St. Andrews Golf Course	Mill Valley HS	4000100029	Boys Golf: JV meet @ St.	06 E 1000 680 0031 000	70.00	70.00
				Andrews			
13799	Sunflower Hills Golf Shop	Mill Valley HS	4000100030	Boys Golf: Kaw Valley	06 E 1000 680 0031 000	60.00	60.00
				Invitational (JV)			
13800	The McGraw-Hill Companies	53872789001	330100200	Horizons Learning to Read	30 E 1000 610 0000 003	130.93	130.93
				Workbooks level B			
13801	Tierney Stationery Company	87553	450100135	misc supplies	06 E 1000 610 0045 000	26.13	273.93

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
		87553	450100135	misc supplies	06 E 2400 610 0045 000	54.84	
		87147	460100128	Computer room black toner	06 E 2220 650 0046 000	192.96	
13802	U.S. Foodservice, Inc	5494834 - 2	240100236	Add 48 cases to USF delivery on 4/15/2010	24 E 3100 630 0000 000	1,432.32	33,118.00
		5494834	240100231	USF delivery for 4/15/2010	24 E 3100 630 0000 000	16,231.98	
		5419919 - 2	240100225	USF for delivery on 4/8/10	24 E 3100 630 0000 000	15,430.60	
		5419919	240100227	Add one case of applesauce from USF	24 E 3100 630 0000 000	23.10	
13803	U.S. Foodservice, Inc	5494833	150100879	Medium Gloves 2 cs @ \$29.30 a cs Large Gloves 5 cs @ \$29.30 a cs Extra Large Gloves 4 cs @ \$\$29.30 a cs Laundry Soap 5 cs @ \$55.04 a cs Bleach-Clorox 5 cs @ \$11.89 a cs	06 E 2600 610 0015 200	58.60	58.60
13804	UZ Engineered Products	94589238	150100906	Grind Wheel for Grinder-1 pk., 12" Flat File-1, Pro Coatings Gloss Black Paint-1 cs	06 E 2600 610 0015 300	161.36	161.36
13805	Washburn Rural High School	Mill Valley HS	310100298	\$15 Participation Fee. Washburn Rural Invitational tennis tournament (March 30, 2010).	06 E 1000 680 0031 000	15.00	15.00
13806	Westar Energy	3604816045	30100370	Electric Utility Srvcs	40 E 4500 452 0044 000	9,210.60	9,210.60
13807	Western Extralite Company	S4008696.001	150100789	Maint. Supplies	06 E 2600 610 0015 400	64.40	92.96
		S4011440.001	150100789	Maint. Supplies	06 E 2600 610 0015 400	28.56	
13808	WKRP Management, LLC	Misc Inv	240100245	Pizza purchased for the school ala carte program.	24 E 3100 630 0000 000	3,363.99	3,363.99
13809	PNC Bank	307427	310100295	Paper for graduation program	06 E 1000 610 0031 000	329.84	329.84
TOTAL OF COMPUTER CHECKS:							383,663.83

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
13816	#174 Mr. Goodcents	Misc Inv	240100247	Sub Sandwiches purchased for the school ala carte program.	24 E 3100 630 0000 000	3,105.00	3,105.00
13817	Academic Superstore	RINV-0128763	800100052	Technology Student Book HS	89 E 1000 330 0000 000	49.95	49.95
13818	Advance Education	80055-041510	60100167	Accreditation Fees for 2010-2011 School Year	06 E 1000 320 0000 000	6,875.00	6,875.00
13819	Aimee E Dester	REIMBURSEME	430100114	Mileage for NCA visit	06 E 2400 580 0043 000	172.00	172.00
13820	Amazon.Com Corporate Credit	234079015095	3460100004	Mize Sped budget	30 E 1000 610 0000 046	71.56	71.56
13821	Atmos Energy	62413	30100387	Heat	06 E 2600 621 0015 000	152.86	1,633.31
		62413	30100387	Heat	06 E 2600 621 0020 000	370.44	
		62413	30100387	Heat	06 E 2600 621 0022 000	183.01	
		62413	30100387	Heat	06 E 2600 621 0030 000	508.13	
		62413	30100387	Heat	06 E 2600 621 0042 000	291.58	
		62413	30100387	Heat	06 E 2600 621 0046 000	127.29	
13822	AT&T	6 a37-0048 970	30100388	Telephone	06 E 2300 532 0000 000	2,985.61	4,026.30
		316 a37-0048 970	30100388	Telephone	08 E 1000 532 0018 002	958.64	
		316 a37-0048 970	30100388	Telephone	06 E 2300 532 0000 001	1.79	
		316 a37-0048 970	30100388	Telephone	40 E 4700 459 0031 000	80.26	
13823	Card Services	4/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2310 580 0002 000	224.00	2,678.76
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2130 610 0011 000	167.91	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2600 610 0015 300	-89.80	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2400 531 0020 000	69.75	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2400 531 0021 000	188.39	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 1000 610 0022 000	116.94	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 1000 680 0022 000	27.00	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2400 531 0022 000	116.74	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2400 890 0022 000	19.95	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2400 531 0030 000	200.00	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 1000 610 0031 000	78.79	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2400 531 0040 000	4.90	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2400 531 0041 000	62.60	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 1000 610 0045 221	79.75	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2400 890 0045 000	19.95	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 1000 615 0046 000	108.00	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	06 E 2400 531 0046 000	24.31	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	16 E 1000 730 0000 022	300.48	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	16 E 4700 430 0000 022	40.40	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	26 E 1000 580 0001 000	208.24	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	30 E 1000 610 0000 003	67.96	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	30 E 1000 610 0000 005	176.00	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	81 E 2200 890 0000 000	16.16	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	96 E 1000 330 0000 000	362.70	
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	30 E 1000 610 0000 041	50.95	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
		04/15/10 Stateme	30100384	Misc Purchases-04/15/10	30 E 1000 610 0000 046	36.69	
13824	CarterEnergy Corporation	123667	150100938	Fuel for Technology Generator	06 E 2600 622 0015 000	1,138.32	1,138.32
				Invoice #123667			
13825	Cartridge King Of Kansas	594711	240100248	Ink cartridges for kitchens.	24 E 3100 650 0000 000	15.75	15.75
13826	Cates Service Company	62792	150100875	To supply heat to old	16 E 4700 450 0000 150	1,040.00	1,040.00
				archieve room being divided			
				into offices for tech part of			
				Access Program Project			
13827	Century Fire Sprinklers, Inc.	87568	150100890	Fire Sprinkler Test Required	16 E 4700 430 0000 020	25.10	427.00
				From Fire Marshal			
		87568	150100890	Fire Sprinkler Test Required	16 E 4700 430 0000 022	75.36	
				From Fire Marshal			
		87568	150100890	Fire Sprinkler Test Required	16 E 4700 430 0000 030	25.10	
				From Fire Marshal			
		87568	150100890	Fire Sprinkler Test Required	16 E 4700 430 0000 031	75.36	
				From Fire Marshal			
		87568	150100890	Fire Sprinkler Test Required	16 E 4700 430 0000 040	50.26	
				From Fire Marshal			
		87568	150100890	Fire Sprinkler Test Required	16 E 4700 430 0000 041	75.36	
				From Fire Marshal			
		87568	150100890	Fire Sprinkler Test Required	16 E 4700 430 0000 043	25.10	
				From Fire Marshal			
		87568	150100890	Fire Sprinkler Test Required	16 E 4700 430 0000 045	25.10	
				From Fire Marshal			
		87568	150100890	Fire Sprinkler Test Required	16 E 4700 430 0000 047	50.26	
				From Fire Marshal			
13828	Champion Printing Solutions	0-8672,0-8660	310100303	JagWire printing Issues 7-8	08 E 1000 680 0000 000	1,266.20	1,266.20
13829	City Of De Soto	40296	30100393	W/S/T	06 E 2600 411 0000 000	312.23	5,126.03
		40296	30100393	W/S/T	06 E 2600 411 0015 000	184.02	
		40296	30100393	W/S/T	06 E 2600 411 0020 000	1,418.01	
		40296	30100393	W/S/T	06 E 2600 411 0030 000	1,199.35	
		40296	30100393	W/S/T	06 E 2600 411 0042 000	618.01	
		40296	30100393	W/S/T	06 E 2600 411 0043 000	1,362.89	
		40296	30100393	W/S/T	08 E 2600 411 0018 000	31.52	
13830	Constellation Energy	C213805	110100063	Invoice #C213805 - March 201	06 E 2600 621 0015 000	298.43	4,318.82
				Use bill			
		C213805	110100063	Invoice #C213805 - March 201	06 E 2600 621 0020 000	1,086.62	
				Use bill			
		C213805	110100063	Invoice #C213805 - March 201	06 E 2600 621 0022 000	332.12	
				Use bill			
		C213805	110100063	Invoice #C213805 - March 201	06 E 2600 621 0030 000	1,585.86	
				Use bill			

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
		C213805	110100063	Invoice #C213805 - March 2010	06 E 2600 621 0042 000	801.14	
				Use bill			
		C213805	110100063	Invoice #C213805 - March 2010	06 E 2600 621 0046 000	214.65	
				Use bill			
13831	Sage Publications Inc.	BO035071	800100049	staff development books	14 E 2100 330 0000 000	38.53	38.53
13832	De Soto Auto Parts	13884	150100849	Vehicle Maint. Repair	08 E 2740 439 0000 000	4.22	29.94
		14230	150100849	Vehicle Maint. Repair	08 E 2740 439 0000 000	23.54	
		14245	150100849	Vehicle Maint. Repair	08 E 2740 439 0000 000	2.18	
13833	Dell Marketing L.P.	XDR7RR766	310100293	Spring cartridge order	55 E 1000 610 0000 031	723.80	3,319.80
		XDM5MTRC9	30100294	Data Center Hardware	40 E 1000 436 0001 000	2,596.00	
				Replacement & Hardware			
				Services (Re-encumbering			
				Balance of PO 180100154,			
				Dated 01/13/2010)			
13834	De Soto Feed & Garden, LLC	M 130749	150100020	Suppliesz-Custodial	06 E 2600 610 0015 200	34.00	34.00
13835	De Soto High School	9062	120100026	Reimburse DHS for Activity	06 E 2720 513 0012 000	978.90	978.90
				Transportation			
13836	Electronix Express	346818	800100066	PLTW 2010 - BE Supplies for	35 E 1000 890 0001 100	243.25	243.25
				MVHS Biotechnical Engineering			
				Class			
13837	Elizabeth Jean Leiker	OCT. 1 - DEC. 3	330100236	Consulting services for DHH	30 E 1000 563 0000 000	759.60	759.60
				students			
13838	Fastenal Company	KSLAW51369	150100633	Maint. Supplies	06 E 2600 610 0015 400	175.44	175.44
13839	Follett Library Resources	753230-0	460100123	Book Order: 145 books and 10	06 E 1000 610 0046 000	347.28	2,169.30
				DVDs/CDs. List#: 6813558,			
				List Name: Spring 2010,			
				Paperwork to follow in			
				inter-office mail.			
		753230-0	460100123	Book Order: 145 books and 10	06 E 2220 640 0046 000	1,822.02	
				DVDs/CDs. List#: 6813558,			
				List Name: Spring 2010,			
				Paperwork to follow in			
				inter-office mail.			
13840	Francisco Martin Del Campo	1/21,4/2	330100235	Interpreting services	30 E 1000 350 0000 000	65.00	65.00
13841	General Parts LLC	1180000	150100848	Kitchen Equipment Repair	24 E 3190 431 0000 000	238.35	424.05
		1179882	150100848	Kitchen Equipment Repair	24 E 3190 431 0000 000	185.70	
13842	Henderson Engineers, Inc.	241160	180100261	Prof.Services for Cabling	08 E 2900 352 0018 000	17.85	1,909.85
				Services RFP thru 4/4/10 &			
				Reimbursable Expenses Inv.			
				0241159 & Inv. 0241160			
		241156	180100260	Fiber Mapping (Prof.Services	08 E 2900 352 0018 000	1,100.00	
				thru 4/4/10) Project No.			

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				950000780.6			
		241159	180100261	Prof.Services for Cabling	08 E 2900 352 0018 000	792.00	
				Services RFP thru 4/4/10 & Reimbursable Expenses Inv. 0241159 & Inv. 0241160			
13843	Heritage Golf Course	Mill Valley HS	4000100034	Boys Golf: STA Invite @ Heritage Park	06 E 1000 680 0031 000	60.00	60.00
13844	Johnson Co Sheriff's Office	JCS-2316	30100392	Security Events - DH	08 E 1000 680 0000 000	1,012.50	1,012.50
13845	John Deere Landscapes / Lesco	54126689	150100892	Grounds Supplies	06 E 2600 610 0015 300	57.50	57.50
13846	Kansas City First Aid	857	110100056	2 AED's (Automated External Defibrillator) Price not to exceed \$2876.00	06 E 2300 610 0011 001	2,876.00	2,876.00
13847	Kansas Sales Tax	March	30100391	Kansas Sales Tax	06 E 2590 890 0003 002	1,738.82	1,738.82
13848	Kansas Gas Service	MISC INV	30100386	Heat	06 E 2600 621 0041 000	201.25	511.68
		MISC INV	30100386	Heat	06 E 2600 621 0047 000	310.43	
13849	Kansas Land Management, LLC	11421	150100412	Second year of mowing contract for the district. Approved by the BOE 1/14/08 for a two year contract.	08 E 2600 424 0000 000	7,210.00	7,210.00
13850	Karen A. Jorgensen	40258	190100048	Consulting for Starside Elementary ELL.	83 E 1000 330 0000 000	300.00	300.00
13851	Kansas Assn Of School Boards	21414	10100061	School Law Basics handbook	06 E 2300 610 0000 000	48.00	48.00
13852	KU Midwest Occupational Heal	00119679-00	40100022	Post offer strength/agility testing	06 E 2300 350 0004 001	40.00	40.00
13853	Lathrop & Gage LLP	1360927	10100059	Legal Svcs. & Expenses - General and Joe Vitt	06 E 2300 345 0000 000	786.00	954.87
		1360928	10100059	Legal Svcs. & Expenses - General and Joe Vitt	06 E 2300 345 0000 000	168.87	
13854	Laurie Winter	40249	190100050	Consulting @ Starside	90 E 9000 000 0099 999	400.00	1,713.00
		1/29,4/8	190100051	Reading consulting	90 E 1000 330 0000 000	814.94	
		1/29,4/8	190100051	Reading consulting	90 E 9000 000 0099 999	498.06	
13855	Marjorie Ann Hill	REIMBURSEME	430100115	Mileage for NCA visit	06 E 2400 580 0043 000	29.00	29.00
13856	Mayer-Johnson, Inc.	0168-MJI-2986	330100224	TASP assessment - Test of Aided Symbox Product	30 E 1000 610 0000 001	245.25	245.25
13857	Mill Creek Mdl School	STUDENT FEE	240100249	Check # 3273, for 10.00 was inadvertently put in Food Service and needs to go to Choir @ MCMS	24 E 3100 630 0000 000	10.00	10.00
13858	Mill Valley High School	PETTY CASH	310100300	Reimburse Petty Cash	06 E 1000 680 0031 000	989.00	989.00
13859	Tim Blankenship	NSBA	20100006	Reimbursement for expenses a NSBA Convention - Tim Blankenship	06 E 2310 580 0002 000	613.09	613.09

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
13860	Morgan Hunter Companies	21154	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,667.50	20,033.00
		21160	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,863.00	
		21163	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,213.25	
		21158	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,472.00	
		21162	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,920.50	
		21161	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,512.25	
		21157	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,466.25	
		21155	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	2,484.00	
		21156	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	598.00	
		21164	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,201.75	
		21159	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	4,634.50	
13861	Nill Bros. Sporting Goods, Inc.	000200464-00	220100026	Athletic equipment	06 E 1000 680 0022 000	399.94	1,923.60
		000200464-00	220100026	Athletic equipment	06 E 1000 681 0022 000	399.94	
		000200449-00	220100026	Athletic equipment	06 E 1000 680 0022 000	561.86	
		000200449-00	220100026	Athletic equipment	06 E 1000 681 0022 000	561.86	
13862	Office Depot	516563503001	300100240	supplies to get us by	06 E 2400 610 0030 000	47.78	454.04
		516260945001	30100369	supplies	06 E 2590 610 0003 000	42.25	
		516260932001	50100079	General Supplies	06 E 2322 610 0005 000	34.74	
		516412563001	150100912	Printer Cartridges Black 15	06 E 2600 610 0015 500	50.23	
				and Color 17			
		51656309001	300100243	Paper, mailing labels, and	06 E 2400 610 0030 000	200.40	
				envelopes for enrollment			
				packets			
		516414781001	330100233	Supplies for CLC & AO	30 E 1000 610 0000 005	54.00	
		516414781001	330100233	Supplies for CLC & AO	30 E 2300 610 0000 000	24.64	
13863	Office Machine Mart	217329	300100248	black laserjet cartridge for	06 E 1000 610 0030 040	70.66	72.00
				music department			
		217329	300100248	black laserjet cartridge for	06 E 1000 610 0030 050	1.34	
				music department			
13864	Optronic Technologies, Inc	115461	330100228	Materials for gifted students	30 E 1000 610 0002 000	108.75	108.75
13865	P.B. Hoidale Co., Inc.	709085	150100896	To repair overflow protection	16 E 4700 430 0000 151	841.70	841.70
				when it fails. Carter Energy			
				can't unload fuel into our			
				tank at Transportation Ctr.			
13866	Pur-0-Zone, Inc	497290	150100908	Floor Pads 13" Red 5 cs @	06 E 2600 610 0015 200	81.00	116.00
				\$15.70 cs			
		497113	150100352	Equipment-Custodial	16 E 2600 730 0000 152	35.00	
13867	Reeves-Wiedeman Company	3772762	150100504	Plumbing Supplies-DHS	16 E 4700 430 0000 030	63.07	63.07
13868	RTI Consultants	9376	150100884	Air test & written report in	16 E 4700 430 0000 047	1,000.00	1,593.00
				discovery area for mold at RE			
		9375	150100833	Air test and bulk sample test	16 E 4700 430 0000 010	593.00	
				for air quality due to water			

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				leak issues for AO Office			
13869	S & S Worldwide, Inc.	6562907	330100222	APE supplies & equipment for students	30 E 1000 610 0000 003	58.40	58.40
13870	Sacred Heart Catholic School	TITLE FUNDS	190100049	Reimbursement of title funds.	96 E 1000 330 0000 001	278.95	1,485.95
		TITLE FUNDS	190100049	Reimbursement of title funds.	89 E 1000 330 0000 001	1,207.00	
13871	Sam's Club Direct #3939	2658	240100254	Snack items and dishwashing detergent for AO.	24 E 3100 610 0000 000	17.88	283.26
		2658	240100254	Snack items and dishwashing detergent for AO.	24 E 3100 630 0000 000	28.10	
		1879	430100113	Sparkle snacks	92 E 1000 619 0000 000	237.28	
13872	Sam's Club Direct #5458	8639	330100230	Items for Connection classes - MVHS, MCMS, ME	30 E 1000 610 0000 000	206.21	206.21
13873	School Nurse Supply, Inc.	0313283-IN	500100159	Health supplies	06 E 2130 610 0011 000	18.44	18.44
13874, 13875	School Specialty Inc	308100543803	410100096	KS Flag and enrollment items	06 E 1000 610 0041 000	119.22	1,913.22
		208103734435	330100232	Supplies for CLC & AO	30 E 1000 610 0000 005	87.04	
		308100540818	460100142	Next Year 4th Grade (Sabrina Andrews)	06 E 1000 615 0046 000	295.02	
		308100540819	3460100002	School Specialty Order - Andrea Crisp - Sped Budget	30 E 1000 610 0000 046	52.74	
		308100544551	330100214	School Specialty - Shawn McWhirt	30 E 1000 610 0002 000	87.48	
		308100546656	210100137	SPED Team Supply Order	06 E 1000 610 0021 000	241.15	
		208103722779	210100137	SPED Team Supply Order	06 E 1000 610 0021 000	2.80	
		308100540812	210100128	General school supplies for language classes.	06 E 1000 615 0021 000	49.94	
		208103686419	210100132	Kelli Grieves Explorers 2010-2011 School Supply Order	06 E 2400 890 0021 000	187.87	
		208103710035	210100132	Kelli Grieves Explorers 2010-2011 School Supply Order	06 E 2400 890 0021 000	5.06	
		208103691751	330100213	School Specialty - Joann Dunham	30 E 1000 610 0002 000	83.23	
		208103686409	210100130	General school supplies for language classes.	06 E 1000 610 0021 070	70.74	
		308100541605	330100215	School Specialty - Valerie Mattie	30 E 1000 610 0002 000	54.31	
		208103696953	330100220	APE supplies for students	30 E 1000 610 0000 003	34.94	
		208103734432	470100092	Teacher Supply Order	06 E 1000 610 0047 132	27.74	
		208103734432	470100092	Teacher Supply Order	06 E 1000 650 0047 000	350.00	
		208103734432	470100092	Teacher Supply Order	06 E 2400 610 0047 000	80.00	
		308100546684	330100217	School Specialty - Casse Drummond	30 E 1000 610 0000 000	83.94	
13876	Shawnee Copy Center, Inc.	63055	50100080	Online Enrollment documents	06 E 2322 550 0005 000	740.48	740.48

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				for school enrollment packets			
13877	The Sherwin-Williams Co.	3760-3	150100358	Supplies-Maintenance	06 E 2600 610 0015 400	54.47	54.47
13878	Shred-It	57302834	300100245	shredding	06 E 2400 610 0030 000	15.00	47.00
		57294360	330100238	Shredding services at	30 E 1000 610 0000 005	16.00	
				Countryside			
		57292310	330100234	Shredding services at	30 E 1000 610 0000 003	16.00	
				District Office			
13879	Smallwood Lock Supply	423464	150100011	Supplies-Maintenance	06 E 2600 610 0015 400	51.00	986.45
		423463	150100823	Parts to repair door handles	16 E 4700 430 0000 030	653.80	
				on fire doors			
		423465	150100939	Maint. Supplies	06 E 2600 610 0015 400	281.65	
13880	Spencer Fane, Britt & Browne L	381240	10100060	Legal Svcs. & Expenses - CWD	06 E 2300 345 0000 000	418.00	418.00
				Eminent Domain			
13881	Sports Decals	arinv-115896	4570100012	Helmet stickers	06 E 1000 680 0030 070	114.98	114.98
13882	Sunflower Hills Golf Shop	Mill Valley HS	4000100035	Boys Golf: League meet @	06 E 1000 680 0031 000	90.00	90.00
				Sunflower Hills			
13883	The Supply Closet	4151	450100122	Supply Closet order for DR	30 E 1000 610 0000 045	17.49	17.49
13884	Tall Oaks Conference Ctr.	40289	190100032	MTMS Reconnecting Youth to	82 E 1000 890 0000 000	355.00	355.00
				Tall Oaks			
13885	Tierney Stationery Company	87591	450100135	misc supplies	06 E 1000 610 0045 000	54.84	169.98
		87591	450100135	misc supplies	06 E 2400 610 0045 000	115.14	
13886	US Markerboard	1955747	460100121	book tubs to organize class	06 E 1000 610 0046 102	107.85	107.85
				library			
13887	U.S. Foodservice, Inc	uplicated credit	240100246	Credit taken twice from US	24 E 3100 630 0000 000	60.13	278.07
				Foods			
		5605087	240100250	USF 2/26/2010 - Pick-up	24 E 3100 630 0000 000	217.94	
				corndogs at depot.			
TOTAL OF COMPUTER CHECKS:							93,050.78

VISA - 04/15/10

Transaction Date	Transaction Detail	Amount	Total
03/26/10	USPS 19248600232215212 DE SOTO KS	88.00	
04/09/10	USPS 19248600232215212 DE SOTO KS	88.00	
	Debbie Legler		\$176.00
03/17/10	UTILITY SAFEGUARD FL- CREDIT	-89.80	
	Debbie Atwell		-\$89.80
04/02/10	TRI-ED DISTRIBUTION INC NY	40.40	
	Kent Rigdon		\$40.40
03/19/10	EMBASSY SUITES DWNTWN INDIANAPOLIS IN	362.70	
04/06/10	SOUTHWESTAIR DALLAS TX	224.00	
	Dena Wilkerson		\$586.70
03/17/10	WESTLAKE HARDWARE LAWRENCE KS	9.96	
03/29/10	DOLLAR-GENERAL #7565 DE SOTO KS	18.41	
03/31/10	WM SUPERCENTER LAWRENCE KS	136.29	
04/01/10	DOLLAR-GENERAL #7565 DE SOTO KS	3.25	
	Lorah A Smith		\$167.91
03/23/10	USPS 19836215332280885 SHAWNEE KS	61.00	
03/29/10	PENWA NJ	108.00	
	Sherri Poorman		\$169.00
03/31/10	USPS 19836295522207229 SHAWNEE MISSI KS	4.90	
	Lori Koch		\$4.90
03/26/10	GHANN'S CRICKET FARM I AUGUSTA GA	25.95	
03/29/10	GHANN'S CRICKET FARM I AUGUSTA GA	19.86	
04/13/10	GHANN'S CRICKET FARM I AUGUSTA GA	23.16	
04/14/10	GHANN'S CRICKET FARM I AUGUSTA GA	9.82	
	Debra Johnson		\$78.79
03/19/10	SURVEYMONKEY.COM/HELP CA	19.95	
03/23/10	PITNEYBOWES-POSTAGE CT	40.00	
04/02/10	PITNEY BOWES* CT	36.74	
04/13/10	MICRO CENTER #191 RETAIL OVERLAND PARK KS	116.94	
04/14/10	PITNEYBOWES-POSTAGE CT	40.00	
	Tim Drake		\$253.63
03/24/10	TRACTOR-SUPPLY-CO #0348 OLATHE KS	300.48	
04/07/10	PRESIDENTS SERVICE AWARDS GA	27.00	
	Wendy Cline		\$327.48
03/22/10	WM SUPERCENTER OLATHE KS	32.94	
03/22/10	WAL-MART #0577 OLATHE KS	61.07	
04/07/10	WAL-MART #4475 OLATHE (W) KS	14.50	
04/12/10	WM SUPERCENTER OLATHE (W) KS	7.44	
	Melissa Miller		\$115.95
03/24/10	USPS 19836215332280885 SHAWNEE KS	50.95	
03/30/10	USPS 19836215332280885 SHAWNEE KS	62.60	
	Amy Hileman		\$113.55
03/31/10	WEST MUSIC CATALOG IA	79.75	
04/06/10	SURVEYMONKEY.COM/HELP CA	19.95	
	Melanie Blackmore		\$99.70
04/08/10	USPS 19836215332280885 SHAWNEE KS	188.39	
	Amy K Turner		\$188.39
04/06/10	CAFÉ ON THE ROUTE BAXTER SPRING KS	134.62	
04/12/10	CANDLEWOOD SUITES	73.62	
	Mark Dodge		\$208.24
03/21/10	PRICE CHOPPER #249 SHAWNEE KS	28.62	
04/06/10	WM SUPERCENTER SHAWNEE KS	61.37	
04/13/10	HY VEE 1560 SHAWNEE KS	10.72	
	Mary Caroline Crady		\$100.71
04/07/10	PITNEYBOWES-POSTAGE CT	200.00	
	Connie Groothuis		\$200.00
03/23/10	WAL-MART #1691 OVERLAND PARK KS	9.78	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
13888	2i Feeders	217	150100937	Composite for DHS Practice Fields	06 E 2600 610 0015 300	633.75	1,901.25
		226	150100910	Compost for Football	06 E 2600 610 0015 300	1,267.50	
13889	Absolute Comfort Technologies,	30658	150100476	Proposal for Quarterly Services	16 E 4700 430 0000 150	883.50	883.50
13890	Acme Floor Company, Inc.	APPL #: 1	150100083	Wood Flooring for MVHS Addition \$37,320.00 Approved by BOE 5/18/07 \$63,414.00 Approved by BOE 7/6/09	40 E 4700 459 0031 000	50,310.00	50,310.00
13891	Advanced Protective Coating, Ir	APPL #: 1	150100192	Painting Elementary #7 Approved by BOE 7/27/09	40 E 4500 459 0044 000	7,731.00	7,731.00
13892	Allstar Plumbing Inc	APPL #: 8	150100114	Plumbing construction services for MVHS Addition Approved by BOE 7/6/09	40 E 4700 459 0031 000	53,453.00	53,453.00
13893	Altmar, Inc.	APPL #: 7	150100185	Carpentry Elementary #7 Approved by BOE 7/29/09	40 E 4500 459 0044 000	26,991.00	26,991.00
13894	AT Abatement Services, Inc.	APPL #: 1	150100096	Demolitiion construction services for MVHS Approved by BOE 7/6/9	40 E 4700 459 0031 000	44,955.00	44,955.00
13895	Barney J. Carroll	1710	30100399	Site Evaluations for Video/Access Control	40 E 4000 739 0000 000	6,696.00	6,696.00
13896	Blue Moon Hauling, LLC	APPL #: 5	150100097	Earthwork construction services for MVHS Addition Approved by BOE 7/6/09	40 E 4700 459 0031 000	4,500.00	4,500.00
13897	Brookes Publishing	545984	280100021	ASQ-3 Starter Kit for screening infants & toddlers.	28 E 2100 610 0000 000	284.94	284.94
13898	Budgetext Corp.	0017DFSV	60100162	Biology Textbooks - high schools	55 E 1000 644 0000 000	3,795.20	3,795.20
13899	C & C Produce Co., Inc.	Misc Inv	240100257	Produce purchased for the school lunch program.	24 E 3100 630 0000 000	1,772.50	1,772.50
13900	Carroll Seating Company	APPL #: 1	150100112	Athletic Equipment,Casework Telescoping Bleachers for MVHS Addition Approved by BOE 7/6/2009	40 E 4700 459 0031 000	114,210.00	114,210.00
13901	Cartridge King Of Kansas	594754	400100152	Toner for Office Printer	55 E 1000 610 0000 040	950.60	950.60
13902	CCS Presentation Systems	1149	180100256	Mounting, Ceiling Plate, Couplers For Projectors for Belmont, MVHS, & DHS	40 E 1000 736 0031 000	7,542.00	16,760.00
		1149	180100256	Mounting, Ceiling Plate, Couplers For Projectors for Belmont, MVHS, & DHS	40 E 1000 736 0044 000	7,751.50	
		1149	180100256	Mounting, Ceiling Plate,	40 E 1000 736 0030 000	1,466.50	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				Couplers For Projectors for Belmont, MVHS, & DHS			
13903	Combes Construction LLC	Appl No: 1	150100826	General Contractor Contract for De Soto High School Addition Phase 1 \$2,212,000.00 plus Alternate 1 for \$16,500.00 for a total of \$2,228,500.00. Approved by BOE at 3/8/10 meeting.	40 E 4700 459 0030 000	124,842.60	124,842.60
13904	ConocoPhillips Fleet	870012325004	30100395	District Fuel Charges-Apr 10	06 E 2600 626 0015 000	1,421.39	2,395.64
		870012325004	30100395	District Fuel Charges-Apr 10	06 E 2720 626 0012 000	767.57	
		870012325004	30100395	District Fuel Charges-Apr 10	18 E 2650 626 0000 000	19.15	
		870012325004	30100395	District Fuel Charges-Apr 10	30 E 2720 626 0000 000	187.53	
13905	CSI Insurance Agency, Inc.	an Robbins SPI	330100242	Insurance on communication device for a student at Mize	30 E 1000 650 0000 000	170.00	170.00
13906	Decker Equipment	313848-34924	200100105	Shipping for returned chair tips that Decker did not credit our shipping cost.	06 E 2400 531 0020 000	19.78	19.78
13907	Dell Marketing L.P.	XDRJ9N1F2	180100254	New finance attendance Enterprise solution server hardware to host	06 E 2300 610 0000 000	6,919.86	6,919.86
13908	Delta Innovative Services, Inc	APPL #: 5	150100181	Roofing Elementary #7 Approved by BOE 7/27/09	40 E 4500 459 0044 000	66,504.00	66,504.00
13909	Delta Innovative Services, Inc	APPL #: 6	150100103	Architectural Sheet Metal and Roofing construction services for MVHS Addition Approved by BOE 7/6/09	40 E 4700 459 0031 000	32,415.00	32,415.00
13910	Desco Coatings, Inc	APPL #: 2	150100109	Resinous Flooring construction services for MVHS Addition Approved by BOE 7/6/2009	40 E 4700 459 0031 000	26,188.00	26,188.00
13911	De Soto Feed & Garden, LLC	T 130978	150100020	Supplies-Custodial	06 E 2600 610 0015 200	17.00	17.00
13912	DH Restoration, Inc.	APPL #: 7	150100102	Fluid Applied Air Barrier & Joint Sealant construction services for MVHS Addition Approved by BOE 7/6/09	40 E 4700 459 0031 000	18,513.00	18,513.00
13913	DH Pace Construction Services	APPL #: 8	150100187	Doors & Hardware Elementary #7 Approved by BOE 7/29/09	40 E 4500 459 0044 000	18,110.00	18,110.00
13914	E & K Of Kansas City, Inc	APPL #: 8	150100107	Metal Studs & Drywall - Acoustical Ceilings & Wall Panels construction services for MVHS Addition Approved by	40 E 4700 459 0031 000	111,295.00	111,295.00

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				BOE 7/6/09			
13915	Edwards McDowell, Inc.	APPL #: 8	150100115	HVAC construction services for MVHS Addition Approved by BOE 7/6/09	40 E 4700 459 0031 000	106,471.00	106,471.00
13916	Electronic Contracting Co.	KC013077	150100891	Pager Repair for Back Door Paging System at DHS	06 E 2600 610 0015 400	40.20	1,416.20
		KC013401	150100840	Quote-to provide and install one smoke detector above the fire alarm control panel at Starside per fire marshall. The new device will be tied into the system and tested for proper operation.	16 E 4700 430 0000 043	549.00	
		KC012764	150100616	Backdoor paging system for Belmont Elementary	40 E 4500 459 0044 000	827.00	
13917	Enterprise Interiors, Inc.	APPL #: 7	150100189	Drywall & Acoustical Ceilings Elementary #7 Approved by BOE 7/27/2009	40 E 4500 459 0044 000	135,127.00	135,127.00
13918	Firetek, Inc.	APPL #: 3	150100183	Fire Sealants Elementary #7 Approved by BOE 7/27/09	40 E 4500 459 0044 000	4,680.00	4,680.00
13919	Follett Educational Services	650257A	60100163	Biology - High schools	55 E 1000 644 0000 000	10,788.00	10,788.00
13920	Follett Library Resources	753230F-6	460100123	Book Order: 145 books and 10 DVDs/CDs. List#: 6813558, List Name: Spring 2010, Paperwork to follow in inter-office mail.	06 E 1000 610 0046 000	64.82	11,978.97
		753230F-6	460100123	Book Order: 145 books and 10 DVDs/CDs. List#: 6813558, List Name: Spring 2010, Paperwork to follow in inter-office mail.	06 E 2220 640 0046 000	340.10	
		757438F-4	800100087	AP Literature and Composition Course - Secondary - High Schools	55 E 1000 644 0000 000	11,574.05	
13921	Free Spirit Publishing Inc.	497392	330100223	Materials for gifted students	30 E 1000 610 0000 003	13.90	13.90
13922	Game Time Athletics	4587	310100255	Basic Softball Supplies	06 E 1000 680 0031 000	370.20	370.20
13923	GeoTechnology, Inc.	80349	150100078	Special Inspections Contract for Elementary #7 Approved by BOE 5/18/09	40 E 4500 344 0044 003	574.75	574.75
13924	Gopher Sport	8089073	400100147	Exercise Mats - PTA Grant - Olson	06 E 1000 610 0040 000	538.50	538.50
13925	GovConnection, Inc.	46430538	180100227	Replacement Memory 2GB	08 E 2900 430 0018 000	579.36	579.36

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
13926	Graybar Electric Co., Inc.	947049218	180100206	Network Cabling and Connecting Equipment for Belmont Elementary School (BOE Approved 3/8/10)	40 E 1000 736 0044 000	43,726.95	45,536.98
		947204301	180100206	Network Cabling and Connecting Equipment for Belmont Elementary School (BOE Approved 3/8/10)	40 E 1000 736 0044 000	37.87	
		947245393	180100206	Network Cabling and Connecting Equipment for Belmont Elementary School (BOE Approved 3/8/10)	40 E 1000 736 0044 000	450.21	
		947049217	180100183	Network Cabling & Connecting Equipment for MVHS Addition (BOE Approved 2/8/10)	40 E 1000 736 0031 000	1,321.95	
13927	IBC Wonder/Hostess	Misc Inv	240100258	Bread items purchased for the school lunch program.	24 E 3100 630 0000 000	1,375.91	1,375.91
13928	Interstate Elec. Supply, Inc.	104114	150100954	Transformer & Fuses	24 E 3190 431 0000 000	168.15	391.65
		104121	150100653	Maint. Supplies	06 E 2600 610 0015 400	73.50	
		103318	150100653	Maint. Supplies	06 E 2600 610 0015 400	150.00	
13929	Jabral Inc.	APPL #: 4	150100184	Joint Sealants Elementary #7 Approved by BOE 7/29/09	40 E 4500 459 0044 000	37,163.00	37,163.00
13930	Jayhawk Fire Sprinkler Co., Inc	APPL #: 3	150100203	Fire Protection Elementary #7 Approved by BOE 7/27/09	40 E 4500 459 0044 000	30,114.00	30,114.00
13931	J.E. Dunn Construction Co., Inc	PL #: 10, Apr 20	150100178	Construction Manager Fee for Elementary #7 General Conditions & CM Fee	40 E 4500 340 0044 000	102,570.00	102,570.00
13932	J.E. Dunn Construction Co	PL #: 11, Apr 20	150100082	Construction Management Contract for Mill Valley High School Addition General Conditions \$1,107,460.00 - CM Fee \$392,659.00 Approved by BOE at 5/18/09 Meeting	40 E 4700 340 0031 000	99,987.00	99,987.00
13933	Jim Plunkett, Inc.	APPL #: 4	150100188	Glass & Glazing Elementary #7 Approved by BOE 7/29/09	40 E 4500 459 0044 000	39,780.00	39,780.00
13934	John Deere Landscapes / Lesco	54270167	150100951	Herbicide for District	06 E 2600 610 0015 300	467.73	1,099.64
		54269999	150100951	Herbicide for District	06 E 2600 610 0015 300	113.91	
		54270030	150100952	Organic Fertilizer for District	06 E 2600 610 0015 300	518.00	
13935	J.W. Pepper & Son, Inc.	9353297	310100305	Final concert music.	06 E 1000 610 0031 000	24.99	24.99
13936	J. W. Pepper And Son, Inc.	9353583	310100299	Marching Music	06 E 1000 610 0031 000	399.99	399.99
13937	Kansas Depart Of Health And H	S-KS68-0231	150100958	Construction Sormwater Perm	40 E 4700 550 0031 000	60.00	60.00

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				Renewal for Mill Valley High School Addition Permit # S-KS68-0231			
13938	Kansas Gas Service	01974611674970	30100404	Heat	06 E 2600 621 0015 001	40.97	40.97
13939	Kansas One-Call System, Inc.	48490	180100266	Regular Locate Fee for Month of April '10	08 E 2900 352 0018 000	50.40	50.40
13940	KC Linen Supply	Grounds	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	203.00	2,943.55
		Country Side	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	132.35	
		Lexington Trails	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	246.65	
		De Soto High	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	227.75	
		Starside	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	152.20	
		Mill Creek	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	226.70	
		Mize	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	260.90	
		Horizon	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	161.65	
		Monticello Trail	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	180.15	
		Mill Valley	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	260.40	
		Prairie Ridge	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	223.90	
		Clear Creek	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	156.15	
		Riverview	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	193.35	
		Kindergarten	150100956	Uniform Cleaning/April	06 E 2600 890 0015 000	318.40	
13941	Lawrence Journal-World	10342887	150100962	Legal Ad for MVHS and Belmo	40 E 4700 459 0031 000	16.05	59.85
				Signage Bid and MVHS Broadcast Equipment Bid			
		10342743	150100962	Legal Ad for MVHS and Belmo	40 E 4700 459 0031 000	16.05	
				Signage Bid and MVHS Broadcast Equipment Bid			
		10341433	150100936	Legal Ad for District Parking	06 E 2600 610 0015 300	16.05	
				Lot Repairs and Re-Seal Project			
		10341370	180100258	Publication of RFB for Cisco	08 E 2900 610 0018 000	11.70	
				Network Electronics			
13942	Leavcon II, Inc.	APPL #: 10	150100088	Concrete Construction	40 E 4700 459 0031 000	33,132.00	33,132.00
				Services for MVHS Addition			
				\$115,075.00 Approved by BOE			
				5/18/09 \$ 794,500.00			
				Approved by BOE 7/6/09			
13943, 13944	Lowe's	925827	150100001	Supplies-Maintenance	06 E 2600 610 0015 400	68.26	1,640.52
		924142	150100001	Supplies-Maintenance	06 E 2600 610 0015 400	55.45	
		924377	150100001	Supplies-Maintenance	06 E 2600 610 0015 400	56.21	
		924962	150100001	Supplies-Maintenance	06 E 2600 610 0015 400	215.43	
		925775	150100001	Supplies-Maintenance	06 E 2600 610 0015 400	169.20	
		904570	150100001	Supplies-Maintenance	06 E 2600 610 0015 400	26.93	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
		924677	150100850	Grounds Supplies	06 E 2600 610 0015 300	2.28	
		904968	150100850	Grounds Supplies	06 E 2600 610 0015 300	12.26	
		925748	150100850	Grounds Supplies	06 E 2600 610 0015 300	2.54	
		924598	150100850	Grounds Supplies	06 E 2600 610 0015 300	30.76	
		924824	150100850	Grounds Supplies	06 E 2600 610 0015 300	33.16	
		914927	200100088	Cordless Drills	16 E 1000 730 0000 020	127.96	
		924169	150100850	Grounds Supplies	06 E 2600 610 0015 300	8.97	
		924376	150100861	Drywall finish material for wall for tech office for access/tech project	16 E 4700 450 0000 150	47.08	
		924715	150100862	60 Watt Soft White Teflon Coa-2	24 E 3190 431 0000 000	9.96	
		924141	150100868	Dry wall mud lite, Dry wall mesh tape for DHS walls, in media center/teachers lounge & workroom	40 E 4700 459 0030 000	115.98	
		924010	150100001	Supplies-Maintenance	06 E 2600 610 0015 400	3.12	
		924972	150100850	Grounds Supplies	06 E 2600 610 0015 300	114.00	
		915325	190100039	Supplies for pond @ Mize	35 E 1000 610 0000 014	266.43	
		924406	150100850	Grounds Supplies	06 E 2600 610 0015 300	118.80	
		924053	150100850	Grounds Supplies	06 E 2600 610 0015 300	9.78	
		924937	150100850	Grounds Supplies	06 E 2600 610 0015 300	145.96	
13945	LRP Publications	3975018	800100093	PD Materials	89 E 1000 330 0000 000	526.02	526.02
13946	MacGAMUT Music Software In	6-1782	800100095	Student materialsl - Ap Music Theory Course- Secondary	06 E 1000 322 0006 000	384.00	384.00
13947	Mark R Coenen	4/24,4/12	310100309	Security service	08 E 1000 680 0000 000	100.00	100.00
13948	The Master Teacher, Inc.	11645623	50100076	Staff Recognition for May 24, 2010 BOE Meeting	06 E 2300 610 0004 005	129.75	1,770.75
		11645370	50100076	Staff Recognition for May 24, 2010 BOE Meeting	06 E 2300 610 0004 005	1,641.00	
13949	Max Rieke & Brothers, Inc.	APPL #: 9	150100208	Site Clearing & Earthwork Elementary #7 Approved by BOE 5/18/09	40 E 4500 459 0044 000	11,746.00	11,746.00
13950	Mc Electric, Inc.	APPL #: 3	150100095	Electrial Construction Services for Summer MVHS Approved by BOE 5/18/09	40 E 4700 459 0031 000	1,862.00	1,862.00
13951	McKee Foods Corporation	Misc Inv	240100259	Snacks purchased for the school lunch program.	24 E 3100 630 0000 000	766.36	766.36
13952	McPherson Contractors, Inc.	APPL #: 10	150100179	Precas Concrete, Masonry, Structureal Steel Constuction Services for Elementary #7 Approved by the	40 E 4500 459 0044 000	48,182.00	48,182.00

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
				BOE 7/27/09			
13953	Meyer Music	31471	200100104	Instrument repair	16 E 1000 731 0000 020	67.00	67.00
13954	Midwest Glass & Glazing, LLC	APPL #: 5	150100106	Glass & Glazing construction services for MVHS Additiion	40 E 4700 459 0031 000	12,101.00	12,101.00
				Approved by BOE 7/6/09			
13955	Mill Valley High School	Petty Cash	310100317	Reimburse petty cash	06 E 1000 680 0031 000	400.00	400.00
13956	Zhao and/or Diana Zhang	Lunch Refund	240100261	Lunch refund for Julia Zhang	24 R 1611 000 0000 000	101.00	101.00
13957	Adam and/or Samera Lockwood	Lunch Refund	240100262	Lunch Refund for Liam Lockwood	24 R 1611 000 0000 000	6.80	6.80
13958	MKEC Engineering Consultant	66530	150100961	Engineering consultant fee for MVHS irrigation on entire site and shop drawing review. Invoice # 66530	40 E 4700 459 0031 000	5,500.00	5,500.00
13959	Morgan Hunter Companies	21326	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	828.00	37,490.00
		21329	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	3,093.50	
		21244	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,282.25	
		21250	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	2,001.00	
		21242	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,886.00	
		21243	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,972.25	
		21245	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,339.75	
		21246	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,592.75	
		21248	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	2,438.00	
		21249	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,794.00	
		21247	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	3,818.00	
		21251	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	2,340.25	
		21252	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,380.00	
		21323	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	925.75	
		21324	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	69.00	
		21325	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,684.75	
		21327	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	920.00	
		21328	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	874.00	
		21330	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,518.00	
		21331	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,932.00	
		21332	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,794.00	
		21333	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	718.75	
		21334	40100021	Sub Teacher Pay	06 E 1000 110 0000 060	1,288.00	
13960	Norris & Keplinger, LLC	30/10 Client 532	10100062	Legal Svcs & Expenses	06 E 2300 345 0000 000	4,319.25	5,928.00
		4/30/10 Client 532	10100062	Legal Svcs & Expenses	40 E 4500 345 0000 000	1,608.75	
13961	Office Depot	515102167001	300100217	supplies	14 E 1000 610 0000 030	22.45	592.01
		515102168001	300100217	supplies	14 E 1000 610 0000 030	53.96	
		517022084001	300100247	2010-11 teaching supplies	06 E 1000 615 0030 000	500.06	
		516884680001	400100155	Enrollment materials	06 E 1000 610 0040 000	15.54	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
13962	PC & Mac Exchange	46684	180100250	20 Replacement Batteries for Dell Laptop C610/C640	08 E 2900 430 0018 000	1,199.00	1,199.00
13963	People's Education	I0387676	800100085	AP Music Theory Course - Secondary - High Schools	55 E 1000 644 0000 000	377.22	5,530.68
		I0387676	800100085	AP Music Theory Course - Secondary - High Schools	34 E 1000 600 0000 030	5,153.46	
13964	Perry-Lecompton High	Mill Valley HS	4000100036	Boys Golf: Perry-Lecompton Invitational	06 E 1000 680 0031 000	80.00	80.00
13965	Prestwick House, Inc.	130299	800100086	AP Literature and Composition Course materials	55 E 1000 644 0000 000	1,199.18	3,152.44
		130299	800100086	AP Literature and Composition Course materials	89 E 1000 330 0000 000	524.36	
		130961	800100086	AP Literature and Composition Course materials	55 E 1000 644 0000 000	994.18	
		130961	800100086	AP Literature and Composition Course materials	89 E 1000 330 0000 000	434.72	
13966	Pro Circuit, Inc.	APPL #: 8	150100120	Electrical construction services for MVHS Addition Approved by BOE 7/6/09	40 E 4700 459 0031 000	26,399.00	26,399.00
13967	Pur-0-Zone, Inc	498004	150100552	Equipment Repair-Custodial	16 E 2600 430 0000 152	49.08	549.30
		497564	150900884	150 cases Paper Towels at \$30.76 a case 85 cases Toilet Paper at \$36.17 a case	06 E 9000 000 0099 999	371.62	
		497729	150100352	Equipment-Custodial	16 E 2600 730 0000 152	82.10	
		497535	150100552	Equipment Repair-Custodial	16 E 2600 430 0000 152	46.50	
13968	Quia Corporation	S215977	310100307	Quia Purchase Order	34 E 1000 600 0000 031	1,500.00	1,500.00
13969	Rand Construction Company	APPL #: 7	150100205	HVAC Elementary #7 Approve by BOE 7/27/09	40 E 4500 459 0044 000	296,938.00	296,938.00
13970	Really Good Stuff, Inc.	2961472	330100239	Classroom materials	30 E 1000 610 0000 003	48.90	48.90
13971	Reeves-Wiedeman Company	3774027	150100502	Plumbing Supplies-MCMS	16 E 4700 430 0000 022	187.50	187.50
13972	All American Sports Corp.	9267183	310100277	Football helmets	08 E 9000 000 0099 999	4,287.65	4,287.65
13973	Rochester 100 Inc	H75221	450100136	Friday folders	06 E 1000 610 0045 000	617.50	617.50
13974	Ryan Skinner	4/8,4/10	310100310	Security service	08 E 1000 680 0000 000	225.00	225.00
13975	School Health Corporation	1749564-00	500100161	Health supplies	06 E 2130 610 0011 000	25.33	25.33
13976, 13977	School Specialty Inc	208103684643	300100218	supplies	14 E 1000 610 0000 030	101.81	5,189.27
		308100546012	330100211	School Specialty - Jana Flannigan	30 E 1000 610 0000 000	16.02	
		208103773147	330100211	School Specialty - Jana Flannigan	30 E 1000 610 0000 000	13.16	
		308100539881	400100129	2nd grade supplies	06 E 1000 610 0040 122	100.00	
		308100539881	400100129	2nd grade supplies	06 E 1000 610 0040 123	63.87	
		308100549700	400100150	Misc supplies	06 E 1000 610 0040 000	159.93	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
		308100549700	400100150	Misc supplies	06 E 1000 610 0040 040	57.65	
		308100549700	400100150	Misc supplies	30 E 1000 610 0000 003	66.86	
		308100543115	220100146	Supplies	06 E 1000 610 0022 161	309.57	
		208103691756	220100143	7th grade black 2010-2011	06 E 1000 610 0022 172	32.20	
		208103635965	220100123	2010-2011 teaching supplies	06 E 1000 615 0022 000	831.34	
		208103635969	220100124	2010-2011 teaching/office supplies	06 E 1000 615 0022 000	677.23	
		308100541606	330100216	School Specialty - Carmen Shelly	30 E 1000 610 0002 000	79.40	
		308100548653	330100229	Materials for OT	30 E 1000 610 0000 000	51.87	
		308100540817	460100138	Next Year - Music	06 E 1000 615 0046 000	93.02	
		208103745569	460100148	Belmont order of card stock for reading specialist 10 reams and 2 reams for Mize Reading specialist per Pam Hargrove.	06 E 1000 610 0046 210	15.82	
		208103745569	460100148	Belmont order of card stock for reading specialist 10 reams and 2 reams for Mize Reading specialist per Pam Hargrove.	40 E 1000 610 0044 000	79.10	
		208103675153	200100092	TI-15 Explorer Calculator	30 E 1000 610 0000 020	179.68	
		308100539518	200100094	Dumolien's order	30 E 1000 610 0000 020	152.08	
		208103686405	200100099	2010 Supplies	06 E 1000 615 0020 000	1,322.86	
		208103686390	460100139	Next Year Counselor - Wooton	06 E 1000 615 0046 000	100.11	
		208103686392	460100141	Next Year 5th Grade (Reilly)	06 E 1000 615 0046 000	299.65	
		308100543006	200100096	Sally Beck Sped Supplies	30 E 1000 610 0000 020	134.52	
		308100550393	330100237	Materials for Gifted students - office supplies	30 E 1000 610 0000 000	25.00	
		308100550393	330100237	Materials for Gifted students - office supplies	30 E 1000 610 0002 000	5.61	
		208103686414	210100135	6 north supplies using budget from Tobie to get started	55 E 1000 610 0000 021	199.51	
				11-Oct			
		208103722774	300100218	supplies	14 E 1000 610 0000 030	21.40	
13978	Security Bank of Kansas City	51169	180100267	May '10 Lease Payment for Ricoh Copiers at HE & MCMS	08 E 2300 449 0000 000	3,250.00	3,250.00
13979	SEK Education Service Center	April 14th Meetin	190100042	Cindy Fouraker, CaTE training	34 E 1000 580 0000 000	15.00	15.00
13980	Shawnee Copy Center, Inc.	63153	400100154	Cumulative File Folders	06 E 2400 610 0030 000	37.31	447.78
		63153	400100154	Cumulative File Folders	06 E 1000 610 0040 000	111.95	
		63153	400100154	Cumulative File Folders	06 E 2400 610 0046 000	74.62	
		63153	400100154	Cumulative File Folders	06 E 2400 890 0047 000	111.95	

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
		63153	400100154	Cumulative File Folders	40 E 1000 610 0044 000	111.95	
13981	Shawhan Sheet Metal LLC	APPL #: 6	150100182	Architectural Sheet Metal	40 E 4500 459 0044 000	120,600.00	120,600.00
				Elementary #7 Approved by BOE 7/27/2009			
13982	The Sherwin-Williams Co.	4028-4	150100867	Wall Paint, Primer, Caulking, Paint for Door Frames for DHS Walls in Media Center/Teachers Lounge & Workroom	40 E 4700 459 0030 000	360.66	360.66
13983	Shred-It	57294224	180100251	Monthly Service 4/21/10)	08 E 2600 500 0018 000	16.00	16.00
13984	Skyline Construction Co.	APPL #: 4	150100105	Door & Hardware construction services for MVHS Addition	40 E 4700 459 0031 000	139,706.00	139,706.00
13985	Smallwood Lock Supply	423557	150100939	Maint. Supplies	06 E 2600 610 0015 400	220.50	220.50
13986	Study Island, LLC	INV0014317	800100094	Extend DHS Subscription all building due at same time.	34 E 1000 600 0000 030	101.76	101.76
13987	Summit Masonary, Inc.	APPL #: 9	150100089	Masononry construction Services for MVHS Addition \$ 148,715.00 Approved by BOE 5/18/09 \$1,881,300.00 Approved by BOE 7/6/09	40 E 4700 459 0031 000	138,222.00	138,222.00
13988	Sweetwater Music Education Te	8777746	800100092	AP Music Theory Equipment - Secondary - High Schools	35 E 1000 610 0002 000	1,267.21	1,267.21
13989	Switzer & Associates Inc	APPL #: 2	150100092	Painting consturction services for MVHS Addtion \$18,500.00 Approved by BOE 5/18/09 \$183,462.00 Approved by BOE 7/6/09	40 E 4700 459 0031 000	15,566.00	15,566.00
13990	Sydex Computer Systems	21650	4090100003	Track meet manager for computer... online entries 4-8-10 Varisty Track meet 4-13-10 JV track meet	06 E 1000 680 0031 000	35.00	63.00
		21572	4090100003	Track meet manager for computer... online entries 4-8-10 Varisty Track meet 4-13-10 JV track meet	06 E 1000 680 0031 000	28.00	
13991	Teacher's Discovery	P033893201017	300100246	college now money	34 E 1000 600 0000 030	379.57	379.57
13992	Tierney Stationery Company	87868	310100304	cartridge for 5110cn printer	55 E 1000 610 0000 031	69.99	69.99
13993	Tiger Direct.com	P21581380101	400100132	PTA Grant Materials - In-Time Carter	06 E 1000 610 0040 000	349.95	393.91
		P21581380102	400100132	PTA Grant Materials - In-Time Carter	06 E 1000 610 0040 000	43.96	
13994	Touchtone Communications	9135838300	30100405	Long Distance	06 E 2300 532 0000 000	273.47	273.47

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
13995	Turner Construction Company	APPL NO.: 3	30100397	Const Management Services	40 E 4500 340 0000 000	32,000.00	32,000.00
13996	UCP Infinitec	21010	330100221	Learner Box Curriculum modules - center based programs	30 E 1000 610 0001 000	2,046.00	2,046.00
13997	UNUM Life Insurance Company	40299	30100400	STD Payment to UNUM for M 2010	06 E 2300 213 0000 001	962.47	962.47
13998	Vaccaro's Piano & Organ	7283	60100157	Music Equipment - Belmont Elementary Music Equipment - Riverview Elementary	16 E 1000 730 0000 047	1,659.38	3,474.00
		7283	60100157	Music Equipment - Belmont Elementary Music Equipment - Riverview Elementary	40 E 1000 610 0044 000	1,814.62	
13999	Validity Screening Solutions	47379	40100018	Pre-employment criminal background checks	06 E 2300 350 0004 000	347.00	347.00
14000	Water District No 1 Of Jo Co	Misc Inv	30100396	W/S/T	06 E 2600 411 0015 001	57.37	2,993.23
		Misc Inv	30100396	W/S/T	06 E 2600 411 0022 000	339.96	
		Misc INv 2	30100394	W/S/T	06 E 2600 411 0021 000	445.97	
		Misc INv 2	30100394	W/S/T	06 E 2600 411 0031 000	961.95	
		Misc INv 2	30100394	W/S/T	06 E 2600 411 0040 000	297.16	
		Misc INv 2	30100394	W/S/T	06 E 2600 411 0041 000	217.69	
		Misc INv 2	30100394	W/S/T	06 E 2600 411 0045 000	354.59	
		Misc INv 2	30100394	W/S/T	06 E 2600 411 0047 000	236.84	
		Misc INv 2	30100394	W/S/T	40 E 4500 457 0044 001	81.70	
14001	Westar Energy	6583611041	30100402	Electricity	06 E 2600 622 0000 000	1,636.44	89,616.38
		6583611041	30100402	Electricity	06 E 2600 622 0015 000	5,465.62	
		6583611041	30100402	Electricity	06 E 2600 622 0015 001	339.36	
		6583611041	30100402	Electricity	06 E 2600 622 0020 000	6,644.85	
		6583611041	30100402	Electricity	06 E 2600 622 0021 000	5,863.83	
		6583611041	30100402	Electricity	06 E 2600 622 0022 000	7,663.44	
		6583611041	30100402	Electricity	06 E 2600 622 0030 000	6,549.90	
		6583611041	30100402	Electricity	06 E 2600 622 0031 000	15,934.28	
		6583611041	30100402	Electricity	06 E 2600 622 0040 000	6,228.71	
		6583611041	30100402	Electricity	06 E 2600 622 0041 000	5,229.51	
		6583611041	30100402	Electricity	06 E 2600 622 0042 000	1,899.67	
		6583611041	30100402	Electricity	06 E 2600 622 0043 000	5,423.65	
		6583611041	30100402	Electricity	06 E 2600 622 0045 000	7,472.92	
		6583611041	30100402	Electricity	06 E 2600 622 0046 000	6,059.70	
		6583611041	30100402	Electricity	06 E 2600 622 0047 000	5,407.92	
		6583611041	30100402	Electricity	40 E 4500 452 0044 000	1,796.58	
14002	Western Waterproofing Co. Inc.	APPL #: 4-29-10	150100180	Insulation Air Barrier for Elementary #7 Approved by BOE 7/27/2009	40 E 4500 459 0044 000	27,000.00	27,000.00

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CHECK #	VENDOR NAME	INVOICE #	PO #	DESCRIPTION DETAIL	ACCOUNT #	CHECK DETAIL	CHECK TOTAL
14003	Western Enterprise, Inc.	APPL #: 10	150100204	Plumbing Elementary #7 Approved by BOE 7/27/09	40 E 4500 459 0044 000	64,359.00	64,359.00
14004	Westhues Electric, Inc	APPL #: 9	150100206	Electrical Elementary #7 Approved by BOE 7/27/09	40 E 4500 459 0044 000	87,300.00	87,300.00
14005	West Music Company	SI471811	460100147	Per Pam's instructions - this is an item that has been discounted on the BE/MS/HS order from West. It will be ordered for Mize MUSIC utilizing captial outlay in order to take advantage of the discount. West Bid SQ009548	16 E 1000 730 0000 046	308.57	308.57
14006	Zimmerman Construction Comp	APPL #: 4	150100101	Carpentry construction services for MVHS Addition Approved by BOE 7/6/09	40 E 4700 459 0031 000	25,605.00	25,605.00
TOTAL OF COMPUTER CHECKS:							2,641,909.21

VISA - 04/15/10

Transaction Date	Transaction Detail	Amount	Total
03/30/10	WM SUPERCENTER SHAWNEE KS	122.18	
04/06/10	WM SUPERCENTER SHAWNEE KS	85.44	
04/09/10	WM SUPERCENTER SHAWNEE KS	40.27	
04/13/10	WAL-MART #2855 SHAWNEE KS	32.68	
	Molly Young		\$290.35
04/09/10	WM SUPERCENTER SHAWNEE KS	67.96	
	Janet Hopkins		\$67.96
04/10/10	PITNEY BOWES* CT	25.75	
04/12/10	USPS 19248600232215212 DE SOTO KS	44.00	
	J Michele Altis		\$69.75
04/02/10	USPS 19248600232215212 DE SOTO KS	16.16	
	Julie Maurer		\$16.16
			\$3,185.77



Unified School District 232

35200 West 91st Street
De Soto, Kansas 66018
Phone: 913-667-6200
mschmidt@usd232.org

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Dr. Mark Schmidt
Director Human Resources

Date: May 10, 2010
To: USD 232 Board of Education
From: Nikki Leisten, President of De Soto Teachers' Association and Mark Schmidt, Director of Human Resources
Re: Board Action Request: Memo of Understanding: Purchase of Short-Term Leave

By mutual agreement, we ask that the Board approve the attached Memorandum of Understanding that will adjust the deadline for resignation to mirror the recent change in notification law.

Thank you.

Memorandum of Understanding

From: De Soto Teachers' Association and Mark Schmidt, Human Resource Director
To: USD 232 Board of Education
Date: April 20, 2010
Re: Purchase of Short-Term Leave (Article X: B. 1 and 2.), Memorandum of Understanding

As part of the 2009-10 Negotiated Agreement a provision providing purchase of short-term leave at the rate of \$40 for each day of accumulated leave to those employees who resign if they "submit a written resignation from employment on or before May 15th per KSA 72-5411."

Recently KSA 72-5211 was changed to give licensed staff until "14 days following the 3rd Friday in May" to resign without any penalty under the law. This change will take effect in the current school year and establishes the resignation deadline as June 4, 2010. So that our negotiated agreement mirrors the new law, the De Soto Teachers' Association and District Administration are in agreement with the following change in language. This change will also be included in negotiations as we discuss issues for the 2010-11 contract.

Article X: Leaves of Absence

B. Purchase of Short-Term Leave

1. Upon retirement or termination of employment with the District, a Professional Employee shall be entitled to receive \$40.00 per day for each day of accumulated and unused Short-Term Leave. An additional \$10.00 per day will be granted to Professional Employees that retire or resign before February 1. However, a Professional Employee will not be entitled to receive payment for accumulated Short-Term Leave if the Professional Employee fails to fulfill his or her employment contract or fails to submit a written resignation on or before ~~May 15th per K.S.A. 72-5411~~ **the date established by Kansas Statute (currently June 4, 2010)**. Unused Short-Term Leave may be paid to a named beneficiary in case of death.
2. The provisions of this paragraph shall apply only to those Professional Employees whose current employment with the School District commenced prior to May 31, 1992. It shall not apply to any Professional Employee whose current employment commenced on or after May 31, 1992. At the conclusion of the 1992-93 school year and each year thereafter, any Professional Employee with accumulated Short-Term Leave in excess of 130 days will be compensated at the rate of \$40.00 per day for each day of accumulated and unused Short-Term Leave in excess of the 130 days. However, a Professional Employee will not be entitled to receive payment for accumulated Short-Term Leave in excess of 130 days if the Professional Employee fails to fulfill his or her employment contract or fails to submit a written resignation from employment on or before ~~May 15th per K.S.A. 72-5411~~ **the date established by Kansas Statute (currently June 4, 2010)**.

This agreement is reached without reopening negotiations on the ratified 2009-10 PNA. It is the understanding of both parties that once this language is agreed to in a new negotiated agreement, this memorandum shall cease to function.

President, De Soto Teachers' Association

President, USD 232 Board of Education

Summary Report
Board Agenda Item
May 10, 2010

To: USD 232 Board of Education

From: Ann Clark, Administrative Assistant

Item: 2010-2011 Student and Family Handbook Revision

Due to changes of USDA and KSDE standards regarding substitutions for milk products, a medical authority's note is no longer required for a student to select juice instead of milk. Therefore we ask you to approve the following changes to the Student and Family Handbook:

Excerpt from 2010-2011 Student and Family Handbook

Student Nutrition - JGH

The De Soto School District provides a quality lunch program at a competitive price that is readily available to all students in each building or students may bring their lunch. Each student may establish an account to purchase a meal, extra milk **or juice** with the meal; milk **or juice** for the lunch they bring from home. ~~A medical authority's note is required for juice to be arranged for students with milk allergies. A written verification must be on file.~~ School lunch prices are posted on the district web site.

Thank you!

PRAIRIE RIDGE ELEMENTARY
FAMILY HANDBOOK
2010-2011



“Paw Prints Today...Tracks Tomorrow”

Prairie Ridge Elementary School

22405 Clear Creek Parkway
Shawnee, KS 66226

Michelle Hite, Principal
_____, Learning Coach

OUR VISION

“Paw Prints Today. . .Tracks Tomorrow”

OUR MISSION

The Prairie Ridge Elementary School community believes all students will become life-long learners. We will:

- Achieve excellence through learning
- Build character by applying the six character traits
- Challenge minds to create productive individuals for the 21st century

REGULAR SCHOOL HOURS	KINDERGARTEN HOURS
8:50 a.m. – 3:50 p.m.	Morning Session 8:50 a.m. – 11:50 p.m.
	Afternoon Session 12:50 p.m. – 3:50 p.m.

All students may enter the building ten minutes before class begins.



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A COMMUNITY OF LEARNERS AT PRAIRIE RIDGE

At Prairie Ridge Elementary, students, staff, and parents, will work collaboratively to create a shared vision of what the school seeks to accomplish. Every classroom is, in itself, a community. Each classroom community is connected by a sense of purpose, in a climate that is communicative, just, disciplined, and caring, with occasions for celebration.

To achieve success for each child, we consider three priorities the essential building blocks of an effective education:

The School as a Community

- Everyone comes together to promote learning.
- Teachers are leaders, with the principal as lead teacher.
- Parents are partners as the child's first and most important teachers.

Curriculum with Coherence

- Literacy is the first and most essential goal.
- High academic standards
- Continuous assessment of student progress

Climate for Learning

- Promote learners who are disciplined, creative, and self-motivated
- Schedules created and students flexibly grouped to promote learning
- Committed to serve the "whole" child

"A school with a shared vision and clearly defined goals is a purposeful place."
-Ernest Boyer

CONTACT INFORMATION

PRAIRIE RIDGE PHONE

913-667-1800

PRAIRIE RIDGE FAX

913-667-3612

PRAIRIE RIDGE PARENT LINK

913-667-1802

PRAIRIE RIDGE WEBSITE

[HTTP://WWW.USD232.ORG/PRE](http://www.usd232.org/pre)

COMMUNICATION BETWEEN HOME AND SCHOOL

Communication is essential for a successful educational experience. Teachers may be reached before 8:40 a.m. or after 3:55 p.m. at 913-667-1800. Parents may also contact teachers via e-mail and voice mail. During the school day, teachers may not have the opportunity to check e-mail or voice mail. Our focus during the school day is teaching and learning. If you wish to have a conference with your child's teacher, please make an appointment. Class schedules do not allow time for "drop-in" conferences. An appointment allows the staff time to prepare to ensure a quality conference.

You are always welcome at Prairie Ridge. We require that all visitors report to the office when they arrive at the building, where you will sign in and receive a visitor's sticker to wear. To ensure the least possible disruption of student learning, please arrange classroom visits ahead of time through your child's teacher or the office.

Monday Folders

All students will bring home a communication folder each Monday. Please be sure to review the folder and return it to school on Tuesday. If school is not in session on Monday, the folder will come home the next school day.

Prairie Ridge Web Site

<http://www.usd232.org/pre>

The Prairie Ridge web site is updated regularly and contains valuable information about the school, staff and upcoming events. Please visit the site frequently to keep up-to-date on events and information at Prairie Ridge.

Newsletters

"*Cougar Tracks*", the school's electronic newsletter, is published weekly. This contains information about upcoming events, highlights from previous activities, a calendar of events and a variety of other important information. You may receive the newsletter via e-mail or from the Prairie Ridge website.



Family Changes / Medication Changes

If your child or your family experiences any significant changes, please notify the school so that we are better able to work with and assist your child. These changes may include: loss of a family member, loss of a family pet, changes of medication, etc.

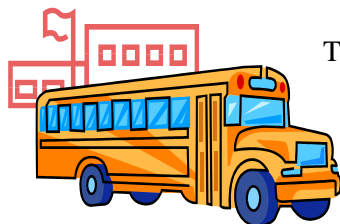
TRANSPORTATION INFORMATION

Safety is our number one concern for bike riders, bus riders, car riders, and walkers. The following guidelines promote a safe experience for all.

If there will be a change in your child's transportation, a note or phone call to the office is required. These changes need to be reported by 3:00 p.m. to ensure that we are able to get messages to students.

Bus Service

BUS INFORMATION LINE 913-422-8501



This information can be found in the Student and Family Handbook folder. Please observe all signs regarding each loop.

Car Rider Safety

(Loading/Unloading Procedures)

Safety is a primary concern for all students and adults as they arrive to school in the mornings and leave in the afternoons. We have a large number of cars entering and leaving the area.

Parents are encouraged to take advantage of the car loop located on the west side of the building. Please observe all signs regarding each loop. Several staff members will be available before and after school to help children in and out of cars so the line will move quickly. Please do not leave your car unattended in the car loop. If you need to leave your car, please park in the parking lot. Please follow the procedures established. This will allow traffic to flow as smoothly as possible.

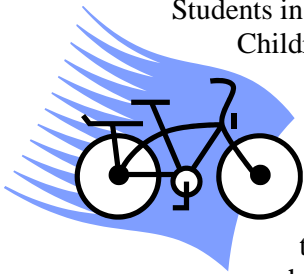
The entrance on the east side of the building goes to the bus loop and also continues around to the back of the building. The bus loop section is used by parents dropping off students for "Before School Care" with JCPRD. It is used later only for buses dropping off or picking up students. The Staff uses this drive to park their cars at the side of the building. Parents are not to use this drive to drop off or pick up students for Prairie Ridge, Mill Valley or Monticello Trails between the hours of 8:15 - 8:50 a.m. and 3:15 - 4:10 p.m. After 4:10 p.m. parents may park in the back to attend games on the campus.

Bicycles/Scooters/Skateboards

Students in grades 3-5, or who are 8 years old, may ride bicycles/scooters/skateboards to school.

Children younger than 8 years of age may ride bicycles/scooters/skateboards if a parent accompanies them both to and from school. A parent's permission letter must be on file in the office for all children riding bikes. Students using personal transportation devices must wear helmets and follow all bicycle safety rules. If a student chooses not to wear a helmet and/or follow the safety rules, the **student will not be allowed to continue riding to school**. Upon entering school property, students must walk their bicycles to the bike rack. Students must walk scooters and skateboards on school property and store them, along with helmets, in lockers during the school day.

For their own and others' safety, students are not allowed to use Heelys at school. Thank you for following these procedures for the safety of our students.



Walkers

When walking to school, please use the buddy system. Walk with a neighbor, friend, or adult. Please be sure to cross streets in designated areas; cross walks are best. However, if streets are not painted, cross carefully, looking both ways before you go! ☺

STUDENT CONDUCT

At Prairie Ridge, every child is encouraged to become a creative, disciplined, self-motivated learner. We are committed to serving the whole child, acknowledging that a child's physical, social, and emotional well-being impact learning.

We believe:

- Focusing on positive life skills and lifelong behavior guidelines are the foundation of good choices.
- All adults must model appropriate choices within the school community.
- When children see purpose in what they are doing and live with purpose, they are more likely to make appropriate choices.
- Making appropriate learning and behavioral choices is the ultimate goal for every person in the school community.
- Modifying behavior is an on-going process, which requires consistency, structure, and time.
- There are natural consequences for inappropriate choices.
- There must be a positive partnership between home and school, where we work together to address specific situations is the most effective way to help students make appropriate choices.
- Consequences may vary depending on the frequency of the choices made by students.

Prairie Ridge Elementary Student Conduct Policy and Plan

At Prairie Ridge Elementary, we support positive student behavior and prohibit any behavior that is categorized as bullying of. We educate and train staff and students to demonstrate positive student conduct. This will be addressed as appropriate based on the table below.

Violations of Positive Student Conduct

Level One Violations	
<ul style="list-style-type: none"> • Expressing physical superiority • Blaming the victim unjustly • Threatening gestures • Defacing property • Pushing/shoving • Taking small items from others • Insulting remarks/name calling • Teasing about possessions etc. • Dirty looks or gestures • Gossiping/rumors/teasing publicly/exclusion 	<p>When a student demonstrates these actions or similar behaviors, the consequences will be enforced by the supervising teacher(s), with support from the principal.</p>
Level Two Violations (Some behaviors are against the law)	
<ul style="list-style-type: none"> • Repeated Level One Violations • Threatening physical harm • Damaging property • Stealing • Starting fights/scratching/biting • Pushing/tripping/or causing a fall • Assaulting • Insulting of any kind • Harassment • Exclusion using notes or public embarrassment • Playing a mean trick for embarrassment 	<p>When a student demonstrates these actions or similar behaviors, the consequences will be enforced by the principal. Such consequences might include but not be limited to:</p> <ul style="list-style-type: none"> • 30 Minute Office time-out • Written apology note • Parent notification • One Day In school suspension • One Day Out-of school suspension • Law enforcement may be notified
Level Three Violations (Most behaviors are against the law)	
<ul style="list-style-type: none"> • Repeated Level Two Violations • Making repeated/graphic threats/violence • Extortion (Ex. Taking things for promises of safety) • Threatening to keep someone silent • Destruction of property/setting fires • Physical Cruelty • Assaulting with a weapon • Insulting of any kind • Repeated Harassment • Writing discriminatory graffiti • Exclusion from a group using threats • Arranging public humiliation 	<p>When a student demonstrates these actions or similar behaviors, the consequences will be enforced by the principal. Such consequences might include but not be limited to:</p> <ul style="list-style-type: none"> • ½ Day Office time-out • Written apology note • Parent notification • 3 Day In school suspension • 3 Day Out-of school suspension • Possible Expulsion • Law enforcement may/will be notified

*The foundation of this plan was developed from information provided by the Kansas Association of School Boards.

BUILDING BLOCKS TO SUCCESS

Prairie Ridge Homework Policy

In order to achieve educational objectives, homework is an important component of the learning process. During the elementary years, responsibility for developing good homework habits must be shared by students, parents, and staff.

HOMEWORK at Prairie Ridge will be assigned:

- To develop the learned behavior.
- To reinforce and provide practice for academic skills.
- Consistently on specific days, as determined by the grade-level team.
- To prepare students for success in middle and high school.

HOMEWORK ACTIVITIES:

- Literacy (Reading, Writing, Word Work)
- Saxon Math Practice
- Math Facts
- On-Going Projects

STUDENTS will learn to write down assignments, make provisions for having the necessary supplies at hand, and commit to completing assignments on designated evenings.

PARENTS will provide a specific time for homework preparations and a place to work, as well as assistance when needed. Parents will hold high expectations for the quality of homework produced by their child.

STAFF will provide meaningful homework assignments and monitor homework activity. Teachers will provide directions for homework assignments and make students and parents aware of expectations for quality, due dates, and consequences for late work. Teachers will provide written guidelines for long-term projects, which include benchmark dates and criteria for assessing work. Teachers will acquaint parents and students with procedures for completing work missed due to absences. Teachers will assess the quality of homework assignments in a timely manner and provide necessary feedback.



Please see the guidelines for making up work when your child is absent in the “Attendance-Absences-Tardies” section of the De Soto USD 232 Elementary Handbook.

If appropriate time has been given at school to do assignments but a student chooses not to use time responsibly, this becomes homework and must be completed and sent back to school the next school day.

Please talk to your child’s teacher if he/she never has homework or seems to have an excessive amount of homework. Communication between home and school ensures your child is working at his/her appropriate level. Reading with your child is by far the most important activity any family can establish at home to enhance learning.

Technology

Technology skills are essential tools to support life-long learning. While working with technology, students acquire age-appropriate technology skills that support learning in all areas of curriculum. Instruction will reinforce learning that is on-going in the regular classroom with the exploration of software applications and internet research. The District philosophy is that technology will be used to extend our students access to current resources that support learning through real life problem-solving and inquiry-based activities.



In compliance with the Children's Internet Protection Act of 2000 (CIPA), USD 232 filters all Internet access. While no form of filtering is 100 percent effective, classroom teachers closely monitor all students while on the Internet in conjunction with learning activities. All students and parents must sign the Acceptable Use Policy (AUP) prior to each school year. The AUP outlines expectations for appropriate technology use in the District.

Counselor

The counselor teaches lessons to all classes to help students develop and maintain healthy emotional, social, and communication skills. The counselor is also available to support staff and parents and to help children have a successful school experience.

Library

The role of the Media Center is to support academic curriculum while providing instruction in print and electronic research materials. Encouraging appreciation of literature and importance of reading for pleasure are a part of Prairie Ridge's program. Classes have weekly instructional time with the media specialist. Students may also check out and return books before school, with the permission of their teacher. Our goal is to develop reading and research habits that will last a lifetime.



Art

The Prairie Ridge Art program is a discipline based art program. Students not only create projects, they learn about art history, cultures, aesthetics, criticism and make connections to other art forms as well as their regular classroom curriculum. Students receive art instruction with the art teacher for one hour every week. Student artwork is on display throughout the building during the school year.

Music

The music curriculum is designed to give students experiences that help them develop singing, rhythm, movement, theory, instrumental, listening, and creative skills. Every student in Kindergarten - 5th grade has music instruction.

Fourth and fifth grade students have the opportunity to participate in Cougar Choir. This choir is an extra-curricular activity that meets on Tuesdays and Thursdays from 8:00am to 8:45am. Cougar Choir performs throughout the year at Prairie Ridge and around the community.

In addition to regular music classes, 5th grade students may participate in band during the school day. Watch the “Cougar Tracks” for information on Prairie Ridge music throughout the year!



Physical Education

Our district has adopted a physical education curriculum based on National Standards of Physical Education (NASPE), Kansas Standards and our USD #232 curriculum. This curriculum is designed to meet all the needs of all students.

Students are provided with the opportunity of learning to move, moving to learn, and experiencing the joy of movement. With this curriculum, students develop skills and knowledge to be physically active and lead healthy lives.

Field Trips/Learning Excursions

Students will have the opportunity to go on a field trip each year to supplement classroom curriculum. Classroom teachers will plan field trips or learning excursions. They will determine the nature of the trip and recruit parent assistants. Permission slips will be sent home and must be signed and returned prior to each trip. Please understand the field trip is arranged for Prairie Ridge students. Siblings are not allowed to participate in these activities and may not ride district-provided transportation.

Recess

Recess is an important part of the school day, providing children with fresh air and exercise. Students will be taken outside for recess, weather permitting. Please make sure your child is dressed appropriately. Students will not go outdoors if there is significant falling moisture or the temperature and/or wind chill is 20° F or below.

STUDENT ASSISTANCE SPECIAL EDUCATION PROGRAMS

Discovery Room

The Discovery Room is a place where students can. . .

- work quietly away from class
- review learned skills
- practice curriculum basics
- do make-up work or tests
- participate in enrichment activities
- receive individual or group instruction
- work as a cooperative learning team
- have a place to regain control

The Discovery Room is staffed with resource teachers and para-educators.

Speech and Language

Speech and language services are provided for students with language delays, or articulation and/or language processing needs.

Voyagers -Gifted Education

This program serves students who have met stringent district and state guidelines, including high scores on individual aptitude/achievement tests and consistent, exemplary work in the classroom. Student participation is outlined by the student's Individual Educational Program (IEP).

Communications Classroom

The Communications Classroom is a specialized learning environment designed to meet the needs of students who exhibit very specific learning preferences. The program is staffed with resource teachers and para-educators who support students in all areas of their school day, as needed. Emphasis is placed on providing:

- highly structured and predictable environments
- visual rather than verbal structure
- sensory integration activities incorporated throughout the learning day
- individual learning needs

GENERAL INFORMATION

Dress Code and Clothing Needs

Students will be taken outside for recess - weather permitting and if temperatures are above 20° F. Please make sure your child is dressed appropriately.

For safety reasons, please have your child wear gym shoes during physical education classes. Backless shoes and flip-flops do not allow for adequate participation throughout the day.

Additional guidelines are listed in the Student and Family Handbook. Notification of changes or additions to the Dress Code Policy will be published in the “*Cougar Tracks*.”

Please be aware of “slogans” and sayings on clothing. Students wearing clothing deemed inappropriate will be asked to reverse or change their clothing.



Attendance – Absences – Tardies

Parents/legal guardians are responsible for reporting children absent each day they are going to be gone. You may report absences by calling (913) 667-1800, by calling the voice mail line at (913) 667-1802, or from the school’s web site. School personnel will begin calling to inquire about student absences shortly after 9:00 a.m.

Excused Absences:

Illness

A child should remain home if he/she complains of severe sore throat or headache, diarrhea, vomiting, or has a temperature of 100 degrees or higher. A normal temperature, with no vomiting or diarrhea for 24 hours is **required** before allowing your child to return to school. Report absences due to a contagious disease to the school health office, so precautionary measures may be taken for those who may have been exposed.



Absence for illness will be excused upon receiving verification from the parent no later than the day the student returns to school. Building Principals may request a doctor’s statement if the absence is for more than (5) five days per semester. When students are too ill to remain in school, parents will be notified. Updated family information must be on file so we can reach you when necessary. This includes home address and phone, work phone, child care provider information, and two emergency contacts that live close enough to pick up your child if you cannot be reached.

Making Up Work Missed While Absent Due To Illness

Students are expected to make up work missed and are allowed two school days for each day missed. Normally, missed work will be made up when the student returns to school. Please do not ask for make-up work until the second day in a row that your child is absent. Please request work by 9:00 a.m. and pick it up after school at the office before 4:30 p.m.

Unexcused Absences:

No credit will be given for schoolwork missed due to an unexcused absence. Absences are unexcused without communication from parents/legal guardians. The teacher will inform the students of assignments missed during the unexcused absence so that the student may on his/her own initiative make up missed work, and in so doing, maintain continuity of learning by obtaining the knowledge necessary for further study. One-half (1/2) credit will be given for daily assignments made up as a result of out-of-school suspension. Full credit will be given for “major” projects and/or tests made up as a result of out-of-school suspension.

Tardiness or Early Withdrawals:

Students who accumulate more than two unexcused tardies per nine weeks will be asked to make up the work and the time missed during recess or after school. Excused tardies are doctor and dental appointments only. Any student arriving to school after the starting time should report to the office to obtain a tardy slip before going to the classroom. Parents are asked to walk in children who arrive after school begins.

Conferences and Progress Reports

Fall conferences are scheduled for: Wednesday, October 20, 4:15 pm-8:15 pm – Kindergarten all day; Thursday, October 21, 10:00 am - 8:00 pm - all grades. Winter conferences are scheduled for: Wednesday, February 16, 4:30 pm – 8:30 pm, Kindergarten all day; Thursday, February 17, 10:00 - 8:00 all grades. If you will be unable to attend conferences during the above listed time, please schedule a phone conference with the classroom teacher. Teachers may not be able to schedule personal conferences to make up for conferences that can not be attended.

Parents or teachers may request additional conferences at any time throughout the year. Parent-teacher communication is encouraged as often as appropriate to ensure each child has a successful school experience.

Grade cards will be sent home in the Monday folder following the end of each nine-week period. Student Progress Reports will be sent home in the Monday folder half-way through the first quarter only.

Field Day

Field Day will be held in May. Watch the “*Cougar Tracks*” for more information later in the year.

Disruptions during the School Day

In an effort to protect student instruction time, parents should bring items needed to the office rather than deliver them to the classroom. It is strongly suggested that parents are not to walk students to the classroom without prior appointment with the teacher. Except in very rare instances, students will not be called from class. When you need to speak with a teacher, please contact them via e-mail or call the office and you will be connected with the teacher’s voice mail. They will return your call/e-mail at their earliest convenience. Conferences are to be scheduled in advance.

Animals in the Classroom



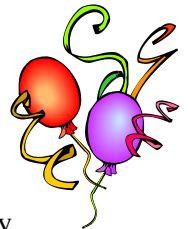
Parents must receive permission from the classroom teacher before bringing animals to the classroom. Precautions must be taken to protect children from animals that bite or scratch and to protect children who have allergic reactions to animals. If the teacher approves, the parent may bring the animal(s), which must be caged or on a leash, and then taken home immediately after sharing. Under no circumstances are animals to be transported on school buses.

Electronics/Toys/Etc.

Electronic games, CD players, toys, or other items that distract from the learning environment are discouraged, and should remain at home unless a teacher gives prior approval to bring them to school. Cell phones must remain in backpacks and powered off during the school day. Items that interfere with instruction will be kept by the teacher and held until the end of the day.

Room Parties

Room parties (fall, winter and Valentine) are held for children under the direction of teachers and room parents. Room parties will be held at 3:00 p.m. until 3:30 pm for grades 1-5 and afternoon kindergarten. Morning kindergarten parties begin at 11:00 a.m. until 11:30 a.m. Food and beverage brought in for classroom parties must conform to the district's healthy food guidelines. Classroom teachers must approve all food and beverage due to possible allergies. Parties should be limited to one (1) healthy beverage and two (2)-three (3) healthy snacks. Ask your teachers for the "USD 232 Healthy Food Guidelines" for examples.



Parties should be fun and simple. If money/donations are asked, they should be no more than \$5.00 per student for the entire year. There should be no more than one to two games, one craft and a snack in the 30 minutes allowed for a party. No gift bags or take-home treats for students are necessary. We appreciate all parents who donate time and energy organizing and attending classroom parties.

In order for parents to give full attention to school-age children, pre-school and middle/high school children are not to attend classroom parties.

Reward/Incentive Parties

Food and beverage brought in for rewards/incentive parties must conform to the district's healthy food guidelines. Classroom teachers, program sponsors, and/or building administrators must approve all food and beverage due to possible allergies. Parties should be limited to 1 healthy beverage and 2-3 healthy foods. Ask your teacher for the "USD 232 Healthy Food Guidelines" for examples.

Fundraising

The district encourages organizers of all school-sponsored fundraisers to choose healthy alternatives in consideration of supporting a healthier student body.

Lockers

Students will have a locker assigned to them. The lockers are school property and may be checked at any time by school staff. The lockers will not be locked. Backpacks with wheels do not fit in these lockers. Please purchase a backpack that will collapse to a smaller size. Students who are not assigned a locker will be provided with a space to keep their personal belongings.

Lost and Found

Please mark your child's belongings with his/her name. Please have your child check for lost items in the container located in the cafeteria and feel free to check yourself. Small valuables are kept in the office. Unclaimed items are donated to charity in December, March, and June.

Birthdays

If you wish to provide special recognition for your student's birthday, arrangements must be made in advance with the classroom teacher and they must approve all food and beverage due to possible allergies. Our district is committed to promoting student health and well-being. Therefore, food and beverage brought in to recognize birthdays must conform to the district's healthy food guidelines. We encourage parents to consider supplying non-food items for the birthday student to share with his/her classmates. Ask your teacher for the "USD 232 Healthy Food Guidelines" sheet for examples of both healthy and non-food items.

Personal birthday invitations and "Thank You's" may not be distributed at school or on school property unless every student in the class receives an invitation. See the PTA directory for a list of names, addresses and phone numbers.



Lunch/Milk Prices

Lunch: One day **\$1.85**

Milk: One day **\$.40**

Adult Lunch: **\$3.05**

Guest Lunch (any person not enrolled in USD 232): **\$3.05**

Each student may establish a lunch account to purchase lunch, extra milk with hot lunch, or milk for the lunch they bring from home. Students are **not** allowed to bring a beverage from home if they will be taking a hot school lunch.

Checks for your child's lunch account are payable to Prairie Ridge Elementary. Elementary students may charge up to 3 meals at any one time. After 3 charges a student will be offered crackers, cheese, and white milk at no charge. Reminder notices are sent home to parents of elementary students. Paying for lunches in a timely manner is important. Your child will be given a note when the balance requires attention.

Students will sit with their classmates as long as lunchroom procedures are followed.

Please send a note with your child or call the office by 9:30 a.m. if you plan to have lunch with your child. Please remember to check in at the office upon arrival at school. You may meet your child in the commons area outside of the cafeteria when you arrive. Students will walk back to class on their own with their class following lunch.

Due to various food allergies and restricted diets, parents may only bring food in from outside the building during lunch for their student, and it is not to be shared with other students. Students may not leave campus during their lunch period.

e-Funds for Schools

We are pleased to introduce a new service for parents called **e-Funds for Schools**. This user friendly program offers various options for parents/guardians who choose to make meal payments online.

Parents will have the option of paying meal fees by having funds electronically withdrawn from their checking account, credit card or debit card. **e-Funds for Schools** is a secure service provider authorized by the Board of Education. e-Funds will charge parents a convenience fee for processing payments, similar to other online banking services. The district will not request or keep records of family checking or credit card account information.

The service provider has a nominal convenience fee for completing transactions. The district does not share in the fee. It goes directly to e-Funds.

Electronic Checking Payment = \$1.00

The system carries a Non-Sufficient Funds (NSF) charge if the payment is returned as such.

Credit or Debit Cards = \$1.99

Parents can pay fees and reload accounts for multiple children and have it count as ONE transaction.

Johnson County Kindergarten and School Age Care

Johnson County Parks and Recreation District will be sponsoring a cooperative care program at Prairie Ridge. Before-school care for all grades is open from 7:00 a.m. – 8:50 a.m. After-school care meets from 3:50 p.m. – 6:00 p.m.

Kindergarten Enrichment care is available for both morning and afternoon sessions.

The program accommodates early dismissals and teacher conference days (7:00 a.m. – 6:00 p.m.). There is no additional charge for these days. If school is closed due to inclement weather, Johnson County Parks and Rec will also be closed.

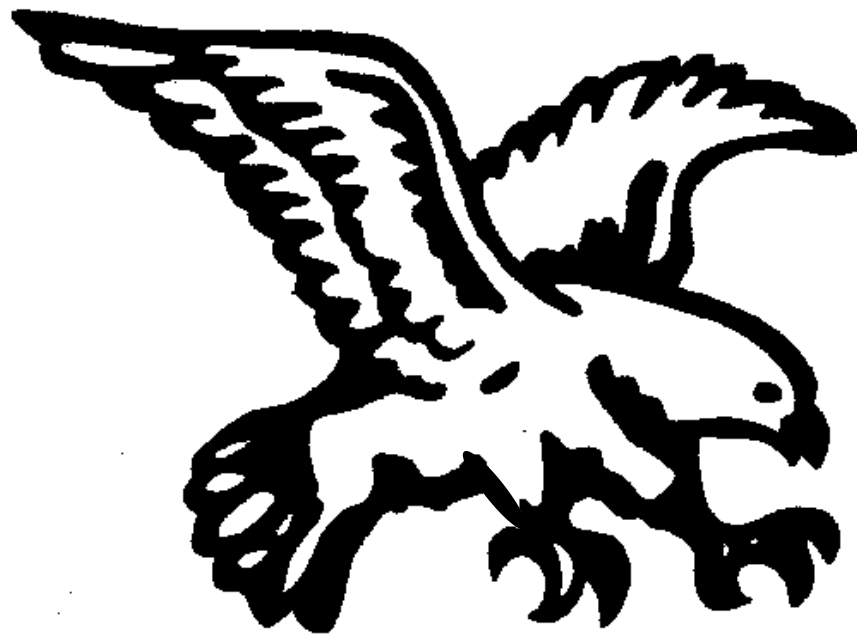
For additional information, please call JCPRD at 913-831-3355.



NOTES

DeSoto USD 232

Riverview Elementary
2010-2011 Handbook



Reaching New Heights!

Riverview Elementary School

21550 W. 47th St.
Shawnee, KS 66226

Mission Statement

The mission of Riverview Elementary is to provide a safe, stimulating, and successful environment where everyone will perform to the best of their ability...academically, socially, emotionally, and physically...thereby contributing positively to our community.

Contact Information

Phone: 913-441-0808
Voice Mail/Attendance Line: 913-441-0185
Going Home Changes (8:00 am to 3:00 pm): 913-441-0185
Fax: 913-441-1179
Bus Information Line: 913-422-8501
District Web Page: www.usd232.org

School Hours

Grades 1-5

8:50 AM - 3:50 PM

Kindergarten

Morning Classes – 8:50-11:50 AM
Afternoon Classes – 12:50-3:50 PM

All students may enter the building in the morning at 8:40 AM.
PM Kindergarten students may enter the building at 12:45 PM.

Inclement Weather Closings

In the event that inclement weather forces the closing of school, an announcement will be made on all local radio stations, KCMO 81 AM, KCMO 95 FM, WDAF 61 AM, and KLWN 1320 AM Lawrence; and WDAF TV-4, KCTV-5 and KMBC TV-9 television stations. Our district will be identified as “DeSoto U.S.D. 232.” **In all such cases, the final decision about whether a child may safely attend school rests with the parent.**

To achieve success for each of our students, we consider four priorities the essential building blocks of an effective education at Riverview Elementary.

THE SCHOOL AS A LEARNING COMMUNITY

- Everyone comes together to promote learning
- Parents are partners as the child's first and most important teachers
- Teachers focus on:
 1. What we want students to learn
 2. How we will know if students have learned
 3. What we will do if students haven't learned

CURRICULUM WITH COHERENCE

- Literacy is the first and most essential goal
- All children will be proficient in written and spoken language, math and the arts
- All children study history, science, literature, civics, and health
- Maintain high academic standards
- Continuous assessment of student progress

CLIMATE FOR LEARNING

- Promote disciplined, creative, and self-motivated learners
- Schedules created and students flexibly grouped to promote learning
- Resources are available
- Committed to serve the "whole" child

COMMITMENT TO CHARACTER

- Positive life skills and lifelong behavior guidelines are emphasized
- Focus on being responsible, respectful, while treating others the way we want to be treated



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2010-2011 Riverview Staff Contact Information

Principal: Mark Dodge --- Email: mdodge@usd232.org --- Voicemail: 441-0185, ext. 4103

To leave a voicemail message for a staff member at Riverview, dial 441-0185, then their voicemail number.

		Email Address	Voice Mail			Email Address	VoiceMail
Kindergarten	Shar Grauer	sgrauer@usd232.org	4148	ELL:	Karen Chipman	kchipman@usd232.org	4137
	Linda Starling	lstarling@usd232.org	4150		Judy Keimig	jkeimig@usd232.org	4142
				Food Service:	Ethel Porter, Manager	eporter@usd232.org	4113
1 st Grade	Lainee Graham	lgraham@usd232.org	4154		Angela Bennett	n/a	n/a
	Melissa Hembrey	mhembrey@usd232.org	4144		Pam Jordan	n/a	n/a
	Amy Lederer	alederer@usd232.org	4155		Sheri Tennis	stennis@usd232.org	4113
	Kathy Martin	kmartin@usd232.org	4153	Gifted:	Val Mattie	vmattie@usd232.org	4143
	Whitney Mason	wmalone@usd232.org	4156				
2 nd Grade	Brad Henry	bjhenry@usd232.org	4118	Librarian:	Debra Hallier	dhallier@usd232.org	4126
	Richelle Hodges	rhodges@usd232.org	4158	Library Clerk:	Julie Bauer	jlbauer@usd232.org	4125
	Patti Hollingsworth	phollingsworth@usd232.org	4160				
	Glenda Immer	gimmer@usd232.org	4157	Music:	Elaine Kellogg	ejkellogg@usd232.org	4111
				Nurse:	Angie Tims	atims@usd232.org	4105
3 rd Grade	Barbara Floyd	bfloyd@usd232.org	4121	Occ. Therapist:	Casse Drummond	cdrummond@usd232.org	n/a
	Donna Gladfelder	dgladfelder@usd232.org	4119	Physical Ed.:	Isaac Hodges	ihodges@usd232.org	4110
	Carolyn Moore	cmoore@usd232.org	4120	Phys. Therapist:	Melissa Winder	mwinder@usd232.org	n/a
	Christine Sloan	csloan@usd232.org	4146	Psychologist:	Kimberly Strahm	kstrahm@usd232.org	4134
	Kelly Walters	kwalters@usd232.org	4159	Rdg. Teacher:	Jeri Powers	jpowers@usd232.org	4139
4 th Grade	Cheryl Beyer	cbeyer@usd232.org	4122	Resource:	Anne Johnson	aejohnson@usd232.org	4141
	Jill Roush	jeroush@usd232.org	4147		Rose Nemchik	rnemchik@usd232.org	4135
	Wendy Weeks	wweeks@usd232.org	4115		Lia Sieve	lpogioli@usd232.org	4136
	Tammy Whitlow	trwhitlow@usd232.org	4116				
				Secretaries:	Debbie Graham	dgraham@usd232.org	4101
					Kim Sakopannah	ksakopannah@usd232.org	4100
5 th Grade	Ashley DeWitte	adewitte@usd232.org	4117				
	Kelli Lorey	klorey@usd232.org	4131	Social Worker:	Jennifer Munroe	jmunroe@usd232.org	4133
	Susan Little	slittle@usd232.org	4140	Speech Path.:	Melissa B arhorst	mbarhorst@usd232.org	4138
	Meredith Malone	mmalone@usd232.org	4145	Teaching Assist.:	Brenda Brookhart	bbrookhart@usd232.org	n/a
					Monica Burris	mburris@usd232.org	n/a
Art:	Lindsey Quitmeier	lquitmeier@usd232.org	4149		Kathy Eckman	keckman@usd232.org	n/a
Band:	Russell Harvey	rharvey@usd232.org	4123		Maria Fiscella	mfiscella@usd232.org	n/a
Technology:	Traci Seyb	tseyb@usd232.org	4128		Sheri Johnson	sljohnson@usd232.org	n/a
Counselor:	Tonie Munsey	tthurmanmunsey@usd232.org	4124		Lynn Zavodny	lzavodny@usd232.org	n/a
Custodians:	Mary Riley	mariley@usd232.org	4112	TS Technician:	Greg Smith	gsmith@usd232.org	4252
							1

GENERAL INFORMATION

ANIMALS IN THE CLASSROOM OR SCHOOL PROPERTY

Parents must receive permission from the supervising teacher before bringing animals to the classroom. Precautions must be taken to protect children from animals which bite or scratch and to protect children who have allergic reactions to animals. If the teacher approves, the parent may bring the animal(s), which must be caged or on a leash, and then taken home immediately after sharing.

Pets should not accompany parents to school when picking up or dropping off students. Other students may have allergies to or have a fear of the animals. Dogs may get agitated in a large crowd of students and cause harm to someone.

Under no circumstances are animals to be transported on school busses.

BIRTHDAYS



If you wish to provide special recognition for your student's birthday, arrangements must be made in advance with the classroom teacher and they must approve all food and beverage due to possible allergies. Our district is committed to promoting student health and well-being, therefore, food and beverage brought in to recognize birthdays must be consistent with the district's healthy food guidelines. We encourage parents to consider supplying non-food items for the birthday student to share with his/her classmates. Ask your teacher for the "USD 232 Healthy Food Guidelines" sheet for examples of both healthier alternatives and non-food items. Delivered items such as balloons, flowers, etc. will not be passed out during the school day. Children will be able to pick up such items in the office after school has been dismissed for the day. Children may not distribute invitations to personal birthday parties at school unless every student in the class receives an invitation. See the PTA directory for a list of names, addresses and phone numbers. All students visit the principal during the month of their birthday for recognition and a birthday treat.

COMMUNICATION BETWEEN HOME AND SCHOOL

Good communication between home and school is essential for a successful educational experience for your child. Parents are encouraged to contact the school whenever the need arises. Teachers may be reached by telephone between 8:15 and 8:40 AM or after 4:00 PM. Voice mail messages may be left at any time by dialing 441-0185 and the teacher's extension. Parents may also contact teachers via email. A list of teacher's school email addresses are available on the school web site and on page one of this handbook. Teachers will check their email before and after school. If you wish to have a conference with your child's teacher, please make an appointment for a time that will work well for both of you. Teachers' schedules do not allow time for "drop-in" conferences and our staff wants to ensure enough time to visit with parents appropriately.

All students will bring home a communication folder each Monday with student work and other information from the school or district, PTA, and teacher. Please subscribe to your teacher's and principal's newsletters by going to our school website at www.usd232.org/re. For the principal's newsletter click on the newsletters link on the left and go the bottom of the page to subscribe to the principal's newsletter. For your

child's teacher's newsletter and website update click on Classrooms and Staff then click your child's grade and teacher and then subscribe at the bottom of the page.

DISCIPLINE

In order to help fulfill our mission at Riverview Elementary, the staff works as a team to stress and reinforce positive life skills and lifelong behavior guidelines:

Active Listening:	Listening with more than just your ears
Common Sense:	To use good judgment
Communication:	Say and do nothing to put yourself or others in a bad position
Cooperation:	To work together toward a common goal or purpose
Curiosity:	To desire to learn or know about a full range of things
Effort:	To try your hardest to do your personal best
Flexibility:	To be able to alter plans when necessary
Friendship:	To make and keep a friend through mutual trust and caring
Humor:	To laugh and be playful without hurting others
Initiative:	To do something because it needs to be done
Integrity:	To be honest, sincere, and truthful
Organization:	To plan, arrange, and implement in an orderly way
Patience:	To wait calmly for someone or something
Perseverance:	To continue in spite of difficulties
Personal Best:	Performance and effort are the best you are capable of giving in a situation
Problem Solving:	To seek solutions in difficult situations
Truthfulness:	Telling the truth is about personal responsibility and being accountable for what you say

We have adopted six pillars of character as part of our counseling curriculum:

- **Respect:** to show consideration or esteem for others
- **Responsibility:** to be accountable for your actions
- **Caring:** to feel interest and concern for others
- **Citizenship:** to do your share to make your school and community better
- **Trustworthiness:** to act in a manner that makes you worthy of confidence
- **Fairness:** to be open-minded and listen to others.

Working together -- school staff, parents, volunteers, and students -- we will help our students develop a sense of responsibility for their actions and behaviors. We strive to empower students to make choices and decisions, even if these decisions are wrong at times, so they will feel a sense of power and control over their behavior. For many students, punishment requires little thinking with minimal or no decision making skills. We want students to learn the life skills necessary to make wise choices and decisions, thereby improving their behavior.

Expectations for assemblies, classrooms, hallways, lunchroom, and restrooms: Be responsible and respectful, use quiet or appropriate voice, follow rules and procedures, treat others as you would like to be treated. Students are expected to be responsible for their behavior with logical consequences assigned by teachers and/or administration for inappropriate behavior. Our staff will contact parents as necessary to work as a team to help students be as successful as possible.

FIELD TRIPS

Students will have the opportunity to go on field trips each year to supplement classroom curriculum. Field trips are planned by the classroom teachers who determine the nature of the trip and recruit parent assistants to help. Permission slips will be sent home for each field trip and



must be returned with a parent signature. Please understand the field trip is arranged for the students and preschoolers must be kept at home. In alignment with USD 232 policy, students who are not enrolled or of school age are not able to attend such events. Students are to ride the bus or school designated transportation for field trips.

HOMEWORK

In order to achieve our educational objectives, homework is an important part of the learning process. The recommended range of time on homework is five to ten minutes per grade in school. Developing the habit of homework must be shared by staff, students, and parents.

Homework:

- provides practice
- develops good study habits
- informs parents of what is being learned at school
- models life-long learning
- builds responsibility and self-discipline
- prepares the student for success in middle and high school

During the elementary years, responsibility for developing good homework habits must be shared by students, parents, and staff.

Students will learn to write down assignments, make provisions for having the necessary supplies at hand, and commit to satisfactorily completing assignments each evening. Students will try to do their best work in homework preparation.

Parents will provide a specific time for homework preparations and a quiet place in which to work. Parents will offer assistance only after persistent effort has been demonstrated by the student but will provide ample encouragement and support. Parents will hold high expectations for the quality of homework produced by their child. Parents should initial the portion of the homework for which they had to help their child.

Staff will work with parents and students to provide meaningful homework assignments and monitor homework activity. Teachers will provide clear written directions for homework assignments and make students and parents aware of expectations for quality, due dates, and consequences for late work. Teachers will acquaint parents and students with procedures for completing work missed due to absences (normally doubling the number of days absent to complete assignments.) Teachers will assess the quality of homework assignments in a timely manner and provide necessary feedback.

If appropriate time has been given at school to do assignments but a student does not use his/her time responsibly, this becomes homework and must be completed that evening and sent back to school the next day. Activities such as reading, studying spelling words, practicing math facts, studying for upcoming tests, should be part of daily homework time. Students also work on special projects or activities that require homework from time to time.

If students never seem to have homework or consistently have more than seems reasonable, email or phone the teacher. Good communication between home and school will improve this situation and ensure the student is working at the level at which they are capable. We encourage parents to read to their children or allow their children to read to them every night as part of their homework or nightly routine.

Makeup homework for students who are absent due to illness will align with the Board policies for USD 232.

PARENT-TEACHER CONFERENCES

Parent-Teacher Conferences are scheduled for October 20th and 21st in the fall. Spring conferences are scheduled for February 16th and 17th. These days have been negotiated and agreed upon by the teachers and the administration. Teachers will not be required to reschedule conferences outside of these days. Exceptions will only be made during cases of emergency as approved by the principal.

LOST AND FOUND

Please mark all your child's belongings with his/her name. Found items will be stored. Please have your child check for lost items and parents may also check with the office. Unclaimed items are donated to charity at the end of the year.

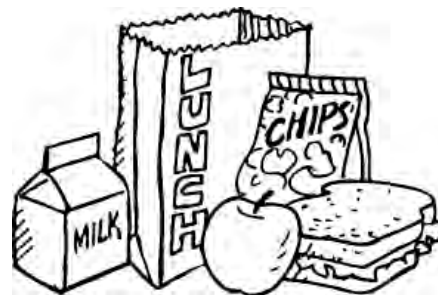
LUNCH / MILK / JUICE PRICES

Adult Lunch: \$3.05

	<u>Lunch</u>		<u>Milk/Juice</u>	
One day	\$1.85	One milk/juice	\$0.40	
Five days	\$9.25	Ten milks/juices	\$4.00	
Ten days	\$18.50	Twenty milks/juices	\$8.00	
Twenty days	\$37.00	Forty milks/juices	\$16.00	

LUNCH AND MILK POLICY

Students may purchase lunch, extra milk/juice with hot lunch, or milk/juice for the lunch they bring from home. Students are expected to eat something for lunch every day. If a student forgets to bring a lunch, they will be allowed to purchase a lunch and pay for it the next day. Each student may establish a lunch account to be used for purchasing hot lunch or milk on a daily or occasional basis. Checks for your child's account are payable to Riverview Elementary.



Students have 25 minutes to eat their lunch and may sit by their friends as long as lunch room procedures are followed.

If you want to join your child for school lunch, adult lunches must be ordered by 9:00 AM by calling the office, or you may send a note requesting lunch that day. The cost is \$3.05 and adults have the choice of salad or the entrée. Please remember to check in at the office before going to the lunchroom. Due to various food allergies and restricted diets, parents may only bring food in for their student which is not to be shared with other students. Students may not leave campus during their lunch period.

A monthly menu will be provided for each student at the beginning of the month. The menu is also recorded on the school's voice mail line (441-0185) and the district's website (www.usd232.org). The menu will list the offering for each day, as well as the alternate choice for the week.

If your child's lunch account is depleted, he/she will be allowed to charge up to 3 meals. After this point, the student will receive cheese, crackers, and white milk, until the balance is restored.

RECESS

Recess is an important part of the school day providing children with fresh air and exercise. Students will be taken outside for recess weather permitting. Please make sure your child is dressed appropriately. Generally, if a child is too sick to go outside for recess, he is too sick to be in school. There are exceptions to this rule, but it is a reasonable guideline. Students will not go outdoors if there is significant falling moisture, or the temperature/wind chill is below 20 degrees F. Teachers may take their class out briefly for fresh air at their discretion.

ROOM PARTIES

Room parties are held for the students in the classroom under the direction of the teachers and room parent helpers (fall, winter and spring). Out of respect for health and wellness, and to avoid exposure to food allergies, we ask that all snack options be in alignment with the USD 232 "Healthy Food Guidelines." In alignment with USD 232 policy, students who are not enrolled or of school age are not able to attend such parties. Room parties will be held at **3:00 PM** for grades 1-5 and PM kindergarten and at **11:00 AM** for AM kindergarten.

MEDICATION and TOOTHBRUSHING GUIDELINES

Students who need to have medication, both prescribed and over the counter, dispensed at school must have the appropriate permission form(s) on file with the school. This is in compliance with federal and state regulations. Please contact the office if you need a form.

Students who are advised by their dentist or orthodontist to brush their teeth after lunch should bring a note to their teacher from their dental health provider. The students will keep their supplies in their locker or a teacher designated classroom space. They will brush their teeth after their assigned lunch period in the restroom closest to their classroom, under the supervision of their teacher. Any misbehavior while brushing teeth will result in this privilege being taken away.

TOYS/GAMES/CD'S/ETC – NOT ALLOWED AT SCHOOL

Please do not allow your child to bring toys, trading cards, games, radios, CD players, MP3 players, or other personal items to school unless approved by the teacher for a special activity. On the bus or at school, these items are easily lost or broken, as well as a distraction or cause of discipline issues in some circumstances.

YEARBOOK

Orders will be taken in January for the Riverview yearbook which will be sent home in May.

TRANSPORTATION INFORMATION

BICYCLES and SKATEBOARDS

Students who are at least 8 years old may ride their bicycles or skateboards to school. A parent signature must be on file in the school office giving permission for their child to ride a bicycle or skateboard to school. A bicycle/skateboard rider must wear a helmet, walk the bike to the bike rack or carry the skateboard after entering school property and practice safety and courtesy. Although a safety course is not required, participation in a safety course is encouraged.

If a student chooses not to wear a helmet or follow the safety rules, the student will not be allowed to ride a bicycle/skateboard to school for the remainder of the school year.

*Children younger than 8 years of age may ride their bike, if a parent accompanies them.

For their own and others' safety, students are not allowed to ride scooters, roller skates or heelys to school.

BUS SERVICE

Bus Information Line - 422-8501



The school district provides free bus transportation for students who reside in their school attendance area **and** live over 2.5 miles from the school. However, no one in the Riverview attendance area resides over 2.5 miles away. First Student offers the "Fareride Program" for K-5 students living closer than 2.5 miles for a fee. Contact First Student at 913-422-8501 to make these arrangements. Free transportation will be provided to students qualifying for the Federal Free and Reduced Lunch Program, even if they reside within the 2.5 mile radius.

If your child normally rides the bus, you must write a note or call the school if you plan to pick up your child after school or allow them to walk home. If the school office has not been contacted or the parent is not present, the student will be sent home on their regular bus. Students may not ride a bus other than their assigned bus.

CAR RIDER SAFETY

(Loading/Unloading Procedures for Cars)

Due to limited parking in the front of the building, we ask parents to use the drive-thru drop-off and pick-up lane. Several staff members will be available before and after school to help all children get in and out of cars so that the line will move quickly.

So that afternoon pick up will go faster and more smoothly, we ask parents to put the child/children's names on a paper plate with dark marker and put the plate on the front window dashboard when pulling up to the staff supervisors.

There are two locations for after school pick up:

- The northwest section of the rear parking lot (enter the west entrance and form loop behind building) is for PM kindergarten students and students in grades 1-2 who do not carpool with older students.
- The front of the building on the east side (use the east entrance and form loop behind building) is for students in grades 3-5 and any K-2 students who carpool with them.
- The front of the building on the east side is for AM kindergarten pick-up.

You cannot leave your car unattended in the drive-thru lane for any reason. If you want to leave your car, you must park in the parking lot. Do not drop off/pick up students in the west bus loop at arrival or dismissal times. If you park in the bus loop, you must walk up to the car rider area and meet your child. Those who park in the bus loop will have to wait to exit the parking lot following the busses.

WALKERS

When walking to school it is always wise to use the buddy system. Students are strongly encouraged to walk with a neighbor, a friend or an adult. Students are expected to follow school expectations for behavior when walking to or from school. Kindergarten students are not allowed to walk home from AM or to PM classes without supervision. Kindergarteners may walk to and from school with older siblings or friends.

GOING HOME CHANGES

When a student's normal going home method needs to be changed for the day, the office must be notified. Calls being made to announce a going home change must be made to 441-0185; these messages will not be checked after 3 pm. E-mails announcing the going home change must be sent to both ksakopannah@usd232.org and dgraham@usd232.org and will not be checked after 3:00 pm. The office will notify all teachers of the going home changes prior to dismissal. Calls or e-mails made after these times cannot be guaranteed to be passed on the student in time for dismissal. Please do not email the teacher directly announcing the needed change. It cannot be guaranteed that the teacher will be able to check the email in time to notify the student of the going home change.

CURRICULUM INFORMATION

ART

Students receive art instruction every week. The art curriculum focuses on the students' development of art skills, terms and knowledge of various artists through studying and creating art work. Student art work is on display throughout the building during the school year and at the grade level music program/open house.

TECHNOLOGY

Each week students in grades K-5 will have technology instruction. Students will learn or practice the technology curriculum skills that will support and enrich the regular classroom curriculum and learn keyboarding skills.

COUNSELOR

The counselor teaches lessons (focusing on the 6 pillars of character mentioned on page 5) to all classes to help the students develop and maintain healthy emotional, social, and communications skills. The counselor is also available to support staff and parents' efforts to help children have a successful school experience.

LIBRARY

The library is a vital link in the total curriculum. Classes have weekly visits to the library for instruction and to check out or return books. Students may also check out and return books before school with the permission of their teacher. Our goal is to develop reading and research habits that will last a lifetime.

MUSIC

The music curriculum is designed to give students experiences through music class that help them develop their singing, rhythm, movement, theory, instrumental, listening, and creative skills. Every student receives music instruction each week.

In addition to regular music classes, 4th and 5th grade students will have the opportunity to participate in the choir. The choir practices periodically throughout the year and performs for several community groups. Choir practice is held before the school day starts and parents are responsible for their child's transportation.

5th grade students will have the opportunity to be in band. Band practice takes place during the school day. Parents provide their child's instrument.

PHYSICAL EDUCATION

Students receive physical education instruction each week. For safety reasons, students should wear athletic shoes during these classes. Students not wearing the appropriate shoes for the lesson may be provided with an alternate activity for the period. P.E. classes include calisthenics, muscle coordination activities and games. Students may bring athletic shoes to change into for P.E. The P.E. teacher coordinates "Field Day" in May. Parents are encouraged to attend and help with Field Day.

SUPPORT PROGRAMS

DISCOVERY ROOM

The Discovery Room is a positive place where students can. . .

- work quietly away from class.
- review skills learned.
- practice curriculum basics.
- do make-up work or tests.
- participate in enrichment activities.
- receive individual or group instruction.
- work as a cooperative learning team.



- have a place to relax or regain control.

The Discovery Room is staffed by teachers and teaching assistants during the school day. Students come to the Discovery Room for short periods throughout the day to work individually or in small groups. Teachers may schedule students for Discovery Room help on a regular basis or send students occasionally. Students may request to go to the Discovery Room for any of the above reasons.

ENGLISH LANGUAGE LEARNERS

Children who are non-English speaking are provided support services according to individual needs. Riverview is the ELL (English Language Learner) attendance center for the east side of the district.

VOYAGER PROGRAM (Gifted)

This program serves students who have been recommended for testing and have met stringent state guidelines, including high scores on individual aptitude/achievement tests and consistent, exemplary work in the classroom and the need for gifted services. These students participate in approximately 90 minutes per week of curricular activities taught by the Voyager teacher, as mandated by the student's Individual Educational Program.

SPEECH AND LANGUAGE

Speech and language services are provided for students with significant articulation, language delays, or language processing needs and who qualify for speech services.

2010-2011 PTA Calendar of Events

Date	Day	Event	Time
August 12th	Thursday	Back to School Bash	5pm -7pm
August 13th	Friday	Watermelon Feed	3pm
TBA	TBA	PTA General Meeting	7pm
TBA	TBA	Walk-a-Thon	During School
TBA	TBA	PTA General Meeting	7pm
TBA	TBA	PTA General Meeting	7pm
TBA	TBA	PTA General Meeting	7pm
TBA	TBA	PTA General Meeting	7pm

PTA Officers (Elections for 2010-11 are in progress)

President:

Secretary:

VicePresident:

Fundraising:

Treasurer:

Membership:

Teacher Rep

Susan Little
slittle@usd232.org



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
w w w . u s d 2 3 2 . o r g

35200 West 91st Street
De Soto, Kansas 66018
Phone: 913/667-6200
FAX: 913/667-6202
e-mail: emartin@usd232.org

Earl Martin
Director of Teaching & Learning

Date: May 10, 2010
To: Board of Education USD #232
Dr. Ron Wimmer, Superintendent USD #232
From: Earl Martin, Director of Teaching & Learning
Kelly Ott, Coordinator of Teaching & Learning
Re: Approval of High School Spanish Materials

Purpose: Approval of High School Spanish course resources

Background:

One of the projects that the Department of Teaching and Learning has been working on is the development of a Curriculum and Resource Cycle – so that curriculum and instructional resource materials can be reviewed and replaced as needed on a planned calendar cycle. In the past, most school districts operated on a 5-year review cycle, as instructional materials can become quickly out of date and in need of replacement due to use over time. However, due to current budget constraints, most districts have gone to a 7-year replacement cycle.

As we have reviewed the curriculum adoption cycle, it has become apparent that World Language materials are very much out of date and out of shape. These materials were adopted in 2001 and are in need of replacement. We have reviewed current curricular materials for High School Spanish materials and are recommending approval of the purchase of these materials.

In recent years, due to the current economic environment, multiple curriculum resource companies have consolidated into fewer companies – so there are not always a lot of options of resources to review. High School Spanish teachers were able to review resources from 3 companies and weigh the pros and cons of each. Based on a criteria rubric, the High School teachers preferred the materials from Pearson. We asked the 2 companies that were “acceptable” to the High School teachers to submit cost proposals and the results are the following:

Pearson Spanish materials - \$72,000

Holt Spanish materials - \$76,000

Budget – Funding for materials cost will be available through the district Textbook/Instructional Materials Account

Action Requested: Approval of materials purchase from Pearson



Unified School District 232

De Soto - Shawnee - Lenexa - Olathe
www.usd232.org

Change Order Request Form

Date: April 28, 2010

To: Ron Wimmer & Ken Larsen

RE: Change Order #6 - DeSoto Elementary School #7

From: Adam Reed, Construction Consultant

Project:
DeSoto Elementary School #7 Construction Project

Vendor/Contractor/Other Payment To: See attached Potential Change Items (PCI) description

Change Order Description:
Change Order #6 includes PCI's #45,46,47,50,52,53,54,58,59,60

Location:
See attached PCI description document.

Amount: Total Change Order amount \$14,652; Total Contractor Amount \$20,364; Total Construction Manager Fee (2.6%) \$404; Total C.M. General Liability Insurance (0.85%) \$132; Increase to construction hard cost per C.O. #6 = 0.10%

Funding Source: Bond Funding - Contingency

Approval/Denial

Ken Larsen, Director of Budget & Finance: **Approve** **Deny**

Reason for Denial:

Signature: Ken Larsen
Digitally signed by Ken Larsen
DN: cn=Ken Larsen, o=USD 232,
ou=Budget and Finance,
email=klarsen@usd232.org, c=US
Date: 2010.05.03 13:53:32 -0500

Date: Monday, May 3, 2010

Ron Wimmer, Superintendent of Schools: **Approve** **Deny**

Reason for Denial:

Signature: Ron Wimmer
Digitally signed by Ron Wimmer
DN: cn=Ron Wimmer, o=USD232,
ou=Superintendent,
email=RWimmer@usd232.org, c=US
Date: 2010.05.04 09:22:50 -0500

Date: Tuesday, May 4, 2010

April 27, 2010

Ron Wimmer, Ed.D.
Superintendent
Unified School District #232
35200 West 91st Street
De Soto, KS 66018

Dear Dr. Wimmer:

The attached Change Order #06 in the amount of \$14,652 (Fourteen Thousand Six Hundred Fifty Two dollars) for Desoto Elementary School #7 has been reviewed and approved by Turner Special Projects. A detailed list of each item with our input can be seen in the following spreadsheet.

It is our recommendation that Change Order #06 be approved as shown. Please don't hesitate to call with any questions, comments or concerns.

Regards,

Adam Reed
Construction Consultant

Owner and Design Change Log

Change Open	Work Complete	COMP
Change Closed	Pending	PNDG
Change Pending	Idle, Information Needed	IDLE

PCI #	Description	Detailed Description	Directing Document	Drawings Related	C.M. Pending Fee	Pending Cost (including Fee)	Date Submitted	C.M. Approved Fee	Approved Cost (including fee)	Action By	Status	Reason For Change	Turner Remarks	Turner's Approval
45	Bathroom Mirrors	12 Added mirrors in restroom hallways located in classroom pods.	PR 19	A1.2, A1.3	\$55	\$2,160	4/23/2010			USD 232	PNDG	Owner Generated	Quantities and prices have been validated.	ACR
46	Site Clean Up	Change includes clean up of public streets above and beyond allowance in contract, and regrade of Belmont St. subgrade due to weather conditions and per the city inspector.			\$187	\$7,395	4/23/2010			USD 232	COMP	City / Public Generated	Civil Engineer verified costs of regrading. Denis J. accepted the street cleaning charge. Work was completed before Turner was brought on.	ACR
47	Revision to asphalt drives per PR1	Deduct concrete approaches and replace with asphalt approaches.	PR1 / ASI 1	C9	\$0	(\$1,283)	4/23/2010			USD 232	COMP	City / Public Generated	Civil Engineer was okay with costs. Quantities and unit prices are acceptable.	ACR
50	Electrical coordination	Added light fixture to accommodate architectural not matching up with electrical drawings.	ASI 30	A1.4, E1.4	\$11	\$420	4/23/2010			USD 232	PNDG	Errors and Omissions	Quantities and prices have been validated. Change is a design team omission and no fee will be applied.	ACR
52	Add wing wall at stage	Add wing wall at stage per PR 17 to hide duct work around operable partition.	PR 17	A1.1, A6.1	\$11	\$436	4/23/2010			USD 232	COMP	Project Coordination	Wing wall will hide ductwork. Cost has been validated.	ACR
53	Roofing Premium Time	Winter Allowance usage for roofing install on Saturday.			\$0	\$0	4/23/2010			USD 232	COMP	Unforeseen Conditions	Verified. 10 guys for 8 hours. Cost is a transfer of \$2,800 from Winter Allowance for work completed on Saturday. Cost is premium time only.	ACR
54	Recess projection screen at stage	Change includes adding a recess kit to the projection screen at the stage.		115213 2.1 B	\$21	\$816	4/23/2010			USD 232	PNDG	Project Coordination	Cost verified.	ACR
58	Conduit sleeves under pavement.	At time of asphalt placement the electrician was not under contract. Conduit sleeves were needed under pavement for power runs at later date. Sleeves were provided by Excavator for future use.		E0.1	\$17	\$671	4/23/2010			USD 232	COMP	Project Coordination	Cost verified.	ACR
59	Paint Structure - Café	The finish schedule did not specify to paint the exposed structure above the clouds in the cafeteria. Specification excludes ceiling plenum spaces for painting. Change includes all prep work and painting of the structure.		A0.2, 099100 1.2 C	\$102	\$4,037	4/23/2010			USD 232	PNDG	Errors and Omissions	Change is an Omission on the design team. No design fee will be applied for change. Cost verified.	ACR
60	Winter Weather Enclosures	Installed temporary winter enclosures above and beyond the original allowance.			\$0	\$0	4/23/2010			USD 232	COMP	Unforeseen Conditions	There will be a transfer from the winter allowance for enclosure coverage of original allowance of \$6,000. Amount over is \$3,448. All T&M tickets	ACR
					\$404	\$14,652			\$5,207	\$192,988				

Total of All Changes \$207,640

ASI = Architects Supplemental Instructions
 PR = Proposal Request
 PCI = Potential Change Order
 RFI = Request For Information
 NC = No Cost Change

CHANGE ORDER SUMMARY

Distribution to
OWNER
ARCHITECT
CONSTRUCTION MANAGER

PROJECT:	DeSoto Elementary No. 7 DeSoto, KS	CHANGE ORDER NO.:	6
		DATE:	4/27/2010
		ARCHITECT'S PROJECT NO.:	
CONSTRUCTION MANAGER:	J.E. Dunn Construction Co. 1001 Locust Kansas City, MO 64106	CONSTRUCTION MANAGER'S PROJECT NO.:	10367

This Change Order authorizes work as described in Attachment No. 1. Attachment No. 2 is a summary of the new Contract Sums for all Prime Contracts up to and including this Change Order.

The total of all original Contract Sums was	\$13,714,029.00
Net change by previously authorized Change Order Summaries	\$192,988.00
The total of all Contract Sums prior to this Change Order was	\$13,907,017.00
The Contract Sum will be increased by this Change Order in the amount of	\$14,652.00
The total of all Contract Sums, including this Change Order	\$13,921,669.00
The Contract Time will be increased-decreased unchanged by Zero (0) days.	
The date of Substantial Completion as of the date of this Change Order therefore is 7/31/2010.	

RECOMMENDED:

J.E. Dunn Construction Company
Construction Manager
1001 Locust, Kansas City, MO 64106

APPROVED:

HTK Architects
Architect
9300 West 110th Street, Suite 150, Overland Park, KS 66210

BY _____ DATE _____

BY _____ DATE _____

AUTHORIZED:

DeSoto Unified School District #232
Owner
8355 Peoria Street, DeSoto, KS 66018-0449

BY _____ DATE _____

ATTACHMENT 1

DeSoto Elementary No. 7
JE Dunn Project No. 10367
Change Order Summary No. 6
April 27, 2010

PCI	DESCRIPTION	AMOUNT
45	Add framed mirrors per PR 19	\$2,087
46	Subgrade work and clean up as directed by the City of Shawnee.	\$7,147
47	Asphalt paving, curbing, and approach changes per ASI 1/PR 1	-\$1,283
50	Revise power and lighting in Area D per ASI 30	\$406
52	Add gypboard wall at stage per PR 17	\$421
53	Work roofers on Saturday to get roof dried in prior to snow storm.	\$2,800
54	Recess projection screen at the stage in Area A	\$788
58	Install electrical sleeves under Belmont for future use. Work had to be done before the electrical package was bid and awarded.	\$648
59	Prep and paint the bar joist ceiling in the cafeteria.	\$3,902
60	Reconcile the temporary enclosure allowance	\$3,448
CM	General Requirements	-\$6,116
CM	Fee	\$404
	Change Order Total	\$14,652

Attachment 2

DeSoto Elementary No. 7
 Contact Summary
 Change Order No. 6
 April 27, 2010
 Job No. 10367

Contractor	Bid Package	Scope of Work	Contract Sum				
			Original Contract Sum	Previous Change Order	Prior To This Change	Current Change Order Amount	Current Contract Sum
J.E. Dunn	01000	General Requirements	986,361	42,655	1,029,016	(6,116)	1,022,900
Max Rieke & Brothers Inc	02330	Site Clearing & Earthwork	428,900	37,408	466,308	7,795	474,103
Seal-O-Matic Paving Company	02740	Asphalt Paving	420,546	23,365	443,911	(1,283)	442,628
Shawnee Mission dba Arbor Master	02900	Irrigations, Lawns & Grasses	330,000	-	330,000	-	330,000
McPherson Contractors	03330	Concrete	1,361,170	150	1,361,320	-	1,361,320
McPherson Contractors	03410	Precast Concrete	130,788	3,826	134,614	-	134,614
McPherson Contractors	04210	Masonry	972,659	6,307	978,966	-	978,966
McPherson Contractors	05099	Structural Steel	733,383	-	733,383	-	733,383
Altmar Inc	06100	Carpentry	393,300	(1,821)	391,479	6,323	397,802
Western Waterproofing Company	07199	Insulation Air Barrier	198,860	4,180	203,040	-	203,040
Delta Innovative Services	07500	Roofing	890,999	19,045	910,044	3,221	913,265
Shawhan Sheet Metal LLC	07600	Arch Sheet Metal	462,777	-	462,777	-	462,777
Firetek Inc.	07840	Fire Sealants	24,900	-	24,900	-	24,900
Jabral Inc.	07900	Joint Sealants	94,600	1,347	95,947	-	95,947
DH Pace	08110	Doors & Hardware	290,200	8,167	298,367	-	298,367
Jim Plunkett Inc	08400	Glass & Glazing	215,855	1,469	217,324	-	217,324
Enterprise Interiors Inc.	09250	Drywall	424,980	6,345	431,325	-	431,325
Enterprise Interiors Inc.	09510	Acoustical Ceiling	195,700	-	195,700	-	195,700
Desco Coatings Inc.	09620	Resinous Flooring	133,793	-	133,793	-	133,793
Artistic Floorcovering Inc	09680	Flooring	269,490	-	269,490	-	269,490
Advanced Protective Coating	09900	Painting	107,437	-	107,437	3,902	111,339
ABC School Equip dba Platinum	10100	Visual Display Board	13,825	-	13,825	-	13,825
KC Bin & Equipment	10500	Lockers	57,670	-	57,670	-	57,670
Abbey-Simons Co	10650	Operable Partitions	17,988	-	17,988	-	17,988
Sysco Foods of KC Inc.	11400	Food Service Equipment	229,285	-	229,285	-	229,285
Athco LLC	11490	Athletic Equipment	30,570	2,225	32,795	-	32,795
Creative Associates	12300	Casework	85,577	-	85,577	-	85,577
Mid States School Equipment	12760	Telescoping Stands	14,286	-	14,286	-	14,286
Jayhawk Fire Sprinkler	15300	Fire Protection	121,460	-	121,460	-	121,460
Western Enterprise Inc.	15400	Plumbing	524,515	7,022	531,537	-	531,537
Rand Construction Company	15500	HVAC	1,891,304	-	1,891,304	-	1,891,304
BRW Construction LLC	02500	Site Utilities	259,522	20,258	279,780	-	279,780
Westhues Electric Inc	16000	Electrical	1,032,000	4,222	1,036,222	406	1,036,628
Sosaya and Sons Constructino	16520	Public Street Lighting	21,800	1,611	23,411	-	23,411
Fee	50000	N/A	347,529	5,207	352,736	404	353,140
		Total:	\$ 13,714,029	\$ 192,988	\$ 13,907,017	\$ 14,652	\$ 13,921,669



Unified School District 232

De Soto - Shawnee - Lenexa - Olathe
www.usd232.org

Change Order Request Form

Date: April 27, 2010

To: Ron Wimmer & Ken Larsen

RE: Change Order #01 - De Soto High School: Arts & Commons Addition (Phase I)

From: Blake Esfeld, Construction Consultant, Turner Construction

Project:
De Soto High School: Arts & Commons Addition (Phase I)

Vendor/Contractor/Other Payment To: See attached Potential Change Order (PCO) Description

Change Order Description:
Change Order #01 includes: PCO-001

Location:
See attached PCO Description Document

Amount: Total Change Order #01 Amount = \$11,410;
Total Increase to Construction Hard Cost per Change Order #01 = 0.5%

Funding Source: Bond Funding - Contingency

Approval/Denial

Ken Larsen, Director of Budget & Finance: Approve Deny

Reason for Denial:

Signature: Ken Larsen

Digitally signed by Ken Larsen
DN: cn=Ken Larsen, o=USD 232,
ou=Budget and Finance,
email=klarsen@usd232.org, c=US
Date: 2010.05.03 13:43:05 -05'00'

Date: Monday, May 3, 2010

Ron Wimmer, Superintendent of Schools: Approve Deny

Reason for Denial:

Signature: Ron Wimmer

Digitally signed by Ron Wimmer
DN: cn=Ron Wimmer, o=USD232,
ou=Superintendent,
email=RWimmer@usd232.org, c=US
Date: 2010.05.04 09:23:46 -05'00'

Date: Tuesday, May 4, 2010

Turner Special Projects

Turner Construction Company
2345 Grand Boulevard
Suite 1000
Kansas City, MO 64108
Phone: 816.283.0555
Fax: 816.283.0348

April 28, 2010

Ron Wimmer, Ed.D.
Superintendent
Unified School District #232
35200 West 91st Street
De Soto, KS 66018

Dear Dr. Wimmer:

The attached Change Order #01 in the amount of \$11,410 (Eleven Thousand, Four Hundred Ten Dollars) for Desoto High School: Arts & Commons Addition (Phase I) has been reviewed and approved by Turner Special Projects. A detailed list of each item with our input can be seen in the following spreadsheet.

It is our recommendation that Change Order #01 be approved as shown. Please give us a call with any questions, comments or concerns.

Regards,

Blake Esfeld
Construction Consultant
Turner  Special Projects



AIA® Document G701™ – 2001

Change Order

PROJECT <i>(Name and address):</i> De Soto High School: Additions & Renovations - Phase 1 35000 West 91st Street De Soto, KS 66018	CHANGE ORDER NUMBER: 001 DATE: April 27, 2010	OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i> Combes Construction, LLC 1550 E. Spruce Olathe, KS 66061	ARCHITECT'S PROJECT NUMBER: 0907.01 CONTRACT DATE: March 8, 2010 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Reference "Attachment # 1 - Change Order # 1"

The original Contract Sum was	\$	2,228,500.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	2,228,500.00
The Contract Sum will be increased by this Change Order in the amount of	\$	11,410.00
The new Contract Sum including this Change Order will be	\$	2,239,910.00

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is

*Flex Classroom / Corridor Addition - July 30, 2010

*Arts & Mechanical / Electrical Addition - December 20, 2010

*PLTW Classroom D158 - January 3, 2011

Change Order is full and final payment for all direct & indirect costs imparted by this change(s).

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Horst, Terrill & Karst Architects, P.A.</u> ARCHITECT <i>(Firm name)</i>	<u>Combes Construction, LLC</u> CONTRACTOR <i>(Firm name)</i>	<u>De Soto USD 232</u> OWNER <i>(Firm name)</i>
<u>9300 W. 110th Street, Suite 150</u> <u>Overland Park, KS 66210</u> ADDRESS	<u>1150 E. Spruce</u> <u>Olathe, KS 66061</u> ADDRESS	<u>35000 W. 91st. Street</u> <u>De Soto, KS 66018</u> ADDRESS
<u></u> BY <i>(Signature)</i>	<u></u> BY <i>(Signature)</i>	<u></u> BY <i>(Signature)</i>
<u>Travis Palangi</u> <i>(Typed name)</i>	<u>BRANDON D COMBES</u> <i>(Typed name)</i>	<u></u> <i>(Typed name)</i>
<u>4/28/10</u> DATE	<u>4-29-10</u> DATE	<u></u> DATE



April 27, 2010

DE SOTO HIGH SCHOOL: ADDITIONS & RENOVATIONS – PHASE I
ATTACHMENT #1 – CHANGE ORDER #1

1. PCO 001: PR #1 - Civil scope/ drawing changes - City of De Soto comments..... Add: \$11,410.00

TOTAL COST CHANGE

Add: \$11,410.00/ 0 Calendar Days

COMBES Construction, LLC**POTENTIAL CHANGE ORDER**1550 E. Spruce
Olathe, Kansas 66061Phone: 913-782-9400
Fax: 913-782-9401**Number** 001 **Rev**
PR # 001**PROJECT:** De Soto High School Additions &
Renovations Phase I**JOB:** 1003**Architect's Project No:** 0907.01**DATE:** April 24, 2010**TO:** HTK Architects, PA
9300 W 110th St., Suite 150
Overland Park, KS 66210-1443**Attn:** Travis Palangi**From:** Bryant Combes**DESCRIPTION OF PROPOSAL**PR # 001 - Civil Drawing Modifications (Including
Tamper Switches)

Unit Cost	
Unit Tax	
Lump Sum	
Lump Tax	
Total	11,410

APPROVAL**By:****By:** _____**Date****Date:** _____

COMBES POTENTIAL CHANGE ORDER REQUEST NO.
 Architect's Request for Proposal No.
 COMBES JOB # 1003
 HTK Job # 0907.01

001 Revised
 001

DESCRIPTION: PR # 001 - Civil Drawing
 Modifications (Including Tamper

	QTY	UNIT	U.P.	TOTAL
COMBES LABOR				
		LS		0.00
		HR		0.00
		LS		0.00
SUBTOTAL LABOR				<u>0.00</u>
COMBES MATERIAL / EQUIPMENT				
		cy		0.00
		LS		0.00
		LS		0.00
		LS		0.00
		LS		0.00
		EA		0.00
SUBTOTAL MATERIAL / EQUIPMENT				<u>0.00</u>
SUBCONTRACT				
Cohorst Waterline Modifications	1	LS	5,292.00	5,292.00
Joe Conroy Sidewalk Replacement	100	SF	5.00	500.00
Southland Electric Tamper Switch Monitoring	1	LS	4,967.00	4,967.00
		LS		0.00
		LS		0.00
		LS		0.00
		LS		0.00
		LS		0.00
SUBTOTAL SUBCONTRACT				<u>10,759.00</u>
SUBTOTAL: Labor, Material, Subcontractor (raw cost)				10,759.00
Less: Allowance Budgeted (raw cost)				<u>0.00</u>
SUBTOTAL THIS PROPOSAL				10,759.00
Sales Tax on Combes Material	NA	%		0.00
Burden on Combes Labor	38	%		0.00
SUBTOTAL WITH TAX/Combes LABOR BURDEN				<u>10,759.00</u>
Fee on Combes Work	10	%		0.00
Fee on Sub Work	5	%		537.95
SUBTOTAL WITH Combes Fee				<u>11,296.95</u>
Builders Risk Insurance	0.2	%		22.59
Performance & Payment Bonds	0.8	%		90.38
TOTAL THIS PROPOSAL				<u>\$ 11,410</u>
NOTES				



Unified School District 232

De Soto - Shawnee - Lenexa - Olathe
www.usd232.org

Change Order Request Form

Date: April 28, 2010

To: Ron Wimmer & Ken Larsen

RE: Change Order #8 - Mill Valley High School Additions and Renovations

From: Adam Reed, Construction Consultant

Project:
Mill Valley High School Additions and Renovations Construction Project

Vendor/Contractor/Other Payment To: See attached Potential Change Items (PCI) description

Change Order Description:
Change Order #8 includes PCI #67 through PCI #79

Location:
See attached PCI description document.

Amount: Total Change Order amount \$19,360; Total Contractor Amount \$18,638; Total Construction Manager Fee (2.6%) \$545; Total C.M. General Liability Insurance (0.85%) \$177; Increase to construction hard cost per C.O. #6 = 0.12%

Funding Source: Bond Funding - Contingency

Approval/Denial

Ken Larsen, Director of Budget & Finance: Approve ✕ Deny

Reason for Denial:

Signature: Ken Larsen

Digitally signed by Ken Larsen
DN: cn=Ken Larsen, o=USD 232,
ou=Budget and Finance,
email=klarsen@usd232.org, c=US
Date: 2010.05.03 13:57:50 -0500'

Date: Monday, May 3, 2010

Ron Wimmer, Superintendent of Schools: Approve ✕ Deny

Reason for Denial:

Signature: Ron Wimmer

Digitally signed by Ron Wimmer
DN: cn=Ron Wimmer, o=USD232,
ou=Superintendent,
email=RWimmer@usd232.org, c=US
Date: 2010.05.04 09:20:35 -0500'

Date: Tuesday, May 4, 2010

Turner Special Projects

April 27, 2010

Ron Wimmer, Ed.D.
Superintendent
Unified School District #232
35200 West 91st Street
De Soto, KS 66018

Dear Dr. Wimmer:

The attached Change Order #08 in the amount of \$19,360 (Nineteen Thousand, Three Hundred Sixty dollars) for Mill Valley High School has been reviewed and approved by Turner Special Projects. A detailed list of each item with our input can be seen in the following spreadsheet.

It is our recommendation that Change Order #08 be approved as shown. Please don't hesitate to call with any questions, comments or concerns.

Regards,

Adam Reed
Construction Consultant

Owner and Design Change Log

Change Open
Change Closed
Change Pending

Status	
Work Complete	COMP
Pending	PNDG
Idle, Information Needed	IDLE

JE Dunn PCI #	Description	Detailed Description	Directing Document	Drawings Related	C.M. Pending Fee	Pending Cost	Date Submitted	C.M. Approved Fee	Approved Cost	Action By	Status	Reason For Change	Turner Remarks	Turner's Approval
67	Art Room Bay Window Clarifications	Original design was for the Art Room window to be a bay window. Change pulls the window back, deleting the bay and reworking the envelope to match accordingly.	ASI 82	A107, A9/A503	\$0	(\$943)	4/23/2010			USD 232	COMP	Project Coordination	Cost have been validated.	ACR
68	Revised casework in Staff D111	Delete 1 - 36" wardrobe unit from the west wall of D111 and add receptacle for vending machine.	ASI 85R1 and R2	P5/A600, E103	\$0	(\$87)	4/23/2010			USD 232	PNDG	Owner Generated	Cost of change has been validated.	ACR
69	Revised Casework in C134	Relocate 1 cabinet and add filler on west wall, add / delete 1 upper and lower cabinet and make on 6" wider on North wall. Change rough in locations to meet appliance requirements.	ASI 86R	A103, H6/A601, P6/A601, E103	\$0	(\$210)	4/23/2010			USD 232	PNDG	Owner Generated	Cost have been validated.	ACR
70	Air Handling Unit power requirement revisions.	Original drawings show a 4 wire power run for Air Handling Unit 15,16 and 17 and the submittal only calls for a 3 wire run. Deduct for neutral to each Air Handler.	RFI 79	E105	\$0	(\$288)	3/31/2010			USD 232	COMP	Project Coordination	Power requirements were different than what was originally shown. Quantities and costs have been validated.	ACR
71	G133 and G133a changes	Install new ceiling in room G133a and use existing ceiling tile to replace damaged ceiling tile in G133. Insulate above G133a ceiling for sound purposes. Reuse existing light fixtures in G133 and reconfigure per original documents. Install new light fixtures originally intended for G133 into G133a.	ASI 94	A405	\$0	(\$779)	3/31/2010			USD 232	PNDG	Owner Generated	Costs have been validated.	ACR
72	Make up water for boilers	Change provides water lines to boilers that was never shown to be provided.	ASI 87	P105	\$35	\$1,409	4/23/2010			USD 232	COMP	Errors and Omissions	Henderson verified change. Change is a design team omission and no design fee will be applied. Unit costs and labor are acceptable.	ACR
73	Overhead Door Submittals	Extending crank operators down to 60" A.F.F., and changes mirrors to make room for extended cranks.	ASI 89R	A105, N8/A218	\$24	\$948	4/23/2010			USD 232	PNDG	Project Coordination	ASI 89R includes a deduct for mirrors that is not included in cost shown. OH coiling doors need to be released in order to meet schedule. All costs shown have been validated.	ACR
74	Power to Radiant Heater 2 and 3	Power was never shown to radiant heaters in the entrance of the alternate area. Change is to provide power necessary for operations.	ASI 91	M105, E105	\$84	\$3,345	3/31/2010			USD 232	PNDG	Errors and Omissions	Henderson reviewed and validated. Change is a design team omission and fee will be added. Cost shown are acceptable.	ACR
75	Fan Coiling Unit #3 power	Revisions of power feed in Area E Mezzanine to compensate for Fan Coiling Unit #3. Power is extended from power run to Fan Coiling Unit #4 already shown to be installed.	ASI 92	M114, E114	\$26	\$1,015	3/31/2010			USD 232	COMP	Errors and Omissions	Henderson reviewed and validated. Change is a Design team omission and no fee will be added. Cost shown are acceptable.	ACR
76	North Entrance soffit revisions	Additional pipe support needed at pipe run through North entrance. Revision of soffit construction details to allow for pipe supports to be put in place.	ASI 60R	A10/A210, M206, M204	\$25	\$978	4/23/2010			USD 232	PNDG	Project Coordination	Cost has been validated.	ACR

JE Dunn PCI #	Description	Detailed Description	Directing Document	Drawings Related	C.M. Pending Fee	Pending Cost	Date Submitted	C.M. Approved Fee	Approved Cost	Action By	Status	Reason For Change	Turner Remarks	Turner's Approval
77	Electrical Demo in South West Wing	Switches, plugs and data outlets not shown on original drawings for demo. ASI 99 adds this work in for the South West wing summer work.	ASI 99	ED101, ED103, ED104, ED105	\$63	\$2,491	4/23/2010			USD 232	PNDG	Error and Omission	Change is a design team omission and no fee will be added.	
78	Key Pad gym controller	Electrical drawings show install for a Key Pad controller for the athletic equipment. Athletic equipment specification calls for a Turn Switch controller. Electrical provisions were installed before problem was found and the cost to rework electrical is more expensive than new Key Pad controller.	n/a	E105, 11480 2.4 K.	\$62	\$2,482	4/23/2010			USD 232	PNDG	Errors and Omissions	Change is a design team omission and no fee will be added. Cost is for a Key Pad controller. Cost have been validated.	ACR
79	Concrete Stoops - Footings	Structural drawings did not include grade beams for each exterior stoop to prevent stoop movement from freeze / thaw. Change is to add the additional grade beams at these locations.		S101, S102, S103, S104, S105, S106	\$226	\$8,999	4/23/2010			USD 232	PNDG	Errors and Omissions	Change is a design team omission and no fee will be added. Costs have been validated.	ACR
					\$545	\$19,360		\$5,357	\$166,213					

Total of All Changes **\$185,573**

ASI = Architects Supplemental Instructions
PR = Proposal Request
PCI = Potential Change Order
RFI = Request For Information
NC = No Cost Change

CHANGE ORDER SUMMARY

Distribution to
OWNER
ARCHITECT
CONSTRUCTION MANAGER

PROJECT:	Mill Valley High School Shawnee, KS	CHANGE ORDER NO.:	8
		DATE:	4/27/2010
		ARCHITECT'S PROJECT NO.:	
CONSTRUCTION MANAGER:	J.E. Dunn Construction Co. 1001 Locust Kansas City, MO 64106	CONSTRUCTION MANAGER'S PROJECT NO.:	10370

This Change Order authorizes work as described in Attachment No. 1. Attachment No. 2 is a summary of the new Contract Sums for all Prime Contracts up to and including this Change Order.

The total of all original Contract Sums was	\$15,343,486.00
Net change by previously authorized Change Order Summaries	\$175,859.00
The total of all Contract Sums prior to this Change Order was	\$15,519,345.00
The Contract Sum will be increased by this Change Order in the amount of	\$19,360.00
The total of all Contract Sums, including this Change Order	\$15,538,705.00
The Contract Time will be increased-decreased unchanged by Zero (0) days.	
The date of Substantial Completion as of the date of this Change Order therefore is 7/31/2010.	

RECOMMENDED:

J.E. Dunn Construction Company
Construction Manager
1001 Locust, Kansas City, MO 64106

APPROVED:

Hollis & Miller
Architect
8205 W. 108th Terr., Suite 100, Overland Park, KS 66210

BY _____ DATE _____

BY _____ DATE _____

AUTHORIZED:

DeSoto Unified School District #232
Owner
8355 Peoria Street, DeSoto, KS 66018-0449

BY _____ DATE _____

ATTACHMENT 1

Mill Valley High School
JE Dunn Project No. 10370
Change Order Summary No. 8
April 27, 2010

PCI	DESCRIPTION	AMOUNT
67	ASI 82 - Art room bay window change	(\$943)
68	ASI 85R & 85R2 - revised casework in Staff D111	(\$87)
69	ASI 85 & ASI 85R - Revised casework in C134	(\$210)
70	RFI 79 - Provide a 3 wire system for AHU 14, 15, 16, & 17 - Credit for eliminating conductors	(\$288)
71	ASI 94 - Staff G133 Ceiling and lighting revisions	(\$779)
72	ASI 87 - Makeup water piping to boilers	\$1,362
73	ASI 89 - Overhead door submittal remarks	\$916
74	ASI 91 - Add power to ERH #2 & #3	\$3,234
75	ASI 92 - Revise circuit number to feeding FCU-3 & 4	\$981
76	ASI 60R - Revised Chiller pipe chase	\$945
77	ASI 99 - Demo of switches, power and data in area B, D, E & G existing	\$2,408
78	Adding a Total Gym Controller in the auxiliary gym to control gym equipment in lieu of the specified keyed switch	\$2,400
79	Added concrete stoops at exterior entrances.	\$8,699
CM	General Liability	\$177
CM	Fee	\$545
	Change Order Total	19,360

Mill Valley High School
 Contact Summary
 Change Order No. 8
 April 27, 2010
 Job No. 10370

Contractor	Bid Package	Scope of Work	Original	Previous	Contract Sum	Current Change	Current
			Contract Sum	Change Order	Prior To This Change	Order Amount	Contract Sum
J.E. Dunn	01000	General Requirements	1,107,460	40,888	1,148,348	\$177	1,148,525
A T Abatement Services	02120	Demolition	195,320	(539)	194,781	\$0	194,781
Blue Moon Hauling	02330	Earthwork	170,000	13,567	183,567	\$0	183,567
Foundation Service	02465	Aggregate Piers	103,450	-	103,450	\$0	103,450
O'Donnell Way Construction	02740	Asphalt	149,216	16,110	165,326	\$0	165,326
Hermes Landscaping	02900	Landscape	70,785	-	70,785	\$0	70,785
Leavcon II Inc.	03330	Concrete	115,075	2,793	117,868	\$0	117,868
Leavcon II Inc.	031010	Concrete (2nd Phase)	794,500	10,990	805,490	\$7,798	813,288
Stress Cast	03410	Precast Concrete	49,525	(3,000)	46,525	\$0	46,525
Summit Masonry	04210	Masonry	148,715	-	148,715	\$0	148,715
Summit Masonry	042100	Masonry (2nd Phase)	1,881,300	2,127	1,883,427	\$935	1,884,362
Builders Steel Company	05100	Structural Steel	104,724	4,465	109,189	\$0	109,189
Doherty Steel	051000	Structural Steel	1,066,426	2,153	1,068,579	\$0	1,068,579
Zimmerman	06199	Carpentry	367,100	(402)	366,698	\$0	366,698
DH Restoration	07210	Fluid Applied Air Barrier	84,748	-	84,748	\$0	84,748
Delta	07410	Sheet Metal & Roofing	906,600	7,119	913,719	(\$855)	912,864
S & W Waterproofing Inc.	07900	Joint Sealants	6,687	-	6,687	\$0	6,687
DH Restoration	079000	Joint Sealants	62,028	-	62,028	\$0	62,028
Skyline Construction	08101	Doors & Hardware	318,904	3,380	322,284	\$916	323,200
Midwest Glass & Glazing	08400	Glass & Glazing	182,709	8,374	191,083	\$811	191,894
Enterprise Interiors Inc.	09250	Metal Studs, Drywall, Carpentry	95,800	(7,309)	88,491	\$0	88,491
E&K of Kansas City	092500	Metal Studs & Drywall	524,267	5,154	529,421	\$12	529,433
E&K of Kansas City	09510	Acoustical Ceiling & Wall Panels	185,618	1,633	187,251	(\$779)	186,472
Acme Floor Company Inc.	09640	Wood Flooring	37,320	-	37,320	\$0	37,320
Acme Floor Company Inc.	096400	Wood Flooring (2nd Phase)	63,414	-	63,414	\$0	63,414
Desco Coatings	09670	Resinous Flooring	384,796	-	384,796	\$0	384,796
Artistic Floorcovering	09680	Flooring	204,788	-	204,788	\$0	204,788
Switzer & Associates Inc.	09900	Painting	18,500	(1,428)	17,072	\$0	17,072
Switzer & Associates Inc.	099000	Painting (2nd Phase)	183,462	1,500	184,962	\$0	184,962
Abbey Simons	10100	Visual Display Board	20,649	469	21,118	\$0	21,118
Abbey Simons	10650	Operable Partitions	6,116	-	6,116	\$0	6,116
Fellers Fixtures	11400	Food Service Equipment	116,195	-	116,195	\$0	116,195
Athco LLC	11490	Athletic Equipment	57,720	-	57,720	\$0	57,720
Carroll Seating	114900	Athletic Equipment	69,750	-	69,750	\$2,400	72,150
Carroll Seating	12300	Casework	253,027	-	253,027	(\$933)	252,094
Heartland Seating Inc.	12760	Telescoping Bleachers	248,000	-	248,000	\$0	248,000
Carroll Seating	127600	Telescoping Bleachers	40,980	(3,520)	37,460	\$0	37,460
Alliance Fire Protection	15300	Fire Protection	240,590	-	240,590	\$0	240,590
Allstar Plumbing	15400	Plumbing	727,268	4,270	731,538	\$1,362	732,900
Edwards McDowell	15500	HVAC	2,464,400	(753)	2,463,647	\$0	2,463,647
Kincaid Construction Inc.	02500	Site Utilities	193,451	14,470	207,921	\$0	207,921
MC Electric Inc.	16000	Electrical	62,950	2,069	65,019	\$0	65,019
Pro Circuit	160000	Electrical	870,332	45,680	916,012	\$6,971	922,983
Fee	50000	N/A	388,821	5,599	394,420	\$545	394,965
		Total:	\$ 15,343,486	\$ 175,859	\$ 15,519,345	\$ 19,360	\$ 15,538,705

Summary Report

Board Agenda Item

Item: Occasional Use of DHS Gym and Waiver of Fee

Submitted by: Ron Wimmer on behalf of Mike and Nancy Wedel

Summary:

Mr. and Mrs. Wedel have a student attending DHS who participates in an AAU basketball team (KC Pump n Run) coached by L. J. Goolsby. The team needs occasional use of a gym in May and June. As the team does not meet the policy for 75% district participation, facility use policy requires a fee for this use. Mr Deghand and Mr. Morford are supportive of the occasional use when the gym is not used by others and will provide staff supervision throughout the practice. The team estimates use of the gym for 5 or 6 times through June.

With support by the school administration and compliance with all existing facility use requirements, the parents request board approval at this time. Based on preliminary input from board members, the superintendent gave temporary authorization of use of the gym after verification of the facts above and support by Mr. Deghand and Mr. Morford. The temporary waiver was granted until such time as the Board could consider the request as a waiver from district policy.

Memo To: Board of Education
 From: Julie McGrath, Director of Student Nutrition
 Re: Food Bids
 Date: 5/5/2010

I have requested and received bids in the three categories of milk, bread and ice cream.

Milk Bid.

Bids were submitted by Anderson-Erickson Dairy and Robert's Dairy. We currently use Anderson-Erickson as our supplier. Based on the prices listed below, I suggest we award Robert's Dairy as our milk provider.

ITEM	ROBERT'S	A&E
1% White	.205 per half-pint	.209 per half-pint
Skim White	.205 per half-pint	.206 per half-pint
Skim Choc.	.205 per half-pint	.206 per half-pint
Cottage Cheese	\$7.80 per 5#	\$7.80 per 5#

Bread Bid

Bids were submitted by IBC Wonderbread and by Sara Lee/Earthgrains. We currently use Wonderbread as our supplier. For 2010-2011 I intend to use wheat bread and wheat buns on our menus. Based on the prices listed below, I suggest we award Sara Lee/Earthgrains as our bread provider.

ITEM	WONDERBREAD	SARA LEE
HB Buns -white	1.20/dz (.10 ea)	1.26/dz (.105 ea)OR 2.70/30 cnt (.09)
HB Buns -wheat	1.15/8 count (.143 ea)	1.56./dz (.13 ea)OR4.20/30 cnt (.13)
HD Buns -white	1.20/ 16 count. (.08 ea)	1.36/ 16 per pkg (.085 ea)OR .76/8 cnt
HD Buns -wheat	1.15/8 count (.143 ea)	.84/8 per pkg (.105 ea)
Bread, Loaf -white	.94	.85
Bread, loaf -wheat	.94	.96

Ice Cream Bid

Bids were submitted to Blue Bell Creameries and to KC Ice Cream. KC Ice Cream did not submit a bid. We currently use Blue Bell for our ice cream. They submitted prices that are the same as last year. Based on that I suggest that we continue with Blue Bell as our ice cream supplier.

ITEM	BLUE BELL	KC ICE CREAM
Cone, Nutty 3 oz	.27/ea	no bid
Juice Bar	.21/ea	no bid
Ice Cream Sand -lowfat	.25/ea	no bid
Ice Cream Cup 3 oz	.22/ea	no bid
Snickers Bar 2 oz.	.67/ea	no bid
Mini Items	4 varieties	no bid

Renewal of Prime Vendor Contract.

We are in our second year with US Foodservice as our prime vendor. We have a contract for one year with four 1 year renewal options. We have received very good service. Shortages are minimal and quality of food items that they carry are good. I suggest that we renew the prime vendor contract with US Foodservice for 2010 - 2011.

REQUEST FOR BOARD APPROVAL OF EXTENDED DAY TRIP

Building: De Soto High School

Grade(s): 9-12

Class/Group: DHS Track

Destination: State track & field meet

Does this trip involve more than one day? YES NO

First Day of Trip: Thursday First Date of Trip: 05 - 27 - 2010

Last Day of Trip: Saturday Last Date of Trip: 05 - 29 - 2010

Departing Time: 12:00 am pm on (date) 05 - 27 - 2010

Returning Time: 9:00 am pm on (date) 05 - 29 - 2010

Will there be an overnight stay? YES NO

If yes, where will students be staying? Holiday Inn

Purpose of Trip: **Compete in the state track & field meet**

Other Pertinent Information:

District Sponsors on the Trip: **Brian Dinkel, Chris McAfee, Ryan Foster, Matt Rice**

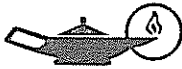
Submitted By: Brian Dinkel

Date Submitted: 04 - 08 - 2010

DATE OF BOE CONSIDERATION:

APPROVED DENIED

MAR 16 2010

KANSAS
ASSOCIATIONOF
SCHOOL
BOARDS1420 SW Arrowhead Road • Topeka, Kansas 66604-4024
785-273-3600

March 15, 2010

To: Board Presidents and Superintendents of KASB Member School Districts
Community College and Interlocal Board Members, Presidents and Directors

Subject: KASB Member Dues for 2010-2011

Included with this letter, you will find the dues billing notice for membership in the Kansas Association of School Boards for the coming fiscal year. A copy of the KASB dues formula policy is also included. At their January meeting, the KASB Board of Directors voted to continue the operation of the current dues formula. School districts that would have received a reduction in dues, based on their budget as of March 1, 2010, will receive the benefit of the reduction under the formula. The Board of Directors also took action to restrict any dues increase to 10 percent or 250 dollars, whichever is less.

The Kansas Association of School Boards is committed to continuing the maintenance of a high level of service to its members during this difficult time. We too are examining every expenditure we make in order to ensure our decrease in revenue will not affect the level of service received by our members. Our employees have taken one furlough day without pay each month from January through June, 2010. We will reduce our staff by four positions in the next fiscal year. We are converting our employee pension plan from a defined benefit plan to a defined contribution plan. At the same time we will be increasing the level of service we provide to our members through electronic means, such as the Webinar series we have begun. Many of our members are also assisting us in reducing our costs by receiving their publications by electronic means, thus saving mailing costs. We will do all that we can to assist all of our members in their effort to preserve educational quality in this difficult economic environment.

At the current time, every unified school district board of education except one belongs to our association. In addition, most of the regional service center boards and many of the interlocal and community college boards also maintain membership in our organization. While not always in agreement on all of the issues we face, our members understand the importance of continued communication as we try to develop a unified voice for public education in our state. We believe we have a dedicated staff devoted to the cause of Kansas public schools.

Should you have any questions about your association and its services, please feel free to contact us. We would welcome the opportunity to have a member of our staff attend a meeting of your board to discuss continued membership in KASB. We believe membership for your board will continue be mutually beneficial.

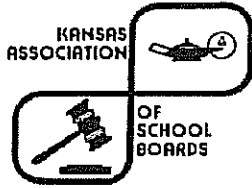
Rodney Roush

KASB President

John Koepke

KASB Executive Director

cc: Board Clerks
Enclosures



Kansas Association of School Boards
1420 SW Arrowhead Road
Topeka, KS 66604-4024

INVOICE

Date	Account
7/1/2010	232

De Soto USD 232
35200 W 91st St
De Soto, KS 66018-7102

Annual Membership Dues	Amount Due
For period 7/1/2010 through 6/30/2011	\$11,700.00
<i>Thank You !</i>	

DE Member Dues

DE

Member districts shall be assessed dues on an annual basis. Payment shall be due and payable at the beginning of each new fiscal year on July 1. The amount of dues for an individual district shall be established by a schedule recommended by the executive committee and approved by the board of directors. Membership dues paid by any district after the beginning of the fiscal year for which they are due, shall be for the full annual amount. Services for member districts which have not paid their assessment shall be suspended on September 1 of the fiscal year for which they are due.

The dues for any one member district shall be computed annually based upon the member district's general fund budget* as of March 1st of any year and shall be computed using factors provided in the following schedule:

BUDGET	FACTOR	BASE	FACTOR II
Over \$10,000,000	X .00004025	+ \$ 10,243	+ 80% of 1992-93 dues
Over \$ 5,000,000	X .000575	+ \$ 6,469	+ 80% of 1992-93 dues
Over \$ 1,000,000	X .0008625	+ \$ 2,068	+ 80% of 1992-93 dues
Under \$ 1,000,000	X .00100625	+ \$ 719	+ 80% of 1992-93 dues

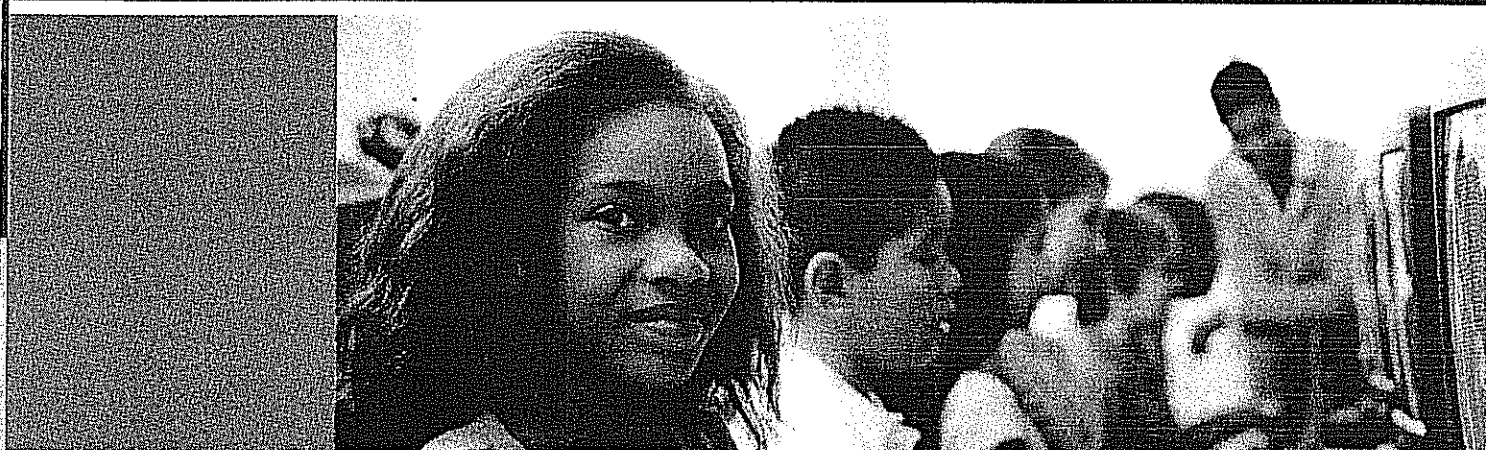
Districts that have been members of the association for at least three (3) years since July 1, 1993, are entitled to a dues discount in the amount of Factor II in the dues formula. No district shall pay less than \$2,500 in member dues. For the 2010-2011 fiscal year, no district shall have an increase in dues of more than 10 percent or \$250, whichever is less.

Memberships are available to interlocals, community colleges, AVTS, and educational agencies for an annual payment of \$3,300. Any interlocal, community college, AVTS or educational agency that has been a member of the association for at least three (3) years since July 1, 1993, is entitled to a dues discount in the amount of \$800.

*Includes legal local option budget

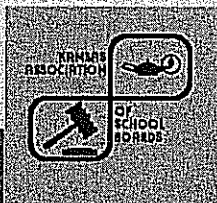
- Approved: January 11, 2003
- Approved: January 17, 2004
- Approved: January 15, 2005
- Revised: January 21, 2006
- Approved: January 20, 2007
- Revised: January 19, 2008
- Revised: January 16, 2010

INVESTING IN KASB YOUR DOLLARS AT WORK



KASB Mission

**The Kansas
Association of
School Boards'
mission is to assist
local boards
of education and
related educational
entities in their
responsibilities
to assure a quality
public education
for all students.**



KASB is YOUR organization

The Kansas Association of School Boards serves as the common voice for Kansas boards of education. KASB began in 1918 as the Boards of Education Department of the Council of Administration of the Kansas State Teachers Association.

KASB's members are unified school district boards, several community college boards of trustees, area vocational-technical school boards and boards of cooperatives, interlocals and regional service centers.

KASB's objectives are, as stated in the constitution: "... to secure the best possible educational opportunity for all the children of the State of Kansas; to support and promote legislation and educational policies approved by the membership; to keep its members informed and aware of important issues facing education through publications, workshops, and seminars; to seek the cooperation and assistance of all organizations with the same goal; to study the problems of school organization and administration and work for the most efficient and economical organization of Kansas schools consistent with our primary purpose."

KASB Services and Charges

KASB assesses dues from its members and also charges separate fees for some of its special services. The KASB Board of Directors has a long-standing policy of including within its dues supported functions those association activities that benefit everyone, such as lobbying efforts and research activities, or are received by everyone, such as major publications. These may be best understood as association services that are for the benefit of school boards generally throughout Kansas.

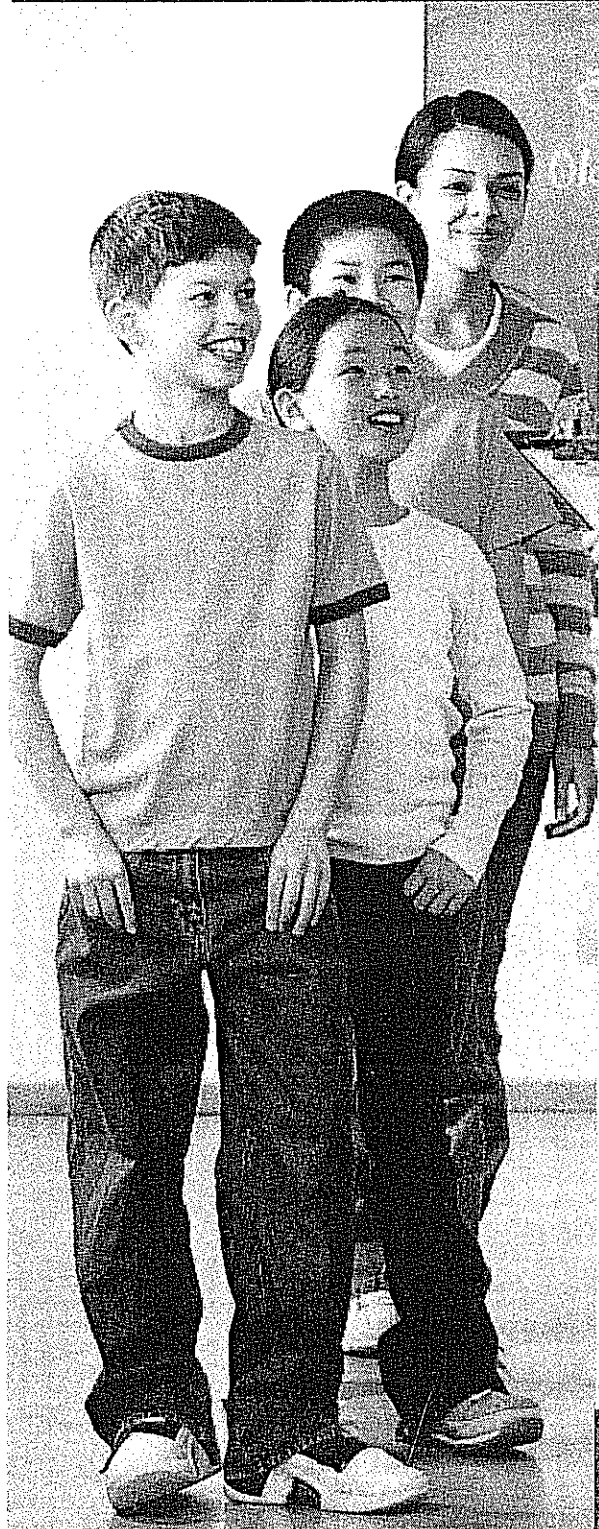
KASB charges a separate fee for services that members use selectively, such as regional meetings and seminars. For the most part, this type of activity is largely supported by fees.

Finally, the KASB Board of Directors has a policy that some services which benefit only a particular district must be self-supporting. The contracting district receives direct and unique assistance from KASB and is charged a fee for that service.

Being a member of KASB allows districts to access all services, dues-related and for-fee.

This brochure divides the major KASB services into two categories: Those included as a part of the dues and those for which special fees are charged. If members have questions about these services or charges, please call KASB at 800-432-2471.

Services Provided by Dues



Government Relations

KASB works with legislators and others on matters of concern for public education. KASB membership provides boards of education with a unified voice for public education in Kansas. Direct benefits to member boards include testimony at hearings on education legislation, daily contact during the legislative session, with legislators on education issues and drafting bills and amendments to bills.

The staff continuously studies education problems requiring legislation, makes legislative reports to local boards weekly during each session and cooperates with other education groups and other advocacy groups on matters of mutual interest.

During the session copies of bills are distributed upon request and daily email updates are made.

KASB staff appear before state boards and agencies when matters affecting public schools are being considered. KASB staff is a respected source for the viewpoint of members of Kansas boards of education, when many issues of broad public policy are being considered. School finance and accountability issues are only the latest areas where statewide policy debate seeks the opinions of boards of education, and those perspectives are provided by KASB.

KASB Research Information

KASB has a tradition of serving as a comprehensive state-wide information resource for school boards. Data is collected annually on virtually every aspect of school district operations. Computerized reports can be generated almost immediately, showing information about schools in your area, schools similar in size to yours, or schools comparable in any other respect. Complete financial and salary information is available, and can be a valuable resource during teacher negotiations. In keeping with the KASB Board of Directors' policy, these computerized files of school information are of benefit to all school districts and are therefore available to any member without charge.

KASB Publications

As a member of KASB, your board will receive a variety of publications either in print or electronic form. These include: *School Board Review*; *Clerk News*; *Governmental Relations Bulletin*; and *Research Bulletin*.

An approved request from a member district to provide additional subscriptions to publications to specified staff members is available for an additional charge.

A Voice in KASB Policies

Delegates from KASB member boards meet at least once a year at the Delegate Assembly to decide official KASB policies on legislative matters and to elect the president-elect. Each member board, regardless of school district enrollment size or location in Kansas, has one vote in the Delegate Assembly.

Legislative policies are determined by the Delegate Assembly. Each KASB member district votes annually on these policies and on the president-elect. The Delegate Assembly is held during the Annual Convention.

KASB Staff Consultations

Many board members and administrators find the routine consultation with KASB staff members, where almost any question about school operations or policy can find an answer, is the single most important service provided by membership in the association. Your dues entitle you to contact the staff via email or a toll-free number during regular office hours, and to have at your disposal a myriad of educational experience, academic background and specific technical expertise.

Questions about negotiations, teachers' and administrators' salaries are frequently directed to the negotiations or research staff. Questions about administrator/board relations, school policies or educational initiatives are usually handled by the administrator and/or board development staff. School public relations problems can be solved by the communications personnel.

Web Site

The Web site provides members numerous pages of KASB information, forms, testimony and individual projects.

All seminars and workshops are listed on a master calendar and registrations can be done online.

Members may submit vacancies, whether it's a superintendent, principal, or other administrator; as well as items "for sale" or "items needed."

All research information is posted as it's available and is also sent to members via regular mail.

Advocacy information is posted regularly.

The highlight of the KASB Web site is the "Newsroom." The "Newsroom" is updated on a Monday-Thursday basis and includes news from daily and weekly newspapers, television and national media sources.

Extra Cost Services

Seminars and Workshops

A broad spectrum of educational programming is presented throughout the year to inform board members and administrators. Each year the curriculum is described in a Curriculum Guide, and participating board members receive credit for their attendance in a program called the "KASB Boardmanship Academy." Awards are presented at the end of each program year to those who meet the criteria.

Some workshop topics such as school law, school finance, negotiations, and budgeting are presented almost every year. Other topics may respond to a particular timely concern. Workshop fees are based on the length of the workshop (half-day, one-day, or two-day).

Annual Convention

Membership in KASB entitles each board to register and attend the annual convention. Charges are made for special seminars held in conjunction with the convention and for extra meal functions and banquets. The Delegate Assembly is held together with the annual Convention. Separate programs are available for clerks and attorneys. Several pre-convention seminars are held prior to the convention.

Leadership for Tomorrow

This KASB program's emphasis is to identify exemplary school board members, superintendents and assistant superintendents. Through a series of programs, the group is informed of key education issues, and provided avenues through which participants better understand how issues impact districts differently, and assisted in finding ways to foster legislative advocacy.

McREL

KASB formed an exclusive partnership with the Mid-Continent Research for Education and Learning (McREL). Through this partnership, KASB offers leadership seminars for building administrators, using the McREL program of Balanced Leadership.

Professional Development

KASB provides professional development training for all school districts. KASB has the skills and knowledge to present information to district personnel for both personal development and career advancement. Professional development encompasses all types of facilitated learning opportunities, ranging from informal learning to formal coursework to practical on-site training on the topics of the district's choice. Whether it's mentoring, supervision or technical assistance, for administrators or classified staff, KASB can provide what your district needs.

Whole Board Training

Whole Board Training is one of the most effective board development opportunities offered by KASB. It is on-site customized training to meet your district's specific staff development and board training needs. The training works with an individual board (or in some cases, a group of boards in a region) to discuss issues, provide information and establish policies and procedures addressing individual board needs.

Enrollment Projections

Five-year enrollment projections are available, by grade, using the "cohort survival ration" technique. The report does not predict birth rates, but uses the district's county's actual resident live births. There is a fee for this service, and many districts find it a valuable part of its overall planning effort.

KJUMP

KASB members have access to KJUMP (Kansas Joint Utility Management Program), a natural gas purchasing cooperative sponsored by KASB. It is not a supplier of natural gas, but "pools" the natural gas needs of its members to realize a savings in energy costs.

Legal Assistance Fund

In keeping with court rules concerning the "attorney/client privilege," an additional separate annual service fee is charged for membership in the Legal Assistance Fund. This permits board members and administrators from member districts to have access to any KASB staff attorney with questions or problems concerning school law. Members of LAF also have the right to request written opinions on specific legal questions. Additional fees are charged for continuing consultative assistance or for legal representation; for example, representing the board in a teacher due process hearing would incur an additional hourly fee and additional hourly travel time fee.

Negotiations Services

A KASB staff member will serve as a district's chief negotiator. Several attorneys specialize in this service, but other staff members are also experienced negotiators. Fees are hourly, plus hourly travel time, up to a maximum per trip.

Property and Casualty Insurance

KASB now offers an endorsed Property and Casualty Insurance program underwritten by WRM America Indemnity Company, Inc., which specializes in school district insurance across the nation. This coverage is competitive with other companies. We are willing to work with local agents in providing this insurance.

Student Accident Insurance

KASB's solution to student injuries is to provide access to a voluntary parent purchase student accident/health program, and, most importantly, district purchased mandatory coverage and mandatory catastrophic coverage.

Superintendent Search Service

This service is designed to assist school districts, upon request, in the selection process to fill a superintendent vacancy. KASB staff will suggest two other persons to form a screening committee. The committee will meet with the local board to assist in narrowing the focus of the search, will screen applicants, recommend a prescribed number of applicants for interviews and will provide interview tips to the board for making its final selection.

Workers Compensation Insurance

The KASB Workers Compensation Fund, Inc. helps school districts control their insurance costs with an aggressive claims philosophy and a commitment to loss control. The Fund continues to place a high priority on loss control/loss prevention and focuses on remaining a viable alternative in the workers compensation business.

Written Policy Service

A complete book of school district policies is custom-tailored to meet each member's needs. Fees are based on district enrollment. Additional fees are charged for extra copies of draft policies, travel time, mileage and expenses.

KANSAS
ASSOCIATION



OF
SCHOOL
BOARDS

1420 SW Arrowhead Road • Topeka, Kansas 66604-4024
785-273-3600

RECEIVED
MAR 22 2010

March 2010

To: Board Presidents and Chairmen
Superintendents, Directors and Presidents

Subject: 2010-2011 KASB Legal Assistance Fund Membership

For a number of years, KASB has provided direct legal services to its members. This service is offered by a limited number of state school board associations and we are proud to have been a leader in providing legal services to KASB members. KASB employs five full time attorneys and additional support staff who devote all of their time and efforts to the legal issues encountered by local boards of education.

The Legal Assistance Fund is a separate KASB service that allows this important legal representation to be provided. It is kept separate to protect the attorney/client relationship and guarantee confidential representation for our members. Legal services cannot be provided to nonmembers of the KASB Legal Assistance Fund, even though a local board may be a member of KASB. Only local boards belonging to KASB are eligible to join the Legal Assistance Fund. This separate funding allows us to employ our outstanding legal staff and ensures our members that an attorney/client relationship has been established when working with our attorneys.

This year, over 300 school districts, interlocal cooperatives and community colleges were members of the KASB Legal Assistance Fund. We hope you will join us so that we may continue to provide this outstanding service to your board. As always, we appreciate your suggestions, comments and even criticism as we work to assist local boards with important legal issues.

A contract for membership and an invoice for the KASB Legal Assistance Fund consultant service fee are enclosed with a copy of this letter to the chief executive officer. This year's contract fee is \$1,400.00.

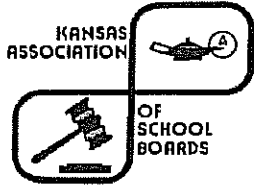
Thank you for your early consideration of these services and contract. We look forward to working with you in the future. Please give us a call if you have any questions.

Sincerely yours,

John W. Koepke
Executive Director

Note: Please return your signed contract with your payment.

cc: Clerks
Enclosures



Kansas Association of School Boards

1420 SW Arrowhead Road
Topeka, KS 66604-4024

INVOICE

Date	Account
7/1/2010	232

De Soto USD 232
35200 W 91st St
De Soto, KS 66018-7102

Legal Assistance Fund - Annual contract service fee	Amount Due
For period 7/1/2010 through 6/30/2011	\$1,400.00
<i>Thank You !</i>	

The KASB Legal Assistance Fund provides a partial solution to boards of education faced with an increasing need for legal services. Providing supportive assistance and reports of recent legal developments, the KASB Legal Assistance Fund is one of the few programs of its type in existence in the nation.

WHY DID KASB INITIATE THE LEGAL ASSISTANCE FUND?

Each year KASB has faced increasing pressure to participate in an ever growing number of legal matters involving boards of education in Kansas.

In 1976, the Board of Directors of KASB, in order to comply with the legal requirements for providing legal services to members of the association, acted to establish the Kansas Association of School Boards Legal Assistance Fund as a trust fund under the auspices of KASB.

On January 1, 1977, the Kansas Association of School Boards Legal Assistance Fund became operational. It attempts to meet, in part, the need for legal services as expressed by boards of education.

WHAT IS THE PURPOSE OF THE KASB LEGAL ASSISTANCE FUND?

To provide supportive assistance to boards of education in cases or controversies pertaining to the classification, organization, regulation, maintenance, operation, financing and management of school districts in the State of Kansas.

To supplement, not replace, legal services available to boards of education.

To report and analyze current state and federal decisions, legislation and administrative rules and regulations for participating boards.

To serve as a repository of selected court decisions affecting the operation of schools in Kansas.

To heighten school officials' awareness of the impact and importance of court decisions.

WHO MAY PARTICIPATE AND WHAT IS THE COST TO YOUR BOARD?

Any member of the Kansas Association of School Boards is eligible to participate in the Kansas Association of School Boards Legal Assistance Fund upon signing the Consultant Service Contract and Adoption Agreement and payment of the initial consultant service fee.

The annual fee is \$1,400 per participating member district. The fiscal year of the fund is July 1 through June 30.

Additional legal fees are charged based upon the amount and type of legal work requested by the member or district.

Records of the transactions of the Fund are to be maintained by the Trustees, and audits of those records are available to the Board of Directors of the Kansas Association of School Boards.

WHO ARE THE LEGAL ASSISTANCE FUND TRUSTEES?

KASB's President, President-Elect, Past-President and the Executive Director or his designee were appointed by the KASB Board of Directors to act as Trustees of the Fund.

The Trustees are responsible for the operation of the Fund and meet on a regular basis to consider requests for assistance.

WHAT ASSISTANCE DOES THE FUND PROVIDE?

Participating boards of education shall receive reports on recent state and federal legal decisions, legislation and administrative rules and regulations, together with analysis of their operational impact. The Fund shall act as a repository of legal decisions affecting the operation of the school districts of Kansas.

WHAT IS THE PROCEDURE FOR REQUESTING ASSISTANCE?

Participating boards requesting continuing assistance from the Fund will be required to submit a resolution of the member board of education indicating what form of assistance is required and describing the nature of the case.

On receipt of a request for assistance, the Trustees will make a determination as to the suitability of the litigation for Fund assistance and either deny the assistance, grant the assistance, or grant another form of assistance after consultation with the requesting member.

Participating boards must submit requests for assistance in sufficient time to permit thorough consideration by the Trustees.

HOW MAY YOUR DISTRICT OBTAIN ADDITIONAL INFORMATION?

Additional information concerning the Legal Assistance Fund is available from the Kansas Association of School Boards Legal Assistance Fund, 1420 SW Arrowhead Road, Topeka, KS, 66604-4024 or by phoning KASB toll-free, 1-800-432-2471 or email@kasb.org.

**ADOPTION AGREEMENT
and
CONSULTANT SERVICE CONTRACT**

This Adoption Agreement and Consultant Service Contract is entered into this ____ day of _____, 20____ at _____ County, Kansas, by and between the KANSAS ASSOCIATION OF SCHOOL BOARDS LEGAL ASSISTANCE FUND (hereinafter referred to as the Fund) and the BOARD OF EDUCATION OF USD _____, _____ County, Kansas (hereinafter referred to as the Participating Board.)

WITNESSETH:

That in consideration of the mutual promises herein contained, the Participating Board agrees to participate in the Trust pursuant to the terms and conditions of the Agreement and Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund as attached hereto and incorporated as if fully rewritten herein, and the Participating Board further agrees to make payment to the Fund of One Thousand Four Hundred dollars (\$1,400.00), as the initial consultant service fee for the period of July 1, 20____, THROUGH June 30, 20____, and the Fund agrees to provide the Participating Board with the following initial consultant services:

1. Written reports of selected legal decisions together with an interpretive analysis of the decision's precedential value and operational impact;
2. Written summaries of state and federal legislation and administrative regulations;
3. Written memoranda on specific legal questions asked by Participating Boards;
4. Maintain a resource file of important court decisions and interpretations of laws affecting schools; and
5. Telephone consultation on specific legal issues.

The Fund and the Participating Board further agree that in consideration of the continuing consultant service fee as set forth herein, the Fund agrees to provide to the Participating Board, by legal counsel designated by the Trustees, as set forth in this agreement, legal research, legal representation at administrative hearings and court appearances, on-site legal services, *amicus curiae* briefs and other assistance upon request of the Participating Board, subject to the terms and conditions of the Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund.

President, Board of Education

USD No. _____, _____ County, KS.

Kansas Association of School Boards
Legal Assistance Fund

Clerk

*Upon adoption return to: Kansas Association of School Boards Legal Assistance Fund
1420 SW Arrowhead Road, Topeka, Kansas 66604-4024*

Summary Report

Board Agenda Item

May, 2010

Topic: Participation Fee

Prepared by: Ron Wimmer

In April the Board discussed implementing an Activity Participation Fee based on a model adopted by the Blue Valley School District in 2007. After three years of experience, the fee is reported to be successful in providing additional funding support for student activities and athletic programs. With reductions in funding from the state and limited funds at the local level, the Board directed the administration to proceed with a proposal to adopt a similar plan for USD 232. Please find below general guidelines for implementation:

1. Application for all students in grades 6 – 12
2. Fee Structure:
 - \$50 per student for high school
 - \$30 for 8th grade students
 - \$25 for 7th grade students
 - \$10 for 6th grade students
3. The fee will not replace any other fee currently charged for the activity
4. The fee will be waived for students qualifying for free or reduced meals
5. Payment plans can be arranged if not paid at registration or online
6. A maximum fee per household family will be \$100 in grades 9-12 and \$60 in grades 6-8.
7. The fee will be refunded, upon request, for any student not participating in any KSHSAA or non-KSHSAA activity, school club, or any other non-required activity which is offered by the school
8. All fees will be collected at the time of registration

The fee includes all sports, activities, clubs, and other supplemental contract experiences that support student activities. A list of such experiences will be provided by each school.

ACTIVITY PARTICIPATION FEE IMPLEMENTATION GUIDELINES

The Activity Participation Fee will be charged at the time of registration to all students in grades 6 – 12 with the proceeds going for support of activities in the middle and high schools. The Fee assists in supporting all sports, activities, club, and other opportunities where a supplemental contract is allocated for direction or supervision.

The Fee will not replace other charges for programs or activities required for participation in the activity or program. The fee will be waived for students qualifying for free or reduced meals and will be refunded to any student who did not participate in any activity requiring supplemental funding by the school or school district. A partial listing of all activities has been included in approval of the Fee and may also be obtained from the school.

Purpose of the Fee: To help support the costs of activities programs throughout the district.

When Collected: At time of registration

Amount of Fee: \$50 for grades 9-12, \$30 for grade 8, \$25 for grade 7, \$10 for grade 6

Payment Plans: Payment plans can be set up with the school for fees not paid on-line

Waiver of Fee: Yes, for Free and Reduced Lunch qualifying students

Refunds: Yes, for any students who did not participate in any activity, school club, or any other non-required activity offered by the school and upon completion of a Fee Refund Form made by June 1 of the current school year.

Maximum per Household: For families with multiple children from one household in a school, the fee will be collected for no more than two students in the highest grade level at that school. The maximum per household fee will be \$100 for grades 9-12, \$60 for Grades 6-8.

Partial Listing of Activity Participation Fee Areas

Football

Basketball

Track

Wrestling

Cheerleading

Baseball

Softball

Volleyball

Soccer

Cross Country

Tennis

Golf (Boys or Girls)

Drama

Instrumental Music

Vocal Music

Forensics

Debate

Drill Team/Dance Team

Weight Training

Yearbook

Newspaper

Student Council

National Honor Society

Publications

Pep Club

Scholars Bowl

Flag Team/Color Guard

Science Olympiad

Robotics

Musical

FHA / FACS

Junior Class

Leadership

Knowledge Bowl



Unified School District 232

35200 West 91st Street
De Soto, Kansas 66018
Phone: 913/667-6230
FAX: 913/667-6231
e-mail: jmildner@usd232.org

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Jeff Mildner
Director of Technology

Date: May 4, 2010
To: Board of Education, USD 232
From: Jeff Mildner
Re: Action Requested- Core Communications Bid for Services for Installation of Aerial Fiber Optic Cable to Belmont Elementary
Funding Source: Belmont Elementary Bond

The USD 232 Technology Department placed out for bid services for the installation of aerial fiber optic cable to Belmont Elementary. The bid process and recommendation are as follows:

- The bid was advertised in the district paper of record and 78 vendors were updated via the district technology vendor page.
- 6 vendors attended a pre-bid meeting Wednesday, April 21, 2010.
- At bid opening there were three responsible bids from Core Communications, Lantel Communications and Savage Communications

After review of the submitted bid responses it is recommended the board of education approve the low responsible bid from Core Communications in the amount of \$46,702.00 for installation of fiber optic cable between Belmont Elementary and Mill Creek Middle School. Please see attached documentation from Henderson Engineers for received bids, recommendation and bid information.



4/30/2010

Mr. Jeff Mildner, Director of Technology
Unified School District #232
8305 Peoria St
De Soto, KS 66018-8336

RE: Aerial Optical Fiber Recommendation
HEI Project No. 0950000780.600

Dear Mr. Mildner:

We have had the opportunity to review the submitted bid responses to provide aerial outside plant fiber optic cable between Belmont Elementary and Mill Creek Middle School. The bid opening took place on April 28, 2010.

Three companies submitted a bid. The bid responses are below:

	Base Bid	Per Foot Unit Price for Additional Boring	Bid Bond
Core Communications	\$46,702.00	\$8.50/ft	Yes
Lantel Communications	\$48,447.00	\$9.50/ft	Yes
Savage Communications	\$74,266.00	\$14.50/ft	Yes

After review of the submitted bid responses, and based on our past experiences with the bidders, Henderson Engineers, Inc. recommends the contract be awarded to Core Communications.

Feel free to contact me if you have any questions.

Sincerely,
HENDERSON ENGINEERS, INC.

Benjamin L. Wiuff, PE, RCDD/OSP



USD 232 – DE SOTO SCHOOL DISTRICT

REQUEST FOR PROPOSAL FOR AERIAL FIBER FOR DISTRICT WIDE AREA NETWORK (WAN)

PROJECT MANUAL
Wednesday, April 14, 2010

for :

*USD 232 – De Soto School District
De Soto, Kansas*

by :

*Henderson Engineers, Inc.
LENEXA, KANSAS*

SECTION 01010 NOTICE TO BIDDERS

PART 1 - GENERAL

1.1 ANNOUNCEMENT OF REQUEST FOR BIDS

A. De Soto Unified School District #232 announces that Bids be submitted for the following projects:

1. Name: USD 232 Aerial Fiber
 - a. Summary: Project includes providing aerial outside plant fiber optic cabling between Belmont Elementary and Mill Creek Middle School. Contractor shall furnish and install the fiber optic cable and associated infrastructure between schools. Aerial fiber shall be routed in conduit to each school's entrance facility and terminated at an optical fiber interconnect panel. Aerial optical fiber shall be placed on Westar power poles. De Soto Unified School District #232 has coordinated path and paid the make-ready fees with utility company, Westar. Contractor shall place fiber on the pole to meet all Utility and NESC code requirements.

1.2 RECEIVING, OPENING, AND READING OF BIDS

- A. Proposals shall be hand-delivered to: (call for alternate mailing address)
1. To: Mr. Jeff Mildner, Director of Technology
 2. Location: De Soto Technology Center
8355 Peoria St.
De Soto, Kansas 66018-8336
(913) 667-6230 Voice
 3. Time: Bidding closes at 2:00 p.m. (local time)
 4. Date: Wednesday, April 28, 2010
- B. Bids shall be publicly opened and read aloud immediately following the close of bidding.

1.3 OBTAINING BID FORMS AND CONSTRUCTION DOCUMENTS

- A. Copies of the Bid Forms and Construction Documents may be obtained by interested bidders upon receipt of their verbal or written request to:
1. Ben Wiuff
Henderson Technology Group
8325 Lenexa Drive, Suite 400
Lenexa, Kansas 66214
(913) 742-5560 Voice
- B. Bid documents shall be available for pick up at the Henderson Engineers Inc. Office at 8325 Lenexa Drive, Suite 400; Lenexa, Kansas 66214 (Pick-up only, do not mail to this address) on Wednesday, April 14, 2010 after 10:00 a.m. Bid documents shall be delivered electronically to bidders.

1.4 OBTAINING INFORMATION FOR BIDDERS

- A. There shall be a pre-bid meeting with a site visitation of the facilities available. Questions raised during the pre-bid meeting and site visitation shall be answered by Addendum and sent to all bidders with registered copies of the Construction Documents. The pre-bid meeting shall be held at the following location:
1. Location: De Soto Technology Center
8355 Peoria St.
De Soto, Kansas 66018-0449
 2. Time: beginning 9:00 a.m. (local time). Site visitations immediately following.
 3. Date: Wednesday, April 20, 2010

- B. Questions concerning the Construction Documents (Drawings and Specifications), Form of Bid, Instructions to Bidders, Form of Contract, Insurance and Bonds should be addressed to:
 - 1. Ben Wiuff
Henderson Technology Group
8325 Lenexa Drive
Lenexa, Kansas 66214
(913) 742-5560 Voice
(913) 742-4500 FAX
- C. Requests for interpretation of the Construction Contract Documents shall be made in writing at least five (5) business days prior to the bid opening date.
- D. Questions should be addressed to the Owner only if directed to do so by the Engineer.

1.5 DOCUMENTS

- A. One (1) copy of the Drawings and Specifications are issued without cost to those requesting the Construction Contract Documents.

1.6 BID RESULTS

- A. Bid results shall not be given to individuals over the phone. Results shall be obtained by attending the public bid opening, or by requesting a bid tabulation from the Consultant.

END OF SECTION 01010

SECTION 01015 INSTRUCTIONS TO BIDDERS

PART 2 - GENERAL

2.1 BIDDING AND AWARDING

- A. Bids shall be submitted on the Form of Bid issued with each set of Construction Documents
- B. Contracts shall be awarded for the Project as a Whole based on the following classifications:
 - 1. **OUTSIDE PLANT COMMUNICATIONS CABLING**
 - a. Project:.....USD 232 Aerial Fiber
 - b. School Board Approval:.....May 4, 2010
 - c. Start of Work:.....May 10, 2010
 - d. Project Completion:.....July 30, 2010
- C. Contractor shall identify all major subcontractors providing Work under each of the classifications above.

2.2 BIDDER QUALIFICATIONS

- A. All bidders shall provide, as part of their bid response, information to support the bidder's ability to comply with the Construction Documents and fulfill the Contract if awarded the Contract. Information shall include, but is not limited to, the following:
 - 1. List of projects of similar size, scope and type in which the Bidder has performed in a capacity comparable to the size, scope and type outlined in these Construction Documents. Provide the project name, relevant project information for comparison evaluation, and contact names with telephone numbers of each such project.
 - 2. Business Address.
 - 3. Certifications and authorizations required to comply with the Construction Documents and to fulfill the Contract.

2.3 EXAMINATION OF DOCUMENTS AND SITE

- A. Before submitting a bid, Bidder shall carefully examine all Construction Contract Documents pertaining to the Work.
- B. If available, Bidder shall visit the location of the work to verify conditions under which the work shall be completed. Where access to the site is limited, Owner/Engineer shall schedule a site visitation.
- C. Submission of a bid shall be considered presumptive evidence the bidder is familiar with the site, local conditions, requirements of the Construction Contract Documents, pertinent State and local codes, and local labor and materials market.
- D. Include in bid all costs for labor, materials, equipment, fees, taxes (unless exempt), insurance and other contingencies, with overhead and profit, as necessary to produce a complete installation as specified in these Construction Contract Documents without further cost to the Owner.

2.4 PROJECT DOCUMENTS

- A. The Project Documents consist of the following items:
 - 1. Specification Sections
 - a. Division I; Section 01010, Notice to Bidders
 - b. Division I; Section 01015, Instructions to Bidders
 - c. Division I; Section 01020, General Terms and Conditions
 - d. Division I, Section 01025, Supplemental General Conditions

- e. Document A, Bid Response Form
- f. Document B, Performance Bond (executed)
2. Technical Specification Divisions
 - a. Division 17; Section 17010, General Communications Requirements
3. Drawings (when included)
4. Addenda to Drawings and/or Specifications
5. Bid Guarantee
6. Proof of Insurance
7. Notice to Proceed
8. Change Orders
9. Certificate of Project Completion
10. Project Guarantee and/or Warranty

2.5 INTERPRETATION OF PROJECT DOCUMENTS

- A. The bidder shall immediately advise the Engineer at once upon the discovery of discrepancies, errors, or omissions in these Construction Documents and/or Drawings.
- B. Requests for interpretation of the Construction Contact Documents shall be made in writing at least five (5) business days prior to the bid opening date.
- C. Interpretations of the Construction Documents shall be made by Addenda issued to all persons having registered copies of the Construction Documents. The Engineer shall not be responsible for any interpretations or explanation of the Construction Documents not following this procedure.
- D. Upon publication, Addenda shall be considered part of the Construction Documents. Upon execution of the Contract, they shall become part of the Contract.
- E. No interpretation of the meaning of the Drawings, Specifications or other pre-bid Documents shall be made to any bidder verbally.
- F. Receipt of Addenda shall be acknowledged upon receipt and in the Bid Response Form.

2.6 BID AND PERFORMANCE GUARANTEE

- A. Each bid submitted for this Project shall include a certified check, cashier's check or bid bond for five percent (5%) of the base bid.
- B. If the project is awarded, the responsible bidder offering the lowest and best bid meeting Specifications shall be required to provide Proof of Insurance in the amount required for the project and a Performance Bond for 100% of the amount of the Contract.
- C. All bonds shall be executed with a surety company licensed to do business in the State in which the Work shall occur.
- D. State of Kansas Only: The Bidder shall be required to furnish a Public Works Bond for all projects exceeding \$10,000.
- E. Unless required to be submitted with the bid, all the Documents above shall be completed and returned within ten (10) business days after their receipt. Failure to return these documents within the required time may result in the cancellation of the award and a forfeiture of the full amount of the bid guarantee.
- F. Bid Guarantees shall be returned to unsuccessful bidders when the successful bidder is determined and the Contract executed. The Bid Guarantee of the successful bidder shall be returned when the Contract, required Bonds and Insurance are furnished and accepted.

2.7 BID SUBMISSION

- A. Each bid shall be made using the Bid Response Form attached. All spaces on the Bid Form shall be completed.
- B. Bids shall not contain recapitulation of work to be done or line-by-line responses to Specification requirements. Bids providing such information may be summarily rejected.

- C. Bids shall be received at the location of the Bid Opening no later than the scheduled closing time.
- D. Prior to the complete execution of a Construction Contract, this project may be cancelled at any time at the sole discretion of the Owner. Neither the Owner nor any employees, Architects, Engineers, Consultants or agents shall be responsible for any bid preparation costs or charges of any type.
- E. Bids by sole proprietorships or partnerships shall be signed by the Proprietor, Partner or Partners responsible for the completion of the Construction Contract.
- F. Bids by corporations; regardless of State of Incorporation, location, or corporate classification, shall be signed in handwriting by the president or other authorized officer of the corporation. Evidence of signature authority for a Project as described in these Construction Documents shall be attached to the Bid Response Form.
- G. Bids not signed by an authorized person or persons shall be rejected.

2.8 SUBCONTRACTORS

- A. Bidders shall submit the names and addresses of the major subcontractors for the Project as identified on the Bid Response Form. Any names of listed subcontractors shall be subject to review and approval by the Owner.
- B. Where the Project requires qualification, training, and/or certification for Project Completion, including warranties and guarantees, evidence of such by the subcontractor shall be provided with the bid.

2.9 FAX, TELEPHONIC, AND ELECTRONIC SUBMITTALS OR MODIFICATION OF BIDS

- A. Bids submitted by fax, telephone, Teletype, electronic mail, messaging, or posting; shall be summarily rejected without comment.
- B. Modifications to previously submitted bids, before bid opening, may be made by fax. The fax shall include only the additional or reduced amount of the base bid, alternate, or unit price; along with the name of the project, project number, time and location of bid opening, and authorized signature per Specifications. The original fax modification with authorized signature shall be mailed before bid closing, with the postmark indicating modification was sent before the bid closing. Bidder is solely responsible, by verbal acknowledgement with the person responsible for the bid opening, that the fax modification has been received in legible form before the close of bidding. Fax modifications deviating from this procedure shall be rejected.

2.10 BID OPENING

- A. On the date and at the time schedule for bid closing, the Owner or authorized representative shall open and read aloud the bids publicly for those present.
- B. Information obtained at public bid openings are preliminary only. The apparent low bidder shall not be construed to have met all conditions, specifications, and requirements of the Construction Documents.
- C. Comparisons, comments and observations regarding any bid by other bidders shall neither oblige nor limit the information used in evaluation of bids by the Owner.

2.11 WITHDRAWAL OF BIDS

- A. Any bidder may withdraw their bid before the closing time for receipt of bids. After the scheduled closing time for receipt of bids, no bid may be withdrawn for a period of forty-five (45) calendar days.
- B. Withdrawal of bids after the scheduled bid closing time may result in forfeiture of all or part of the bid guarantee.

2.12 AWARD OF CONTRACT

- A. A Contract may be awarded to the lowest responsible bidder meeting the conditions and specifications included in these Construction Documents. The Owner reserves the right to accept or reject any and all bids for cause and to waive any technicalities if in the best interest of the Owner as deemed solely by the Owner.

- B. The executed Contract, Bonds, and Insurance documents shall be returned to the Owner within ten (10) business days.
- C. Failure by the Contractor to provide the executed documents within ten (10) working days may result in withdrawal of the award, re-awarding to the next lowest qualified bidder, rebidding the Project, and forfeiture of all or part of the bid guarantee.

2.13 CHANGE ORDERS

- A. Changes to the original contract are to be made by the Owner or Engineer with the approval of the Owner.
- B. Where the Owner originates changes to the contract, the Change process shall be as follows:
 - 1. Owner shall request change from Contractor either verbally or in written form.
 - 2. Contractor shall summarize Change in written form with the amount to be added or deducted from the Contract. Contractor shall send the Change Request to Owner with a copy to the Engineer.
 - 3. Only upon receipt of a signed and approved Change Request from the Owner, may the Contractor commence work on the Change Request.
- C. Where the Engineer originates changes to the contract, the Change process shall be as follows:
 - 1. Engineer shall request change from contractor in written form.
 - 2. Contractor shall develop the cost to be added or deducted from the Contract. Contractor shall send the Change Request to the Owner with a copy to the Engineer.
 - 3. Only upon receipt of a signed and approved Change Request from the Owner, may the Contractor commence work on the Change Request.
- D. Any changes made by the Contractor to the Work without the express written consent of the Owner are made at the Contractor's own risk.

2.14 CERTIFICATE OF PROJECT COMPLETION

- A. Upon satisfactory completion of the Contract, a formal Certificate of Project Completion shall be forwarded to the Contractor by the Engineer.
- B. Issuance of a formal Certificate of Project Completion shall in no way diminish the Contractor's obligation to complete all items included in the Construction Documents.

2.15 LIQUIDATED DAMAGES

- A. Liquidated damages are specified in Section 01025 *Supplemental General Conditions*.

2.16 PROJECT GUARANTEES AND WARRANTIES

- A. The date of the Certificate of Project Completion shall be the starting date for the warranty period.

END OF SECTION 01015

SECTION 01020 GENERAL TERMS AND CONDITIONS

PART 3 - GENERAL

3.1 DEFINITIONS

- A. The term "Engineer" or "Project Engineer" refers to the individual or organization responsible for and acting on the authority of the Owner as the Engineer
- B. The "Construction Documents" or "Construction Contract Documents" are the written specifications, drawings, addenda and change orders, bonds and forms used to describe the work and terms under which it shall be performed.
- C. "The Owner" refers to the individual or organization for whom the Work is being performed and with whom the Contractor has signed the Construction Contract Documents.
- D. "Owner's Representative" refers to an individual or organization providing service for and acting on the authority of the Owner.
- E. "The Contractor" is the person or firm the Owner has a written and signed contract with for the completion of specific work.
- F. "Completion" or "Project Completion" refers to the date and time at which all of the Work included in the Construction Documents shall be 100% fulfilled. Completion includes all testing, punch list and change order items unless the Completion date for specific items is expressly extended through change order.
- G. The term "Furnish" means "to supply, and deliver to the project site, ready for unloading, unpacking, assembly, installation and similar operation."
- H. The term "Install" in the actual "unloading, unpacking, assembly, erection, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning and similar operation."
- I. The term "Provide" means "to furnish and install in place, complete and ready for intended use"
- J. "Make-ready" means work necessary to make a pole available for attachment of additional facilities.
- K. "Work" includes all labor, materials, equipment, supplies and consumables necessary to complete the construction, installation, programming and/or testing included in the Construction Documents.
- L. "Written Notice" is considered the delivery, in person or mail, of correspondence to the Contractor or member of Contractor's organization or to the office or last known address of the Contractor's organization.
- M. The word "shall" indicates work the Contractor is responsible for. The word "shall" indicates items the Owner is responsible for.

3.2 SHOP DRAWINGS AND SAMPLES

- A. Shop drawings consist of any drawings, diagrams, performance information, product specifications, brochures, physical topologies, logical topologies, addressing schemes, elevations, devices, and units provided by the Contractor or any Subcontractor, manufacturer, supplier, distributor used to provide detailed information on the Work or Contractor's bid.
- B. A minimum of three (3) copies of shop drawing and sample submittals shall be provided.
- C. Samples consist of a physical unit or units provided to demonstrate the fit, finish, color, manufacture, workmanship and configuration of materials scheduled for inclusion with the Work.
- D. Shop drawings and samples shall be submitted through the following means:
 - 1. A transmittal letter shall accompany each shop drawing or samples indicating the project name, project number, and listing individually each item being submitted for approval. If the submittal is for a specific specification section, drawing, sheet or detail, the transmittal shall refer to

each.

- E. Installed items shall match shop drawing and samples submitted for approval.
- F. Schedule of Values submittals shall be broken down by category of materials and labor for each location in which Work shall occur.
- G. The Architect's and/or Engineer's checking and subsequent acceptance of such drawings, schedules, literature, or illustrations shall not relieve the Contractor from responsibility for deviations from Drawings or Specifications unless he has, in writing, called the Architect or Engineer's attention to such deviations at the time of submission, and secured his written acceptance; nor shall it relieve him from responsibility for errors in dimensions, details, size of members, or quantities; or omissions of components or fittings; or for coordinating items with actual building conditions and adjacent work.

3.3 REQUESTS FOR INFORMATION

- A. If, in the course of completing the Work included in the Construction Documents, the Contractor determines additional information is needed; the Contractor shall submit a Request For Information (RFI) to the Engineer with a copy to the Owner.
- B. The Request For Information (RFI) shall be submitted as soon as the Contractor makes the determination that such information is necessary for the continuation of the Work. The RFI shall be submitted to allow the maximum amount of time for the Owner and Engineer to determine the appropriate response to the Request. The Request shall be received a minimum of ten (10) business days before the lack of such information affects the continuation or schedule of the Work.

3.4 MATERIALS AND WORKMANSHIP

- A. Materials specified to be used in the Work shall be new and of the latest design and current manufacture unless otherwise specified.
- B. The Contractor shall carefully examine the plans and specifications and shall be responsible for the proper fitting of his material into the building.
- C. The Contractor shall develop base bid materials and equipment only on the Contract Documents.
- D. Materials and workmanship are subject to inspection, review and testing by the Owner, Architect/Engineer or other representatives of the Owner. Inspection may occur at any time during installation both scheduled and unscheduled with the Contractor.
- E. If the Construction Documents fail to describe materials required for installation, it is the responsibility of the Contractor to request from the Architect/Engineer a clarification of the material in question. This request shall be made before installation of the material in question. Unapproved material rejected by the Architect/Engineer following installation shall be removed and replaced at Contractor's expense.
- F. Materials approved or specified without substitution shall not be replaced by alternate materials except in such instances where:
 - 1. Materials are unavailable from the manufacturer. In such a case, the Engineer shall be promptly notified.
 - 2. Installation of delivered materials shall conflict with the Construction Documents and submittals.
- G. Materials prohibited from use in the type of Work described in the Construction Documents by Federal, state, and/or local jurisdictions shall not be used in this project.
- H. The Contractor shall promptly remove all rejected materials and equipment from the site of the Work. The Owner shall incur no expense in the removal of rejected materials and equipment.
- I. The Architect/Engineer has the right and authority to reject defective materials, workmanship and equipment and require correction with accepted materials, workmanship and/or equipment.

3.5 INSPECTION AND TESTING

- A. The Contractor shall provide all testing as described in the Construction Documents. The Contractor shall provide materials, equipment, and labor for testing verification as requested by the Owner or

Engineer and as described in the Construction Documents.

- B. Copies of test reports shall be provided to the Owner and Engineer as described in the Construction Documents.
- C. If, upon verification testing of published test results, multiple errors, omissions, failures, discrepancies and/or deviations are encountered; the Owner or Engineer reserves the right to have the Work completely retested by an independent testing agency. The Owner and Engineer shall incur no expense in the cost of retesting. The full cost of retesting shall be borne by the Contractor and shall be deducted from the balance of fees retained. Upon completion of the retesting of the Work, the Engineer shall direct the Contractor to replace or repair the Work as required by the independent test results. Repair or replacement work shall be completed at no additional cost to the Owner or Engineer. This clause shall in no way reduce or diminish the rights of the Owner to complete the Work under other remedies within these Construction Contract Documents.

3.6 APPROVED SUBSTITUTIONS

- A. No substitutions shall be purchased or installed by the Contractor without the Engineer's written approval. Requests for substitution shall be made in a timely manner before installation.
- B. Materials, products and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance and quality to be met by any proposed substitution.
- C. It shall be understood that the use of materials or equipment other than those specified, or approved substitute by the Engineer, shall constitute a violation of the Construction Contract Documents, and that the Engineer shall have the right to require the removal of such materials or equipment and their replacement with the specified material or equipment at the Contractor's expense.
- D. Substitutions shall not be considered unless written request for approval has been received by the Architect or Engineer at least seven calendar days prior to the date for receipt of Bids. Each such request shall include the name of the material or equipment for which it is to be substituted and a complete description of the proposed substitute including drawings, cuts, performance and test data and any other information necessary for an evaluation. Provide a statement noting any changes in other materials, equipment or other Work that would be required for the substitution. The burden of proof of the merit of the proposed substitute is upon the proposer. The Engineer's decision of approval or disapproval of a proposed substitution shall be final.
- E. If the proposed substitution is approved prior to receipt of Bids, such approval shall be stated in an Addendum. Bidders shall not rely upon approvals made in any other manner. Verbal approval shall not be given.
- F. Substitutions shall not be considered after the Contract is awarded unless specifically provided in the Contract Documents.

3.7 CHANGE ORDERS

- A. No changes in the work covered in the Construction Contract Documents shall be made without a written change order executed in writing and approved by the Owner.
- B. Any work performed by the Contractor without a signed Change Order is done at the Contractor's risk.
- C. In cases of emergency, or as needed to expedite the Work in a timely manner, or where field changes authorized by the Owner, Engineer or Owner's representative can be made without an addition or deduction to the Contract; such changes can be made without formal Contract Change Order prior to the commencement of the change. In such cases, a formal Change Order shall be made at the earliest available date.
- D. Changes in the Work to be documented by Change Order include, but are not limited to; extensions or reductions in project completion time, charges or credits resulting from Project changes.

3.8 SUBCONTRACTORS

- A. Specialty subcontractors may be employed by the Contractor for portions of the Work requiring techniques, materials and expertise not immediately available to the Contractor.
- B. The Contractor shall provide, in their bid response, a list of subcontractors to be used in completion

of the Work. Where additional information is required in these Construction Documents, such information shall be provided as requested.

- C. The Contractor shall be fully responsible for the actions and omissions of all subcontractors and persons directly or indirectly employed by them in the course of fulfilling the Construction Contract Documents.
- D. Subcontractors shall contract directly with the Contractor responsible for the Work. No agreement or contract shall be signed or implied between Subcontractors and the Owner.
- E. Employment of subcontractors by the Contractor for all or portions of the Work shall not decrease, diminish, or lessen the Contractor's obligations and responsibilities for project management, meeting milestone dates, the project completion date or any other requirements of the Construction Contract Documents.

3.9 ENGINEER'S AUTHORITY

- A. The Engineer has been retained by the Owner to provide design and technical considerations in the development of the Construction Documents.
- B. The Engineer shall provide review and evaluation of the work before Acceptance and issuance of the Certificate of Completion.

3.10 RESPONSIBILITIES OF THE CONTRACTOR

- A. The Contractor shall be responsible for, shall provide, and shall pay for; all materials, labor, equipment, training, transportation, supervision, project management, coordination of direct labor and subcontractors necessary for a complete and functioning system as described in the Construction Contract Documents.
- B. Observations and inspections by the Owner, Engineer, or others on behalf of the Owner shall not relieve the Contractor from any responsibility and duties pursuant to the proper supervision and execution of the Work.
- C. The Contractor shall provide sufficient, competent, and diligent supervision of all direct labor and subcontractors. The Contractor's supervisor shall have decision-making authority for the Contractor. Supervisors, representatives, and project managers shall be acceptable to the Owner and Engineer and shall be replaced upon request of the Owner. The supervisor, representative, and project managers shall not be replaced by the Contractor prior to the completion of the work without the Owner and Engineer's written permission, unless such individual or individuals are no longer on the Contractor's payroll. Supervision of subcontractor labor by subcontractor supervisors shall not relieve the Contractor of their obligation to provide supervision.
- D. The Contractor shall attend the pre-construction meeting and all progress meetings shall be attended by all project supervisors and subcontractor supervisors.
- E. The Contractor is responsible for, and shall promptly repair, any damage or loss of Owner's property caused in whole or in part by the Contractor or a subcontractor or any person directly or indirectly employed by the Contractor or a subcontractor. Damage may include, but is not limited to:
 - 1. Damage to communications, electrical, mechanical, plumbing or other building systems turned over to the Contractor.
 - 2. Physical damage to the facility caused by the movement, storage, relocation or installation of any materials, tools or equipment.
- F. Where penetrations are made through wall, floors and ceilings of any material, construction, covering or paint; such penetrations shall be sealed and firestopped by the Contractor to comply with applicable codes and requirements and as directed by the Owner.
- G. Penetrations made per the Construction Documents or as needed based on field conditions shall be made in such a way as to maintain the aesthetic and structural quality of the facility as determined solely by the Owner.
- H. No signs or boards advertising the Contractor's work for the Owner shall be erected without approval by the Owner.

- I. The Contractor shall verify all measurements indicated in the Construction Documents. Neither extra charges nor compensation shall be provided, nor change orders approved, for materials ordered or fabricated without prior verification.
- J. The Work and Owner's facility shall be maintained in a safe, clean and workmanlike manner in full compliance with OSHA standards and codes at all times. Loose materials and equipment exposed in common areas used by other trades or personnel shall be positioned in a safe manner to prevent accidental injury or damage. Execution of the Work that requires precautions be taken to limit access to non-essential personnel shall be taken. Coordinate and schedule such precautions with the Owner or Owner's representative.
- K. The Owner, Engineer and Owner's Representatives shall have access to the Work at all times during installation. The Contractor shall provide any facilities and/or specialized equipment to provide safe access to such areas.
- L. The Contractor and Subcontractors providing Work included in the Construction Contract Documents shall conform to labor and employment laws of the State in which the Work occurs.
- M. The Contractor shall comply with and observe all restrictions, requirements, terms and conditions of the Contract Documents. The Work shall be completed at the highest level of quality and workmanship consistent with the Contract Documents and in a manner that shall warrant acceptance by the Owner, Engineer and Owner's Representatives.

3.11 RECORD DOCUMENTS AND 'AS-BUILT' INFORMATION

- A. The Contractor shall accurately record on the Construction Documents Drawings or a copy of the Drawings, all changes, modifications, and "as-built" conditions of the installation. Changes made to the specification or installed materials shall also be noted.
- B. The project supervisor shall maintain at the job site, an accurate set of the drawings with noted changes, along with all addenda, change orders, field notes, revisions and modifications that have occurred during the installation of the Work. These documents shall be kept updated, organized, in good conditions, and shall be made available to the Owner, Engineer or Owner's Representative upon request.
- C. Upon completion of the Work, and before release of final payment, the Contractor shall provide to the Engineer, in good condition, the complete record document package including all drawings with modifications, product changes, specification revisions and other information required by these Construction Contract Documents.

3.12 PROTECTION AGAINST LOSS AND DAMAGE

- A. The Contractor shall at all times safely guard the Owner's property from damage or loss in execution of the Contract. Contractor shall at all times safely guard and protect his own work and other adjacent work or property from damage.

3.13 RECEIVING AND STORING EQUIPMENT AND MATERIALS

- A. It shall be the responsibility of the Contractor to receive, check for evidence of damage during shipping, and suitably store all materials and equipment required for the completion of the Work.
- B. The Contractor shall record all information necessary for the Owner to efficiently and effectively track and maintain all materials and components for ongoing maintenance following Project Completion. Such information shall include, but is not limited to:
 - 1. Physical description of material, batch numbers, unique serial numbers, manufacturer's product numbers, point-of-origin, date and location of manufacture.
 - 2. Quantity of material received and dates of delivery.
 - 3. Tracking information including final installed location of such materials and date of installation.
- C. Product receiving and tracking information shall be maintained on the job site at all times and shall be made available to the Owner, Engineer and/or Owner's Representative immediately upon request.
- D. Product receiving and tracking information shall be compiled and delivered to the Engineer as part of the Record Documents submittal. Information shall be received before final payments are released.

3.14 SITE CONDITIONS AND PROFESSIONALISM

- A. Contractor shall be responsible for the restoration of the site to a condition equal to that in which it was found upon commencement of the Work.
- B. Rubbish, waste, debris, tools, equipment and materials shall be removed from the site at the completion of work each day and disposed of or stored in an authorized or designated location.
- C. All restoration, cleaning and trash removal shall be at the sole cost of the Contractor. If the Contractor fails in his obligations under this Section, the Owner reserves the right to deduct from the balance of the Contract, the full cost incurred by the Owner in completing the Contractor's obligation.
- D. The Contractor shall be responsible for the conduct of employees and associates, and subcontractor employees and associates while on the site of the Work. The Contractor shall take immediate steps to resolve any activity which creates a hostile work environment, is illegal under Federal, state, or local statutes, or impacts the ability of the Owner or other trades or contractors to complete work or tasks for which they are responsible. This includes but is not limited to signs, language, sounds, and images that are derogatory, profane, vulgar, obscene or threatening. The Contractor shall immediately remedy any such issues brought to the attention of the Contractor by the Owner, Engineer, or Owner's Representatives.

3.15 SAFETY

- A. The Contractor shall be solely responsible for the safety, prevention of accidents, protection of persons and protection of property during the Contractor's execution of the Work. It shall not be the responsibility of the Owner, Engineer or Owner's Representatives to enforce job site safety, procedures, rules or regulations.
- B. The Contractor shall be responsible for, provide and maintain any barricades, guard rails, fences, safety nets, signs, diagrams, lights, signals, or warning lights to provide proper and understandable warning to all persons entering an area, structure or zone where such warnings are appropriate or required by code.
- C. If the Contractor encounters materials or conditions believed to be hazardous, the Contractor shall immediately stop the work of all employees and Subcontractors in the affected area and immediately contact the Owner, Engineer, or Owner's Representative to report the suspect material and subsequent work stoppage. The Contractor shall also notify the Owner, Engineer and the Owner's Representative of the same in writing. The Contractor shall not resume work in the affected area until such a time as written notification has been provided from the Owner, Engineer, or Owner's Representative indicating that the suspect hazardous material or condition has been rendered safe or found to be non-hazardous.
- D. Hazardous materials and conditions are those defined by Federal, State, and local governmental authorities having jurisdiction over such definitions and codes.
- E. The Contractor shall indemnify and hold harmless the Owner, Engineer and Owner's Representatives from any damages or expenses from any and all claims related to this Section for any injury or damage to any persons or property; or for any expenses incurred by the Contractor, Subcontractors or any persons or firms in the execution of the requirements of this Section.

3.16 CONSTRUCTION SCHEDULE

- A. The Owner and/or Engineer shall conduct a mandatory pre-construction meeting at an agreed upon time and date. At this meeting, the Contractor shall present to the Owner and/or Engineer a tentative construction schedule and schedule of values for all components included in the Work. The revised schedule shall be coordinated at the pre-construction meeting with the approval of the Owner and Engineer. The Contractor shall distribute the revised construction schedule to the Owner, Engineer and all Subcontractors within two (2) business days of the pre-construction meeting.
- B. Tentative and each revised construction schedule shall include the following details:
 - 1. Important milestone dates that may affect the construction schedule or coordination between construction trades.
 - 2. Critical decisions and dates which may affect the construction schedule.

3. Anticipated monthly payments to be submitted to the Owner.
 4. Commencement, duration, and completion of each project phase. Where multiple facilities are affected, duration of project phases at each facility.
 5. Percentage of phases completed.
- C. The construction schedule shall be maintained and kept current by the Contractor. Revisions shall be made to all details of each revised schedule. Copies of revised construction schedules shall be presented or delivered to the Owner and/or Engineer at each scheduled progress meeting or designated time.
- D. Where the Contractor fails to meet the construction schedule and/or milestone dates are not met; The Contractor shall provide a revised schedule with written explanation of the steps to be taken to expedite the Work and bring the project back on schedule. Project may be expedited using additional labor, hours, teams, equipment and/or alternate suppliers of materials. If the Contractor fails to provide a plan to expedite the schedule or fails to meet the dates in the expedited schedule, the Owner or Owner's representative may, by written notice, require the Contractor to implement additional labor, hours, teams, equipment and/or alternate suppliers of materials until such a time as the construction has been returned to schedule. The Contractor shall immediately implement such remedies and maintain them at no additional cost to the Owner.
- E. Acts of nature including fires, floods, storm damage, and epidemics; and acts of the Federal, state, or local government including war, police action, or code enforcement which cause the Contractor to fail to meet scheduled Construction dates, are beyond the control of the Contractor, could not reasonably be foreseen or planned for by the Contractor, and are not the result of failure or negligence on the part of the Contractor; shall be considered an excusable delay in failing to meet construction schedules. Notice of such a delay shall be made to the Owner / Engineer within 72 hours of each occurrence.

3.17 CORRECTION OF WORK

- A. Work provided by the Contractor and rejected by the Engineer as failing to meet the requirements of the Construction Contract Documents shall be replaced with conforming Work immediately. Time or date of observation of non-conforming work at any time during construction or after Project Completion shall neither change nor diminish Contractor's obligation and responsibility to correct rejected Work. The Contractor shall be solely responsible for all costs related to the correction of rejected Work including Engineer's expenses.
- B. If the Contractor defaults or neglects to correct Work that is found to be non-conforming or fails to perform work included in the Construction Contract Documents; the Owner may take efforts independently to remedy such deficiencies or non-conformance. Such efforts shall be in addition to and shall not replace or supersede other remedies available to the Owner in the Construction Contract Documents. In such a case, the Owner, Engineer, or Owner's Representative shall give written notice to the Contractor ten (10) business days before making good such deficiencies. At the end of the written notice period, the Owner shall proceed with correcting the deficient or non-conforming work. A Change Order deducting the full amount of the cost of correcting the Work, including additional Engineering services. Such Change Order shall not require the approval or signature of the Contractor.
- C. The Owner, Engineer, and Owner's Representative reserve the right to accept Work that is not in accordance with the Construction Contract Documents as an alternative to requiring its removal and replacement. Acceptance of such non-conforming work may be made when it is determined to be in the best interests of the Owner as determined solely by the Owner. In such a case, the Contract Amount shall be decreased to adjust for acceptance of the non-conforming Work.
- D. The Contractor and Contractor's surety shall remain liable to the Owner for any replacement costs, excess costs, or damages incurred by the Owner as a result of this Section.

3.18 PROJECT COMPLETION

- A. Times limits and completion dates are of the essence in the Construction Documents. It is understood by both the Contractor and Owner that the time allotted for completion of the Work is sufficient and typical of industry standards. Unless stated on the Bid Response Form to the contrary, the time for completion is measured in calendar days or by a completion date.
- B. Time limits in a Contractor's approved work schedule shall supercede previous milestone and completion dates and shall become the new accepted dates for the Construction Contract Documents following the approval of a Change Order for the schedule change. Approved revised dates shall be used in calculating liquidated damages or other remedies available to the Owner for failure to meet completion dates.
- C. The Contractor shall not prematurely commence Work before the established date of Commencement or the effective date of insurance.
- D. Upon Commencement of the Work, the Contractor shall proceed with all labor, staffing, materials and equipment necessary to maintain the established schedule and to complete the Work by the Project Completion Date.
- E. At the Project Completion date, all Work included in the Construction Contract Documents shall be 100% complete. This includes but is not limited to:
 - 1. Installation or construction of all materials, equipment and hardware.
 - 2. All performance testing, evaluation and inspections. All defects discovered during testing shall be corrected before the Project Completion Date.
 - 3. All Work rejected and ordered replaced discovered during inspections.
 - 4. Completion, connection and testing of all devices requiring programming, configuration, set-up or connection to utilities, services or Owner provided networks or devices of any type.
- F. Potential delays caused by acts or omissions of the Owner or another Contractor in the performance of the Work shall be brought to the immediate attention of the Engineer and in writing within three (3) calendar days. Failure to notify the Engineer shall waive the Contractor's rights to extensions in time for Project Completion.
- G. The Owner may permit the Work or any part of the Work to continue beyond the Project Completion Date. Such extensions of time shall in no way operate as a waiver on the part of the Owner or waive the Owner's rights under the Construction Contract Documents.
- H. Liquidated damages are enumerated in Division 01025; Section 4.2.
- I. The Contractor, subcontractors and suppliers shall have no claim for additional damages, monetary claims or compensation of whatever kind or nature for delay, hindrance, inefficiency or any other related matter to the work for any cause, act, or omission by the Owner. The Contractor's only claim and only remedy for any such delay, hindrance, or inefficiency shall be for an extension of time as provided for elsewhere in the Construction Contract Documents.

3.19 RIGHT OF OWNER TO SUSPEND CONTRACT

- A. The Owner may, without cause, order the Contractor in writing to suspend, delay, or interrupt the Work in whole or in part for such a time as the Owner determines is necessary as determined solely by the Owner.
- B. An adjustment shall be made to the Contractor for increases in the cost of performance of the Contract caused by suspension, delay or interruption. No adjustment shall be made to the extent:
 - 1. That performance is, was, or would have been suspended, delayed or interrupted by another cause for which the Contractor is, in whole or part, responsible.
 - 2. That an equitable adjustment is made or denied under any other provision of the Construction Contract Documents.
- C. The Contractor shall not be required to hold a bid price for longer than 90 days from the time work is delayed, suspended or interrupted. At such a time, the Owner may either negotiate a Change Order with the Contractor of any additional costs, or terminate the Contract following the 90-day period.

- D. The Contractor shall be compensated for all Work completed should a contract be terminated or suspended longer than 90 days. Compensation shall be determined solely by the schedule of values submitted at the pre-construction meeting and the quantity of materials used in completion of the Work.
- E. Should the Owner be prevented from allowing the Work to commence or continue following commencement, by cause of litigation; acts of nature including fires, floods, storm damage, and epidemics; and acts of the Federal, state, or local government including war, or police action; the Contractor shall not be entitled to make or assert a claim for damage by reason of such a delay. The Owner instead shall extend the time for Project Completion to such a time as to compensate for the entire delay and additional time required by the Contractor to assemble labor, materials and equipment to complete the Work.

3.20 RIGHT OF OWNER TO TERMINATE CONTRACT

- A. The Owner may terminate this Contract at any time before Project Completion, and for any reason, upon written notice to the Contractor. Upon receipt of such notice, the Contractor shall take all necessary steps to avoid incurring any additional costs.
- B. In the event that any of the provisions of this Contract are violated by the Contractor or any subcontractor, or any person employed by such; the Owner may serve written notice to the Contractor and Contractor's surety of the intention to termination the Contract indicating in such letter the cause of said termination. If, ten (10) days after serving such notice, resolution or correction of the violations or causes of the termination have not been completed to the satisfaction of the Owner, the Contract shall immediately cease and terminate.
- C. In the event of such termination for cause, the Contractor's surety shall have the right to take over and complete the Contract and fulfill the requirements of the Construction Documents. If the surety does not commence completion of the Work within the ten (10) day period following the serving of notice, the Owner may take over the Work and execute its completion at the full expense of the Contractor, including all excess costs above the original contract amount; including, but not limited to additional engineering, bidding, expedited completion schedule.
- D. In the event of termination not for cause, it is agreed that the termination charges shall be negotiated but shall not exceed 100% of the total direct and indirect costs incurred by the Contractor in the performance of the Construction Contract Documents, including reasonable costs incurred with respect to termination and settlement with vendors and subcontractors as a result of termination. Further, in the event of termination not for cause, the Contractor agrees:
 - 1. To provide all plans, drawings, record documents and all other materials within five (5) business days of termination. Information shall be submitted in a form acceptable to the Owner.
 - 2. In the event termination charges cannot be negotiated to the satisfaction of the Owner and Contractor, such costs shall be verified by an independent Certified Public Accountant. Costs for such services shall be borne equally by the Owner and Contractor.
- E. Final payment for termination not for cause shall be for the total negotiated termination charges less amounts previously paid the Contractor for completed Work.

3.21 BONDS

- A. A Bid Security for five percent (5%) of the total base bid amount shall be submitted by the Bidder with each separate bid response as indicated in the *Instructions to Bidders*.
- B. A Performance Bond shall be provided to the Owner by the Contractor for an amount equal to one hundred percent (100%) of the Contract price as security for the performance and requirements of the Construction Contract Documents.
- C. Bonds shall be fulfilled in full accordance with the *Instructions to Bidders*.

3.22 SALES TAX

- A. The Contractor shall pay and include in their bid all sales tax required by law on labor and purchased materials necessary for the completion of the Construction Contract Documents that do not qualify as an exemption.

- B. If tax exempt, the Owner shall obtain tax exemption certificate and furnish to the Contractor. Upon completion of the Project, the Contractor shall furnish to the Owner a sworn statement that all purchases made were qualifying items subject to exemption.

3.23 PAYMENT TO CONTRACTOR

- A. The Owner shall make partial payments to the Contractor for Work completed. Payment shall be based on the installed Work and the Schedule of Values submittal.
- B. Dates for periodic partial payments, payment application submittals, and release of payment by the Owner shall be coordinated between the Owner or Owner's Representative and Contractor before Commencement of the Work.
- C. Periodic estimates of Work completed shall be correlated with the Schedule of Values and furnished to the Owner and copied to the Engineer and/or Owner's Representative with each request for partial or periodic payment.
- D. Bills or payment requests not submitted with the requested Forms or information may be held for payment until such Forms and/or requested information is provided.
- E. Payments by the Owner shall be made within thirty (30) days after receipt of correctly completed payment applications, Forms and information requested.
- F. AIA Payment Application Forms G702 and G703 or Owner-provided forms for payment application may be used at the Owner and Engineer's sole discretion. Determination of the use of such forms shall be made before Commencement of the Work. Contractor shall be responsible for securing AIA Payment Applications Forms if used.
- G. Payment by the Owner for applications submitted after payment submittal cut-off dates shall be made in the next payment period. The Owner shall not release payment to the Contractor on a modified schedule to accommodate late, incomplete or incorrect applications.
- H. Unless limited to a lesser amount by local or State statute, a retainage of ten percent (10%) shall be held from each payment request until Final Project Completion and Acceptance of all Work included in the Construction Contract Documents. Such retainage shall be held regardless of the form of payment request submitted by the Contractor.
- I. If overpayment occurs, the Owner has the right to stop payment on applications until the actual Work completed is equal to the payment applications and certified by the Owner, Engineer, or Owner's Representative to be in compliance with the Construction Contract Documents.
- J. The Contractor is fully responsible for the timely payment of all subcontractors. The Owner shall not be liable for the direct payment of subcontractors, employees, suppliers, distributors or manufacturers used by the Contractor for the Work.
- K. All material and work covered by partial payment shall thereupon become the sole property of the Owner. This provision shall not be construed as relieving the Contractor from the sole responsibility for the care and adequate protection from weather, damage, vandalism, theft and/or fire of materials and work upon which payments have been made or the restoration of any damaged work, or as a waiver of the rights of the Owner to require the fulfillment of all of the terms and requirements of the Construction Contract Documents.
- L. No recourse shall be had against any individual employee or agent of the Owner, Engineer or Owner's Representative for any payment under the Contract or any claim based on the Contract.

3.24 ACCEPTANCE OF FINAL PAYMENT AS RELEASE

- A. Final Payment shall constitute a waiver of all claims by the Owner except those arising from:
 - 1. Faulty or defective work appearing after the Final Project Completion.
 - 2. Failure of the Work to comply with the requirements of the Construction Contract Documents.
 - 3. Any special guarantees or warranties required by the Construction Documents.
 - 4. Unsettled liens

- B. The acceptance of final payment shall constitute a waiver of all claims by the Contractor except those previously made in writing and still unsettled.
- C. Final Payment of all money due the Contractor shall be made following Final Project Acceptance from the Owner's next payment cycle, as determined at the pre-construction meeting.

3.25 GENERAL GUARANTEE

- A. The Contractor shall remedy and made good all defective workmanship and materials and pay for any damage to other work or property resulting from such remedy or repair for a period of one (1) year from the date of final project completion. Such defects that are clearly due to Owner abuse, misuse, or wear consistent with proper use of durable or consumable items shall not be subject to the General Guarantee. The Owner shall give the Contractor notice of such defects with reasonable promptness. The one (1) year period shall not apply to defective workmanship and materials not discovered within the one year period.
- B. Neither Final Certificate of Completion nor Final Payment nor occupancy and use of the facility and Work included in the Construction Contract Documents shall constitute a waiver of claims by the Owner or relieve the Contractor of liability or responsibility for faulty materials or workmanship.
- C. All guarantees for Work under this Construction Contract Document shall begin on the date of the Final Project Completion.
- D. Where guarantees or warranties longer than one (1) year are required in other division and sections of these Construction Contract Documents, the longer period shall apply.

3.26 PATENTS AND ROYALTIES

- A. The Contractor agrees to defend, protect, save and hold harmless the Owner and its officers, agents, employees, consultants and users from liability of any nature or kind, including cost and expenses for, or on account of, any patented or un-patented invention, process, article, or appliance manufactured or used in the performance of the Contract
- B. License or royalty fees for use of a process that is authorized by the Owner shall be paid by the Contractor.

3.27 INDEMNIFICATION

- 1. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Engineer, Owner's Representatives and their agents and employees from and against all claims, damages, losses and expenses; including but not limited to attorney's fees, arising out of or resulting from the performance of the Work.

END OF SECTION 01020

**SECTION 01025
SUPPLEMENTAL GENERAL CONDITIONS**

PART 4 - GENERAL

4.1 INSURANCE

- A. The Contractor and subcontractors shall not commence work under this Contract until the Contractor has obtained all the insurance required in the Construction Contract Documents and that proof of such insurance has been submitted and approved by the Owner under the terms of this agreement.
- B. Companies providing insurance shall be authorized to do so by the State in which the Work shall occur.
- C. The Contractor shall provide and maintain the following minimum insured amounts; such insurance shall be maintained for the duration of the Work until Acceptance by the Owner:
 - 1. Comprehensive General Liability Insurance
 - a. Each occurrence of bodily injury or property damage.....minimum \$500,000
 - b. General aggregate.....minimum \$1,000,000
 - c. Comprehensive General Liability Insurance shall include operations, broad form property damage, completed operations, independent contractors and contractual coverage.
 - 2. Comprehensive Automobile Liability Insurance
 - a. Each occurrence of bodily injury.....minimum \$1,000,000
 - b. Each occurrence of property damage.....minimum \$500,000
 - c. Comprehensive Automobile Liability Insurance shall cover all owned, non-owned or hired vehicles of the Contractor.
 - 3. Worker's Compensation and Employer's Liability Insurance
 - a. Worker's Compensation.....Per statutory requirements
 - b. Employer's Liability.....\$1,000,000 per accident
- D. Subcontractors of Contractor shall either be required to provide and maintain General Liability and Automobile insurance of the type and amount as specified or insure the activities of the Subcontractors on the Contractor's policy.
- E. Proof of Insurance shall be furnished to the Owner by the Contractor with certificates showing the types, amounts, special coverages, effective dates, and dates of expiration of the policies.

4.2 LIQUIDATED DAMAGES

- A. The Owner shall be entitled to liquidated damages to cover the costs of additional observation, management, loss or productivity and other expenses incurred by the Owner due to delays in the completion of the Work included in the Construction Contract Documents caused by the Contractor.
- B. The Contractor and its surety agrees to payment of Liquidated damages in the amount indicated below; assessed and accrued per day for each calendar day following the established and agreed upon Project Completion Date that the Work is not fully completed.
- C. Liquidated damages shall be deducted from the Contract by Change Order. Such Change Order shall not require the approval of the Contractor.
- D. Liquidated damages are established in the amount of **two hundred dollars (\$200.00)** per calendar day for each day that the Work is not completed.

END OF SECTION 01025

SECTION 17010 GENERAL COMMUNICATIONS REQUIREMENTS

PART 5 - GENERAL REQUIREMENTS

5.1 DESCRIPTION OF WORK

- A. This Division requires the furnishing and installing of complete functioning communications systems, and each element thereof, as specified or indicated on the Drawings and Specifications or reasonably inferred; including every article, device or accessory (whether or not specifically called for by item) reasonably necessary to facilitate each system's functioning as indicated by the design and the equipment specified. Elements of the work include materials, labor, supervision, supplies, equipment, transportation and utilities.
- B. Division 17 of the Specifications and Drawings numbered with prefix T generally describe these systems, but the scope of the Communications work includes all such work indicated in all of the Contract Documents: Instructions to Bidders; Proposal Form; General Conditions; Supplementary General Conditions; Architectural, Structural, Mechanical, Plumbing and Electrical Drawings and Specifications; and Addenda.
- C. The Drawings convey the scope of work, indicating the intended general arrangement of the equipment, fixtures, outlets and conduit/cable without showing all of the exact details as to elevations, offsets, control lines, and other installation requirements. The Drawings shall be used as a guide when laying out the work and to verify that materials and equipment shall fit into the designated spaces, and which, when installed per manufacturers' requirements, shall insure a complete, coordinated, satisfactory and properly operating system.

5.2 QUALITY ASSURANCE

- A. All work under this division shall be executed in a thorough and professional manner by competent and experienced workmen and technicians duly trained to perform the Work specified.
- B. All work shall be installed in strict conformance with all manufacturers' requirements and recommendations. All equipment and materials shall be installed in a neat and professional manner and shall be aligned, leveled, and adjusted for satisfactory operation.
- C. All material and equipment shall be new, shall be of the best quality and design, shall be free from defects and imperfections and shall have markings or a nameplate identifying the manufacturer and providing sufficient reference to establish quality, size and capacity. All material and equipment of the same type shall be made by the same manufacturer whenever practicable.

5.3 CODES, REFERENCES AND STANDARDS

- A. Execute all Work in accordance with the National Electrical Code, the National Electrical Safety Code, and with all local, state, national codes, ordinances, and regulations in force governing the particular class of Work involved.
- B. Any conflict between these Specifications and accompanying drawings and the applicable local, state and national codes, ordinances and regulations shall be reported to the Architect or Owner's Representative in sufficient time, prior to the opening of Bids, to prepare the Supplementary Drawings and Specification Addenda required to resolve the conflict. If the conflict is not reported timely, prior to the opening of bids, it shall be the responsibility of the Contractor to resolve the conflict and provide the installation in accordance with the governing codes and to the satisfaction of the Architect or Owner's Representative, without additional compensation.
- C. The governing codes are minimum requirements. Where these Drawings and Specifications exceed the code requirements, these Drawings and Specification shall prevail.

- D. All material, manufacturing methods, handling, dimensions, method of installation and test procedure shall conform to the following industry standards and codes:

ADA	Americans with Disabilities Act
ANSI	American National Standards Institute
BOCA	Building Officials Code Administration
BICSI	Building Industry Consulting Services International
IEEE	Institute of Electrical & Electronic Engineers
NEC	National Electrical Code
NEMA	National Electrical Manufacturers' Association
NFPA	National Fire Protection Association
OSHA	Occupational Safety and Hazard Act
UL	Underwriter's Laboratories

- E. Contractor shall comply with rules and regulations of public utilities and municipal departments affected by connections of services.
- F. All Communications work shall be performed in compliance with applicable safety regulations, including OSHA regulations. All safety lights, guards, and warning signs required for the performance of the communications work shall be provided by the Contractor.
- G. All permits, licenses and fees that are required by the governing authorities for the performance of the communications work shall be obtained and paid for by the Contractor.

5.4 DEFINITIONS

A. General

1. Furnish: The term "furnish" is used to mean "supply and deliver to the project site, ready for unloading, unpacking, assembly, installation and similar operations."
2. Install: The term "install" is used to describe operations at the project site including the actual "unloading, unpacking, assembly, erection, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations."
3. Provide: The term "provide" means "to furnish and install, complete and ready for the intended use."
4. Furnished by Owner or Furnished by Others: The item shall be furnished by the Owner or Others. It is to be installed and connected under the requirements of this Division, complete and ready for operation, including all items incidental to the Work, including all services necessary for proper installation and operation. The Installation shall be included under the guarantee required by this Division.

5.5 COORDINATION

- A. The Contractor shall visit the site and ascertain the conditions to be encountered in installing the Work under this Division, verify all dimensions and locations before purchasing equipment or commencing work, and make due provision for same in the bid. Failure to comply with this requirement shall not be considered justification for omission, alteration, and incorrect or faulty installation of any of the Work under this Division or for additional compensation for any Work covered by this Division.
- B. The Contractor shall refer to Drawings of the other Disciplines and to relevant equipment drawings and shop drawings to determine the extent of clear spaces. The Contractor shall make all offsets required to clear equipment, beams and other structural members; and to facilitate concealing cable/conduit in the manner anticipated in the design.
- C. The contractor shall provide materials with trim elements which shall fit properly the types of ceiling, wall, or floor finishes actually installed, and to join separate elements of the same installed system.
- D. The Contractor shall maintain a foreman on the jobsite at all times to coordinate his work with other contractors and subcontractors so that various components of the communications systems shall be installed at the proper time, shall fit the available space, shall allow proper service access to all equipment, and shall be installed in a thorough and professional manner. Carry on the Work in such a manner that the Work of the other contractors and trades shall not be handicapped, hindered, or

delayed at any time.

- E. Work of this Division shall progress according to the "Construction Schedule" as established by the Prime Contractor and as approved by the Architect or Owner's Representative. Cooperate in establishing these schedules and perform the Work under this Division, in a timely manner in conformance with the construction schedule so as to insure successful achievement of all schedule dates.

5.6 MEASUREMENTS AND LAYOUTS

- A. The Drawings are schematic in nature, they show the various components of the systems approximately to scale and attempt to indicate how they are to be integrated with other parts of the building. Figured dimensions shall be taken in preference to scaled dimensions. Determine exact locations by job measurements, by checking the requirements of other trades, and by reviewing all Contract Documents. The Contractor shall be held responsible for errors which could have been avoided by proper checking and inspection.

5.7 RECORD DRAWINGS

- A. A set of prints shall be kept on the jobsite during construction for the purpose of noting changes. During the course of construction, the Contractor shall indicate on these drawings, all changes made to the Contract Drawings. All conduit underground, underslab or in-slab shall be located, by dimension, from column lines.
- B. At the completion of the project, the Contractor shall provide at his expense, all changes noted on the jobsite work prints. These drawings shall be delivered to the Engineer.

5.8 DELIVERY, STORAGE AND HANDLING

- A. All equipment and material shall be delivered to the job site in their original containers with labels intact, fully identified with manufacturer's name, model, model number, type, size, capacity and Underwriter's Laboratories, Inc. labels and all other pertinent information necessary to identify the item.
- B. Deliver, receive, handle and store equipment and materials at the job site in a designated area, approved by the Architect or Owner's Representative and in such a manner as to prevent damage and loss. Follow manufacturer's recommendations, and at all times, take every precaution to properly protect all apparatus from damage, to include the erection of temporary shelters to adequately protect any apparatus stored at the Site. Material which becomes rusted or damaged shall be replaced or restored by the Contractor to a condition acceptable to the Architect or Owner's Representative.
- C. The Contractor shall be responsible for the safe storage of His own tools, material and equipment.

5.9 GUARANTEES AND WARRANTIES

- A. Each system and each element thereof shall be warranted against any defect due to faulty workmanship, design or material for a minimum period of 12 months from date of Project Completion, unless specific items are noted to carry a longer warranty in the Construction Documents or manufacturer's standard warranty. The Contractor shall remedy any defect occurring within a period of one year from the date of Project Completion or as stated in the General Conditions.
- B. The above guarantees shall include both labor and material; and repairs or replacements shall be made without any additional cost to the Owner.
- C. The remedial work shall be performed promptly, upon written notice from the Architect or Owner.
- D. At the time of Project Completion, deliver to the Owner all warranties with terms extending beyond the one year guarantee period, each warranty instrument being addressed to the Owner and stating the commencement date and term.

PART 6 - PRODUCTS AND MATERIALS

6.1 SUBSTITUTIONS

- A. Materials, products and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance and quality to be met by any proposed substitution.
- B. Substitutions shall not be considered unless written request for approval has been received by the Architect or Engineer at least seven calendar days prior to the date for receipt of Bids. Each such request shall include the name of the material or equipment for which it is to be substituted and a complete description of the proposed substitute including drawings, cuts, performance and test data and any other information necessary for an evaluation. Provide a statement noting any changes in other materials, equipment or other Work that would be required for the substitution. The burden of proof of the merit of the proposed substitute is upon the proposer. The Engineer's decision of approval or disapproval of a proposed substitution shall be final.
- C. If the proposed substitution is approved prior to receipt of Bids, such approval shall be stated in an Addendum. Bidders shall not rely upon approvals made in any other manner. Verbal approval shall not be given.
- D. Substitutions shall not be considered after the Contract is awarded unless specifically provided in the Contract Documents.

6.2 SUBMITTALS

- A. Assemble and submit for review, Shop Drawings consisting of manufacturers product literature and performance sheets for all material and equipment to be furnished and/or installed under this Division. Submit number of copies as required by the General Conditions but not less than five (5) copies.
- B. Shop Drawings shall be submitted for all communications equipment, materials, and devices such as distribution equipment, wiring devices, and special systems in sufficient detail so as to demonstrate compliance with the Contract Documents and design concept.
- C. Refer to individual Sections for additional submittal requirements.
- D. Submit Shop Drawings as early as required to support the project schedule. Allow for two weeks Engineer review time plus mailing time plus a duplication of this time for resubmittal if required. Submittal of all Shop Drawings as soon as possible before construction starts is preferred.
- E. Before submitting Shop Drawings and material lists, the Contractor shall verify that all equipment submitted is mutually compatible and suitable for the intended use. He shall verify that all equipment shall fit the available space, comply with clearance requirements, and allow ample room for maintenance. If the size of equipment furnished makes necessary any change in location, or configuration, submit a shop drawing showing the proposed layout.
- F. All Shop Drawings submitted by the Contractor shall contain the following information. Submittals not so identified shall be returned to the Contractor without action.
 - 1. A transmittal letter shall accompany each shop drawing or samples indicating the project name, project number, and listing individually each item being submitted for approval. If the submittal is for a specific specification section, drawing, sheet or detail, the transmittal shall refer to each.
- G. The Architect's and/or Engineer's checking and subsequent acceptance of such drawings, schedules, literature, or illustrations shall not relieve the Contractor from responsibility for deviations from Drawings or Specifications unless he has, in writing, called the Architect or Engineer's attention to such deviations at the time of submission, and secured his written acceptance; nor shall it relieve him from responsibility for errors in dimensions, details, size of members, or quantities; or omissions of components or fittings; or for coordinating items with actual building conditions and adjacent work.

6.3 ELECTRONIC DRAWING FILES

- A. In preparation of shop drawings and record documents, Contractor may, at his option, obtain electronic drawing files in AutoCAD or DXF format from the Engineer for a fee of \$200. Contractor shall complete and send the form attached at the end of this section along with a check made payable to Henderson Engineers, Inc. Contractor shall indicate the desired shipping method and drawing format on the attached form. If a 100MB zip disk or CD-ROM disk is desired, add the appropriate charge indicated. Payment shall be received before electronic drawing files shall be sent.

6.4 OPERATION AND MAINTENANCE MANUALS

- A. Submit prior to requesting final punch list
- B. Instruct the Owner's permanent personnel in the proper operation of and maintenance of all equipment and components of all systems installed under this Division.
- C. At the completion of the project furnish to the Architect for the Owner, four (4) copies of brochures in three ring notebook form, divided and tabbed, containing all data, diagrams, capacities, spare part numbers, manufacturers service and maintenance data, warranties, guarantees, etc., including local contacts and escalation schedule complete with addresses and telephone numbers, of all equipment, apparatus, and system components furnished and installed under this Division of the specifications.

PART 7 - EXECUTION

7.1 PERMITS

- A. Secure and pay for all permits required in connection with the installation of the Communications Work. Arrange with the various utility companies for the installation and connection of all required utilities for this facility and pay all charges associated therewith including connection charges and inspection fees, except where these services or fees are designated to be provided by others.

7.2 EXISTING CONDITIONS

- A. Existing conditions indicated on the drawings are taken from the best information available from the existing drawings and from visual site inspection, and are not to be construed as "AS BUILT" conditions. The information is shown to help establish the extent of the new work to be done.
- B. The Contractor shall be responsible for verifying all actual existing conditions at the project site and perform the work as required to meet the existing conditions and the intent of the work indicated.

7.3 WORK IN EXISTING BUILDINGS

- A. The Drawings describe the general nature of remodeling to the existing building, however, the Contractor shall visit the Site prior to submitting His bid, to determine the nature and extent of work involved.
- B. Work in the existing building shall be scheduled with the Owner.
- C. Certain demolition work shall be performed prior to the remodeling. The Communications Contractor shall perform the demolition which involves communications systems, fixtures, conduit, cabling, equipment, equipment supports or foundations and materials.
- D. Communications Contractor shall remove all of these articles which are not required for the new Work. Unless otherwise indicated, each item removed by Communications Contractor during this demolition shall become his property and shall be removed by the Communications Contractor from the premises and dispose of them in accordance with all state and local regulations.
- E. Communications Contractor shall relocate and reconnect any communications facilities that shall be relocated in order to accomplish the remodeling shown in the Drawings or indicated in the Specifications. Where communications fixtures or equipment are removed, Communications Contractor shall cap all unused conduit beyond the floor line or wall line to facilitate restoration of finish and remove all existing cabling from abandoned conduits.
- F. Where removal of existing cabling interrupts continuity of circuits which are to remain in use, Communications Contractor shall furnish and install necessary terminations, conduits, junction boxes, etc., to insure continued continuity.
- G. Channel walls and floors as required to produce the desired result but obtain permission from the Architect or Owner's Representative for any channeling not specifically noted on the Drawings.

7.4 ACCESS TO EQUIPMENT

- A. All pull boxes, junction boxes or controls shall be located so as to provide easy access for operation, service inspection and maintenance. Provide an access door where equipment or devices are located above inaccessible ceilings.

- B. Maintain all code required clearances and clearances required by manufacturer.
- C. The cutting of new and/or existing construction shall not be permitted except by written approval of the Architect or Owner.

7.5 PENETRATIONS

- A. Unless otherwise noted as being provided under the general construction work or the Electrical Construction, the Communications Contractor shall include the furnishing and installing of sleeves and/or box frames to provide openings in floors, walls, partitions and ceilings for all Communications work.
- B. Provide sleeves and/or box frames for all conduit, cable, busway, etc. that passes through masonry, concrete or block walls.
- C. The cutting of new and/or existing construction shall not be permitted except by written approval of the Architect or Owner's Representative.

7.6 CUTTING AND PATCHING

- A. The Contractor shall do all necessary cutting of walls, floors, ceilings and roofs.
- B. No structural member shall be cut without permission from Architect or Owner's Representative.
- C. Patch around all openings to match adjacent construction.
- D. After the final waterproofing membrane has been installed, roofs maybe cut only with written permission by the Architect or Owner's Representative.

7.7 CLEANING

- A. Remove dirt and refuse, resulting from the performance of the work, from the premises as required to prevent accumulation. Cooperate in maintaining reasonably clean premises at all times.
- B. Immediately prior to final inspection, make a final cleanup of dirt and refuse resulting from work and assist in making the premises broom clean and clean all material and equipment installed under this Division.
- C. Remove dirt, dust, plaster, stains, and foreign matter from all surfaces.
- D. Remove wire, insulation, cable ties, labels, boxes, and other packing and construction
- E. Damaged finishes shall be touched-up and restored to their original condition.

7.8 ADJUSTING, ALIGNING AND TESTING

- A. Adjust, align and test all equipment furnished and/or installed under this Division.
- B. Protective devices shall be checked and tested for specified and required application and adjusted as required.
- C. Completed communications systems shall pass specified tests and performance criteria.
- D. This Contractor shall be held responsible for the operation, service and maintenance of all new Communications equipment during construction and prior to acceptance by the Owner of the complete project under this Contract. All Communications equipment shall be maintained in the best operating condition.
- E. Notify the Architect/Engineer immediately of any operational failure caused by defective material and/or labor.
- F. Maintain service and equipment for the testing of communications equipment and systems until all work is approved and accepted by the Owner.
- G. A Level III cable tester shall be kept available at all times during the testing and review phase of cabling projects, and the Contractor shall provide service for test readings when and as required.

7.9 START-UP OF SYSTEMS

- A. Prior to start-up of communications systems, Communications Contractor shall check all components and devices and tighten all terminations, cross-connects, panels, and outlets.

- B. Each communications circuit shall be energized, tested and proved free of breaks, short-circuits or grounds or miswiring.
- C. After all systems have been inspected and adjusted, confirm that all programming, operating features, and functions required by the Drawings and Specifications are operational and make final adjustments and reprogramming as necessary.
- D. All equipment and systems shall be demonstrated to perform properly as designed per plans and specifications.
- E. At the time of final review and tests of the communications systems, all equipment, system components, programming, and features shall be in place and all connections shall be complete. All hardware shall be in place, and all circuits shall be continuous from point of service connections to all switches, outlets, terminations, etc.

7.10 TEST REPORTS

- A. The Contractor shall perform tests as required by this Specification and submit the results in the maintenance manuals. The tests shall establish the adequacy, quality, safety, and reliability for each system installed. Notify the Architect/Engineer two working days prior to each test.
- B. For specific testing requirements, refer to the Specification section that describes that system.
- C. Upon completing each test, record the results, date and time of each test and the conditions under which the test was conducted. Submit to the Engineer in duplicate the test required in each Section of this Specification.
- D. The contractor shall promptly correct any failure or deficiency revealed by these tests as determined by the Architect/Engineer.

7.11 PROJECT COMPLETION REVIEW

- A. Prior to requesting inspection for "CERTIFICATION OF PROJECT COMPLETION", the contractor shall complete the following items:
 - 1. Submit notice of completion of all punch-list items.
 - 2. Submit complete maintenance manuals.
 - 3. Submit complete record drawings.
 - 4. Submit complete test results as required by the Specification section that describes the system.
 - 5. Removal of all temporary facilities from the site.
 - 6. Comply with all requirements for Project Completion in the "General Conditions".
- B. The Contractor shall request in writing a review for Project Completion. Contractor shall give the Architect/Engineer at least seven (7) days notice prior to the review.
- C. The Contractor's written request shall state that the Contractor has complied with the requirements for Project Completion.
- D. Upon receipt of a request for review, the Architect/Engineer shall either proceed with the review or advise the Contractor of unfilled requirements.
- E. If the Contractor requests a site visit for Project Completion review prior to completing the above mentioned items, He shall reimburse the Architect/Engineer for time and expenses incurred for the visit.
- F. Upon completion of the review, the Architect/Engineer shall prepare a "final list" of outstanding items to be completed or corrected for final acceptance.
- G. Omissions on the "final list" shall not relieve the Contractor from the requirements of the contract documents.
- H. Prior to requesting a final review, the Contractor shall submit a copy of the final list of items to be completed or corrected. He shall state in writing that each item has been completed, resolved for acceptance or the reason it has not been completed.

END OF SECTION 17010

**AGREEMENT FOR TRANSFER OF INFORMATION
MACHINE-READABLE FORMAT**

PROJECT NAME: USD 232 Aerial Fiber

PROJECT NO/PHASE: 0950000780

Made this day, Wednesday, April 7, 2010

By and Between Henderson Engineers, Inc., Lenexa, Kansas (hereinafter referred to as ENGINEER) and (hereinafter referred to as RECIPIENT).

The enclosed electronic media are provided pursuant to your request for the purpose of production of shop drawings. In using it, modifying it, or accessing information from it, you are responsible for confirmation, accuracy, and checking of the data from the media. ENGINEER hereby disclaims any and all responsibility from any results obtained in use of this electronic media and does not guarantee any accuracy of the information.

RECIPIENT agrees that it shall not use the information provided by ENGINEER for any purpose other than that described above without the express written consent of ENGINEER. RECIPIENT also hereby acknowledges that the data delivered by ENGINEER is for use by RECIPIENT only, and is not to be released to any other party without the written consent of the ENGINEER, and does not transfer ownership of the instruments of professional service.

RECIPIENT understands that the automated conversion of information and data from the system and format used by ENGINEER to an alternate system or format cannot be accomplished without the possibility of introduction of inexactitudes, anomalies, and errors. In the event project documentation provided to RECIPIENT in machine readable form is so converted, RECIPIENT agrees to assume all risk associated therewith, and to the fullest extent permitted by law, to hold harmless and indemnify ENGINEER from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

RECIPIENT recognizes that changes or modifications to ENGINEER'S instruments of professional service introduced by anyone other than ENGINEER may result in adverse consequences that ENGINEER can neither predict nor control. Therefore, and in consideration of ENGINEER'S agreement to deliver its instruments of professional service in machine readable format, RECIPIENT agrees, to the fullest extent permitted by law to hold harmless and indemnify ENGINEER from and against all claim, liabilities, losses, damages, and costs, including misuse or reuse by others of the machine readable information and data provided by ENGINEER under this Agreement. The foregoing indemnification applies, without limitation, to any use of the project documentation on another project, for additions to this project, or for completion of this project by others; ENGINEER may authorize excepting only such use in writing.

A shipping and handling charge of **\$200.00** for an electronic drawing set of up to 12 sheets, plus \$15.00 per sheet in excess of 12 sheets will be required. Submit a check payable to Henderson Engineers, Inc. along with this completed (and signed) agreement in addition to the Architect's written authorization to receive electronic media. Be sure to indicate the format and media type needed below.

Signature
Henderson Engineers, Inc.

Signature

Date _____

Date _____

- | | |
|--|--|
| <u>Shipping Method</u> | <u>Format</u> |
| <input type="checkbox"/> FedEx (No P.O. Boxes) | <input type="checkbox"/> ACAD R2004/2005 |
| <input type="checkbox"/> E-Mail | <input type="checkbox"/> ACAD R2000/2002 |
| <input type="checkbox"/> First Class Mail | <input type="checkbox"/> DXF |

- | | | |
|------------|--------------|--------------------------|
| <u>Qty</u> | <u>Media</u> | <u>Transmitted Items</u> |
| | CD-ROM | |
| | DVD | |

Ship To:

Phone: _____
Fax: _____
Email: _____

SECTION 17140 OUTSIDE PLANT COMMUNICATIONS CABLING

PART 8 - GENERAL REQUIREMENTS

8.1 SECTION INCLUDES:

- A. Aerial Fiber Cabling
- B. Entrance Facility (EF) Terminations

8.2 DESCRIPTION OF WORK

- a. Summary: Project includes providing aerial outside plant fiber optic cabling between Belmont Elementary and Mill Creek Middle School. Contractor shall furnish and install the fiber optic cable and associated infrastructure between schools. Aerial fiber shall be routed in conduit to each school's entrance facility and terminated at an optical fiber interconnect panel. Aerial optical fiber shall be placed on Westar power poles. De Soto Unified School District #232 has coordinated path and paid the make-ready fees with utility company, Westar. Contractor shall place fiber on the pole to meet all Utility and NESC code requirements.

- B. School addresses are provided below:

<i>Belmont Elementary</i>	<i>5805 Belmont, Shawnee, KS</i>
<i>Mill Creek Middle School</i>	<i>8001 Mize Rd, Shawnee, KS</i>

8.3 QUALITY ASSURANCE

- A. Contractor shall be an authorized reseller of the equipment and hardware included in their package. Where manufacturer's warranties are required, Contractor shall be authorized by manufacturer to warrant the system.
- B. Contractor and all employees used on this project shall be trained and certified on all manufacturers' products, installation techniques, and practices.
- C. Contractor shall have successfully completed projects of similar size and scope.
- D. Contractor shall be a current BICSI member in good standing.

8.4 SUBMITTALS

- A. Submit Shop Drawings as required by Division 1.
 - 1. Letter of Agreement regarding pole access and or lease arrangements.
 - 2. Cable pathways and layout
 - 3. Building entrance requirements
 - 4. MDF equipment configuration, unless specified
- B. Submit documentation and references with bid in support of Sec. 1.3 *Quality Assurance*.
- C. Submit product data with bid for any manufacturer's items not specified in this document, including:
 - 1. Cable and fiber
 - 2. Patch panels and punch blocks
 - 3. Faceplates, work area outlets, and terminations
 - 4. Cabinets, racks, and frames
 - 5. Cable support devices and tray

8.5 REGULATORY REQUIREMENTS

- A. Provide products listed and classified by Underwriter's Laboratories, Inc. as suitable for the purpose intended.

8.6 MAINTENANCE MANUALS AND RECORD DRAWINGS

- A. Submit Record Drawings as required by Division 1.
 - 1. Accurately record installation information including cable location, label, cable type, configuration, date of installation/termination, test results, installer/tester, and project manager's approval. Provide in written and electronic format (MS Excel '97)
 - 2. Provide printed and bound test results for all cables.
 - 3. Accurately record actual location and routing of all patch panels, raceway, conduit, cabling, and terminations used for the communications cabling system.

- B. Submit Channel Test Results for all installed cabling
 - 1. Fiber optic test requirements:
 - a. continuity
 - b. length
 - c. attenuation @ 850 nm and 1300 nm
 - d. OTDR trace of all single-mode optical fibers

8.7 MANUFACTURERS

- A. The following manufacturers are conditionally approved for the specified terminations, patch panels, faceplates and outlets.
 - 1. Siemon

- B. The following manufacturers are approved for the aerial optical fiber cable.
 - 1. AFL Telecommunications

- C. Conditional approval noted above indicates that the capabilities and specifications of certain of the listed manufacturer's products are generally capable of meeting the specifications herein. The contractor is ultimately responsible for ensuring that the specific products and/or combination of products included in their bid meet or exceed the capabilities of the hardware, cable, terminations, warranty, raceway, and support devices (cable system) included in these specifications and drawings. Conditional approval noted above shall not be construed as implicit or explicit approval of all of the noted manufacturer's products, designs or solutions. The judgment of the Design Professional in determining compliance with the specifications and drawings is final.

8.8 WARRANTIES

- A. The installed cabling system shall be warranted by the system manufacturer for a period of not less than 15 years from the date of final completion and owner acceptance. The warranty shall cover the following:
 - 1. Defects in the channel including all passive devices and cable.
 - 2. Defects in labor and installation.
 - 3. Defects in product occurring during manufacture, shipping and installation.

- B. Under the warranty, the manufacturer agrees to bear the cost to either repair or replace defective products or installations for the full warranty period. Repair or replacement shall be provided by the manufacturer directly or by a trained and certified installer on behalf of the manufacturer.

- C. The Contractor shall be responsible for providing any and all testing equipment, software, and techniques required by the manufacturer of the installed system to meet the requirements of testing as specified by the manufacturer's warranty.

PART 9 - PRODUCTS AND MATERIALS

9.1 OUTSIDE PLANT CABLING

- A. All Dielectric Self Supporting (ADSS) Aerial Optical Fiber - Aerial - Provide device as indicated on the Drawings or required by this Specification.
 - 1. gell-filled loose buffer tube
 - 2. water-blocking system
 - 3. Single Armored sheath
 - 4. Single-mode 8.3/125 micron fiber

5. Self-supporting
6. Contractor shall size optical fiber to meet tension, sag and bending requirements of actual environment. Owner/Engineer has not verified existing conditions.
7. Provide 48-Strand fiber assembly
8. Manufacturer shall be:
 - a. AFL Telecommunications ADSS Mini-Span 383 (P/N AE0489C420AA0)
- B. Dead End Assembly for supporting Aerial Optical Fiber
 1. Tangent supports provide method of attaching ADSS fiber directly to J-hooks on wood poles for an economical solution. Provide J-hooks that can withstand all-weather conditions and are compatible with the tangent supports.
 2. Contractor shall size optical fiber supports meet tension, sag and bending requirements of actual environment. Owner/Engineer has not verified existing conditions.
 3. Manufacturer shall be:
 - a. AFL Telecommunications ADEL2E-383T
- C. Mini Formed Wire Tangent Support (FTS)
 1. Contractor shall size optical fiber supports meet tension, sag and bending requirements of actual environment. Owner/Engineer has not verified existing conditions.
 2. Manufacturer shall be:
 - a. AFL Telecommunications ATS371/383
- D. Metallic Tracer Wire – required along-side dielectric optical fiber when routed underground through conduit.
 1. #6 AWG Bare Copper Wire
- E. “U” Guard (or Riser Guard) – required to protect dielectric optical fiber when routed down a pole.
 1. Schedule 40
 2. Provide for lower 8’-0” on the pole
 3. Manufacturer shall be:
 - a. Custom Utility Riser Guards CPI-31100 or equivalent
- F. Spiral Vibration Damper
 1. Spiral dampers are required for the ADSS cable when the combination of installed span length and tension when reviewed by the Manufacturer indicate that external vibration protection is needed.
 2. Contractor shall size optical fiber to meet tension, sag and bending requirements of actual environment. Owner/Engineer has not verified existing conditions.
 3. Manufacturer shall be:
 - a. AFL Telecommunications AVD 327/461
- G. Cable Storage Assembly – Fiber storage system to support the designed slack loops of ADSS optical fiber in aerial installation.
 1. For cable diameters up to 0.91 inches
 2. Lightweight and compact plastic
 3. Install per Manufacturers instructions for specified application ADSS Optical Fiber
 4. Manufacturer shall be:
 - a. Opti-loop FOSDA-12-ADSS or equivalent

9.2 ENTRANCE FACILITY (EF) TERMINATIONS

- A. GENERAL - The entrance facility consists of all cabinets, racks, backboards, patch panels, punch blocks, fiber optic panels, cable tray, support hardware, cable management hardware, patch cords, cross connects, terminations, and labeling for use in rooms designated as the central termination location and distribution point for backbone and/or horizontal cabling for a facility.
- B. Cable Termination – Patch Panel – Fiber Optic – Provide device as indicated on the Drawings or required by this Specification.
 1. Color approved by Owner
 2. Manufacturer shall be:
 - a. Siemon RIC48-xx

- C. Cable Terminations – Fiber Optic Cable - Provide device as indicated on the Drawings or required by this Specification.
 - 1. Duplex SC termination
 - 2. Loss: ≤ 0.5 dB
 - 3. Manufacturer shall be:
 - a. Siemon SC connector

PART 10 - EXECUTION

10.1 GENERAL

- A. Coordinate right of way leasing agreements between utility companies and USD 232 lawyer prior to installation. All Make-Ready Fees from utility company, Westar, will be provided by USD232.
- B. Obtain necessary permits and easements:
 - 1. Building and maintaining pole lines on private property and public right-of-way
 - 2. Crossing railroads
- C. Provide 50'-0" of optical fiber slack via cable storage assembly at every other utility pole and hand holes.
- D. Provide and store 50'-0" of slack aerially with snow shoes or equivalent method when intersecting major streets (like highways, avenues, boulevards, interstates, etc). Provide and store 50'-0" of slack aerially near each school.
- E. Optical fiber shall be routed in PVC Schedule 40 from the pole to the nearest school hand hole or conduit for school telecommunications services.
- F. Unless otherwise stated, where installation requirements identified in drawings and specifications conflict with the manufacturer's recommendations, the more restrictive standard shall apply
- G. Bring to the attention of the Owner and Engineer conflicts between manufacturer's instructions and Construction Documents.
- H. Coordinate with other utilities for joint use and to minimize inductive interference.
- I. When adding cable to an existing line or joint-use line, check that pole strength and clearances are adequate.
- J. Where possible, aerial fiber optic cabling shall occupy the uppermost telecommunications space on the pole line.
- K. Install cabling to manufacturer-specified sag and tension.

10.2 CABLING SYSTEM

- A. Riser Guards shall be provided on the side of the utility pole not facing the street.
- B. All dielectric optical fiber when routed underground shall be placed adjacent to a #6 AWG bare copper wire for the ability to trace the fiber in the future.
- C. The Drawings indicate the general location of the provisions for the cabling required for the building. Coordinate actual requirements with the Owner and Engineer.
- D. Leave a pull cord in all conduit and raceway used.
- E. Maintain continuous jacket integrity on all cabling up to the outlet.
- F. Install all cabling according to BICSI cabling standards and practices.

END OF SECTION 17140

BID RESPONSE FORM – PHASE A

PART 1 - BID AMOUNTS

- 1.1 WAN LINK: BELMONT ELEMENTARY SCHOOL (BES) TO MILL CREEK MIDDLE SCHOOL (MCMS)
- A. We, the undersigned bidder propose to provide all materials and labor necessary for the completion of the Work included in the Construction Documents for the following sum:
1. **Base Bid:** Provide **48**-strand Optical Fiber Outside Plant Wide Area Network (WAN). Provide buyout cost:
- _____
- 1.2 ATTACH PROJECT TIMELINE WITH A PROPOSED SCHEDULE PENDING APPROVAL FROM WESTAR FOR POLE ACCESS.
- 1.3 CONTRACTOR HAS OPTION TO ATTACH VOLUNTARY ALTERNATES FOR EVALUATION. CONTRACTOR SHALL INCLUDE CUTSHEETS OF PRODUCTS FOR ALTERNATE CABLE AND INFRASTRUCTURE.

PART 2 - SUMMARY INFORMATION

- 2.1 BID TO
- A. Proposals shall be hand-delivered to: (call for alternate mailing address)
1. To: Mr. Jeff Mildner, Director of Technology
 2. Location: De Soto Technology Center
8355 Peoria St.
De Soto, Kansas 66018-0449
 3. Time: Bidding closes at 2:00 p.m. (local time)
 4. Date: Wednesday, May 28, 2010
 5. Attention: Aerial Fiber WAN Proposal
- 2.2 PROJECT
- A. Name: USD 232 Aerial Fiber
 - B. Bid Opening:.....May 28, 2010, 2:00pm
 - C. School Board Approval:.....May 4, 2010
 - D. Start of Work:.....May 10, 2010
 - E. Project Completion:.....July 30, 2010
- 2.3 CONSTRUCTION DOCUMENTS
- A. We have carefully examined the site, conditions, and scope of the work and have carefully investigated and reviewed the following documents:
1. Section 01010 - Notice to Bidders
 2. Section 01015 - Instructions To Bidders
 3. Section 01020 - General Terms and Conditions
 4. Section 01025 - Supplemental General Conditions
 5. Section 17010 - General Communications Requirements
 6. Section 17140 - Specifications for Outside Plant Cabling
 7. Drawings: Westar Maps, T105,T110, T201
 8. Addenda, list all: _____
- 2.4 SUBCONTRACTORS, MANUFACTURERS AND SUPPLIERS
- A. We propose to use the following Subcontractors, suppliers, and manufacturers in our bid proposal:
1. Name/Address/Function:

- a. _____
- 2. Selected Product Manufacturers:
 - a. _____

B. Attach additional sheets on Bidders company letterhead if necessary.

PART 3 - PROJECT COMPLETION

3.1 TIME OF PROJECT COMPLETION

- A. We the undersigned bidder agrees to have the Work included in the Construction Documents 100% complete and ready for Owner’s acceptance by the following date or dates:
 - 1. Project Completion:..... July 30, 2010

3.2 LIQUIDATED DAMAGES

- A. We the undersigned bidder understand and agree to liquidated damages in the amount of **two hundred dollars (\$200.00)** per calendar day for each day that the Work is not completed.

PART 4 - AUTHORIZATION AND SIGNATURE

We the undersigned bidder submit our proposal for the project listed above in full compliance with the construction documents.

FIRM

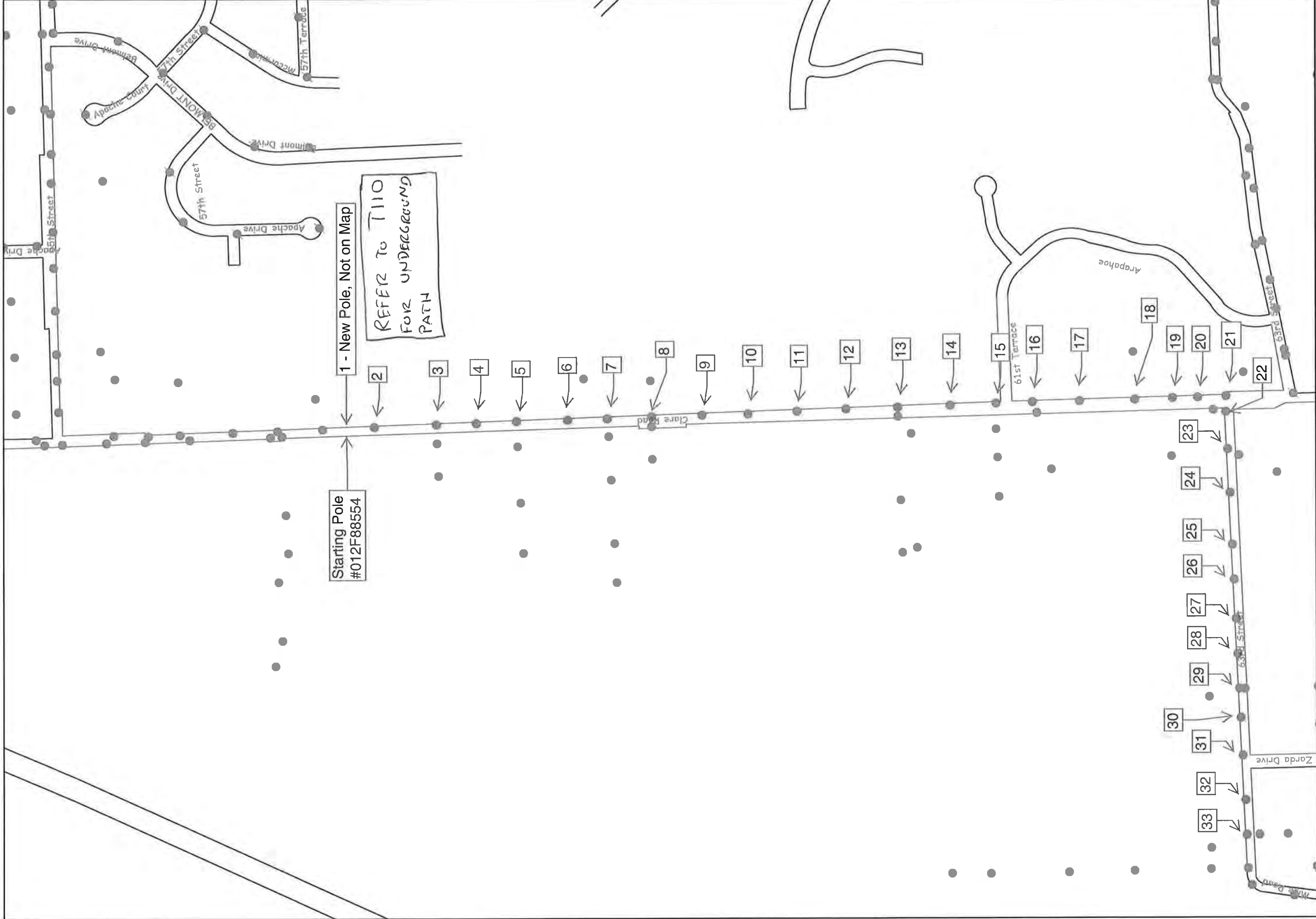
STATE OF INCORPORATION

ADDRESS

AUTHORIZED SIGNATURE

TITLE

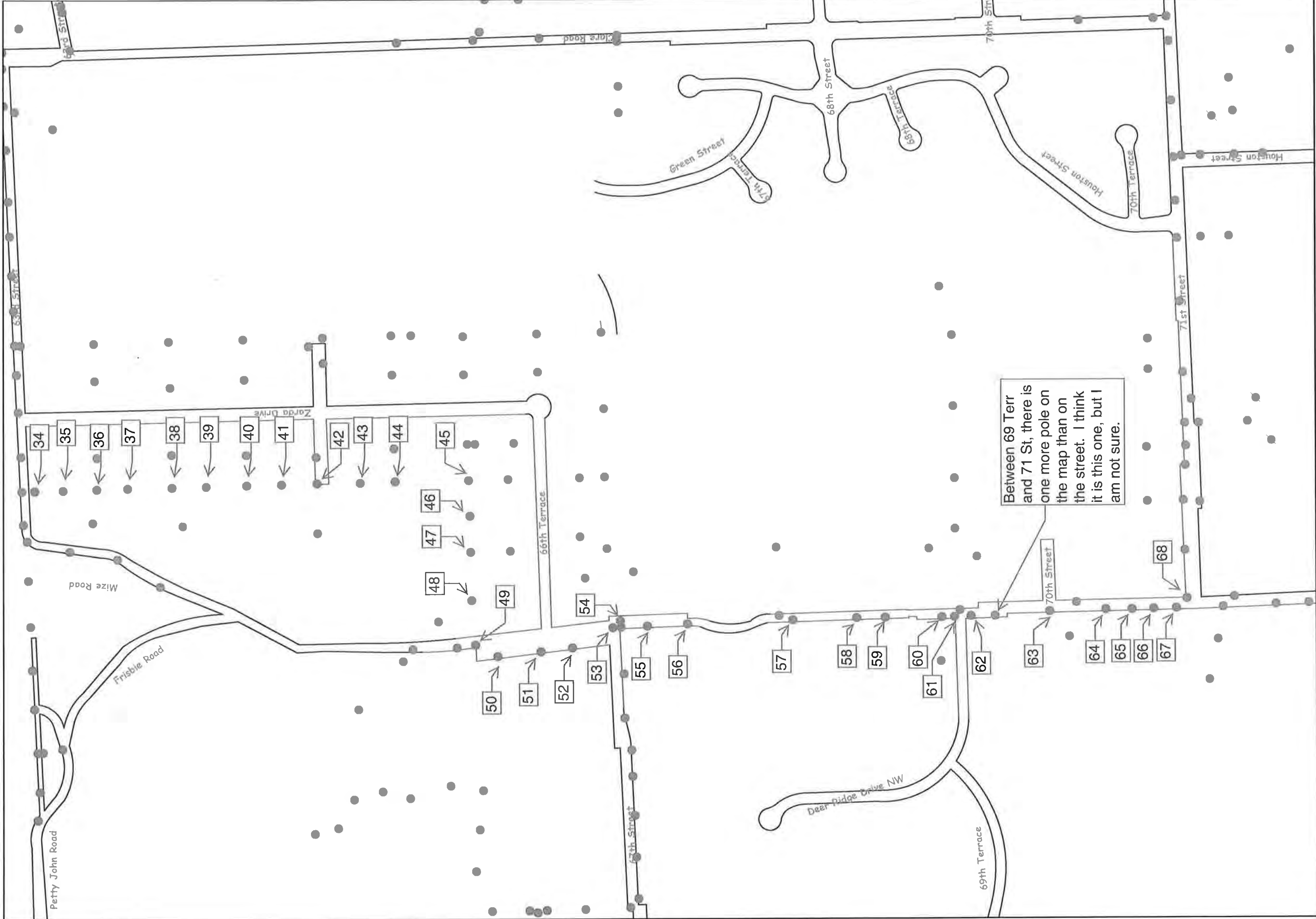




USD 232 - Option 2/1



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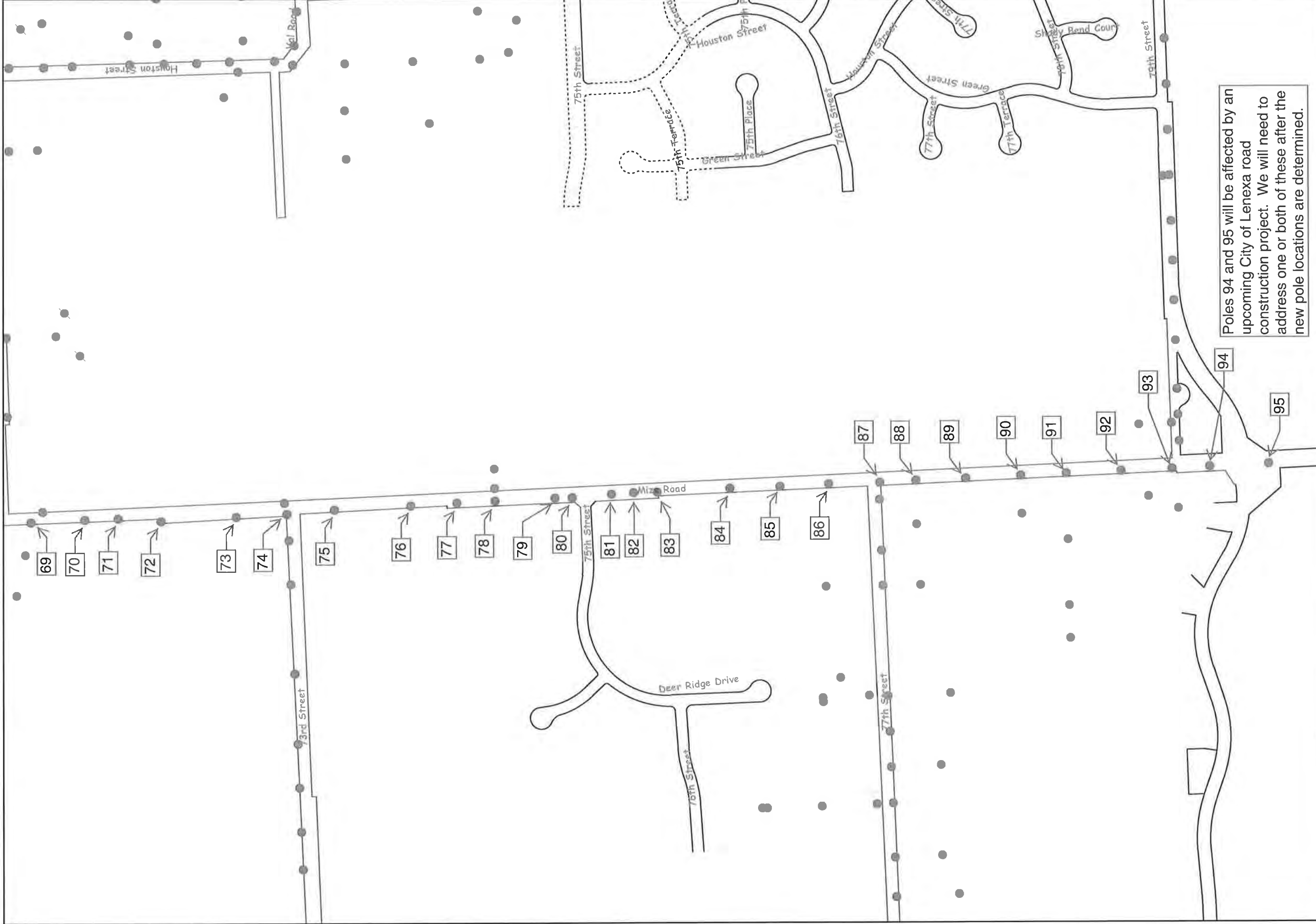


Between 69 Terr and 71 St, there is one more pole on the map than on the street. I think it is this one, but I am not sure.

USD 232 - Option 2/2



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Poles 94 and 95 will be affected by an upcoming City of Lenexa road construction project. We will need to address one or both of these after the new pole locations are determined.

REFER TO T105 FOR UNDERGROUND PATH

USD 232 - Option 2/3



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MIZE ELEMENTARY

MIZE RD.

MILL CREEK MIDDLE

PROVIDE OPTICAL FIBER UNDERGROUND VIA EXISTING CONDUITS

1 ENLARGED LAYOUT OF UNDERGROUND AND AERIAL CABLES BETWEEN SCHOOLS
SCALE: 1/8"=25'-0"

COMPANY NAME:
DE SOTO SCHOOL DISTRICT
USD 232
MAP CONTACT:
JOSH TIMMONS
DE SOTO SCHOOL DISTRICT
USD 232
8355 PEORIA STREET
DE SOTO, KS 66018
(913) 667-6220
COUNTY:
JOHNSON COUNTY

Δ	DATE	REVISION

USD 232
DISTRICT OPTICAL FIBER PLAN
8305 PEORIA STREET
DE SOTO, KS 66018-8336

collectivetech
HEINERSON ENGINEERS INC.
8325 CHENOWETH
LEWIS, KS 64714
TEL 913 742 5000 FAX 913 742 5001
www.hei-eng.com
095000780
KS CORPORATE NUMBER 1325
EXPIRES 12/31/10

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF PRELIMINARY SUBMITTAL. MARK D. MAURER LICENSE # 13548
IT IS NOT TO BE USED FOR CONSTRUCTION PURPOSES.

HEI JOB NO: 095000780
DATE: 04-07-2010
APPROVED BY: DJW
CHECKED BY: DJW
DESIGNED BY: BLW
DRAWN BY: BLW/V/S2

SHEET NO.
T105

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MARK D. MAURER



1 ENLARGED LAYOUT OF UNDERGROUND AND
AERIAL CABLES BETWEEN SCHOOLS
SCALE: 1/8"=25'-0"

COMPANY NAME:
DE SOTO SCHOOL DISTRICT
USD 232
MAP CONTACT:
JOSH TIMMONS
DE SOTO SCHOOL DISTRICT
USD 232
8355 PEORIA STREET
DE SOTO, KS 66018
(913) 667-6220
COUNTY:
JOHNSON COUNTY

REVISIONS	
DATE	REVISION

USD 232
DISTRICT OPTICAL FIBER PLAN
8305 PEORIA STREET
DE SOTO, KS 66018-8396

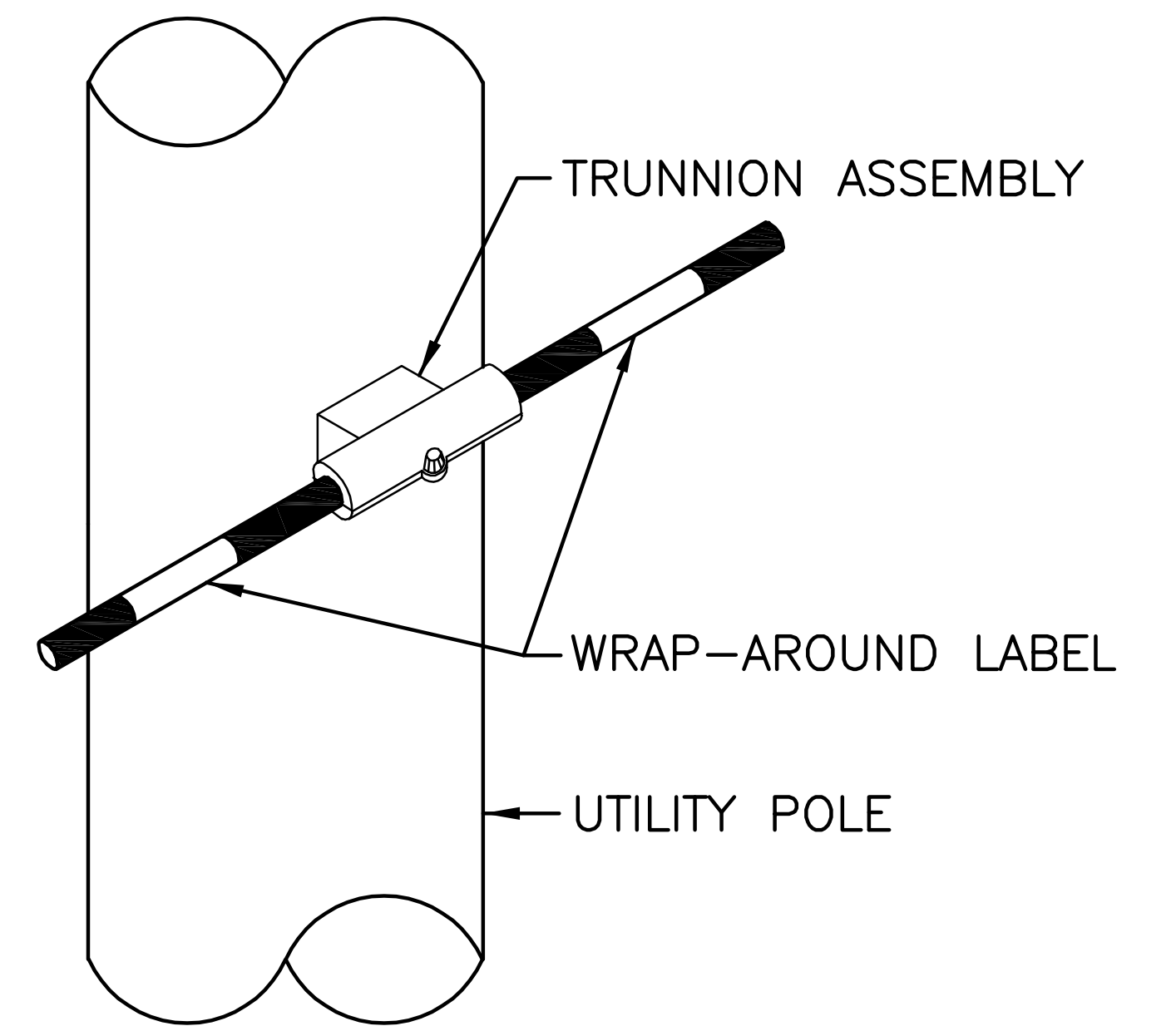
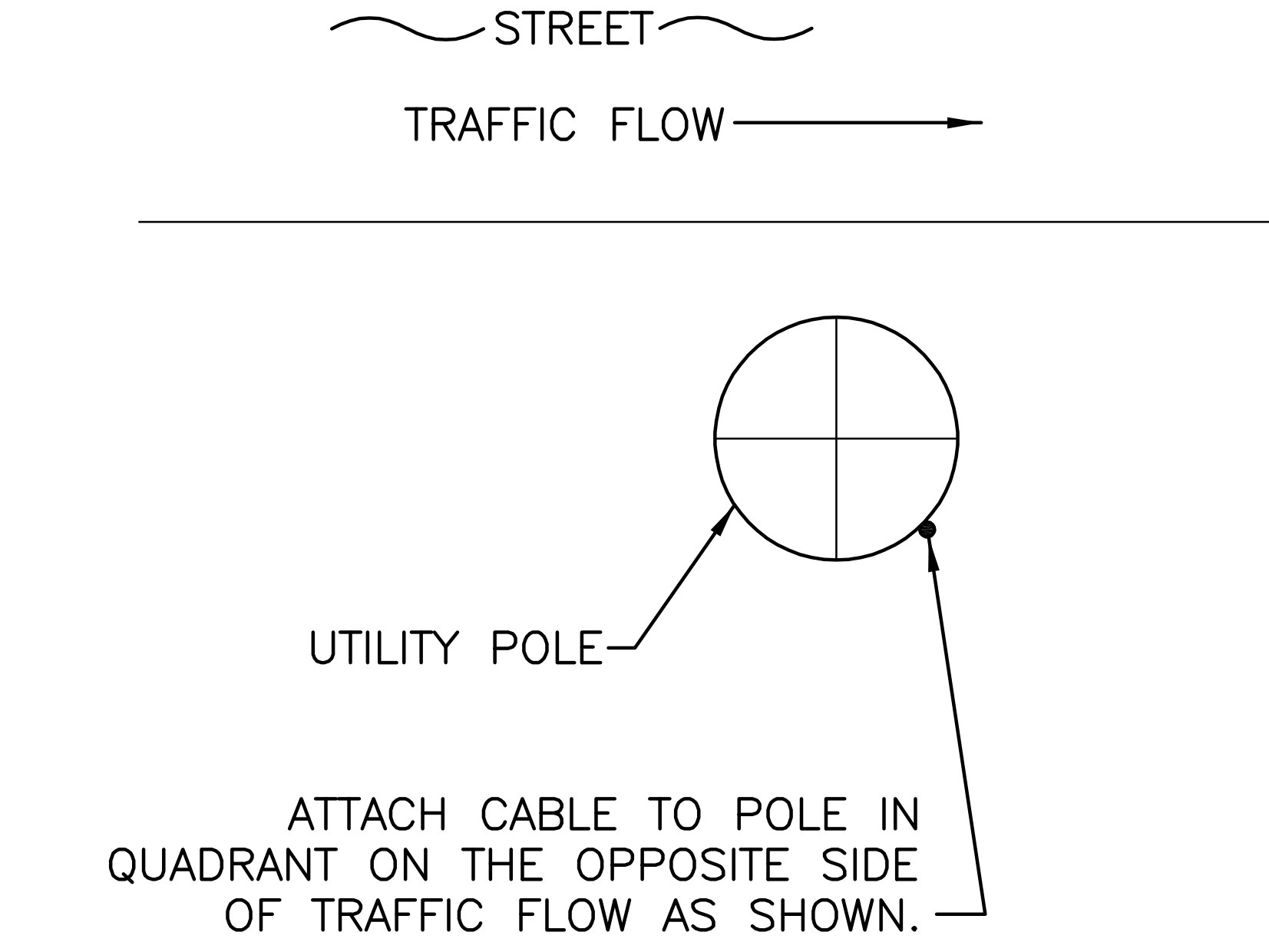
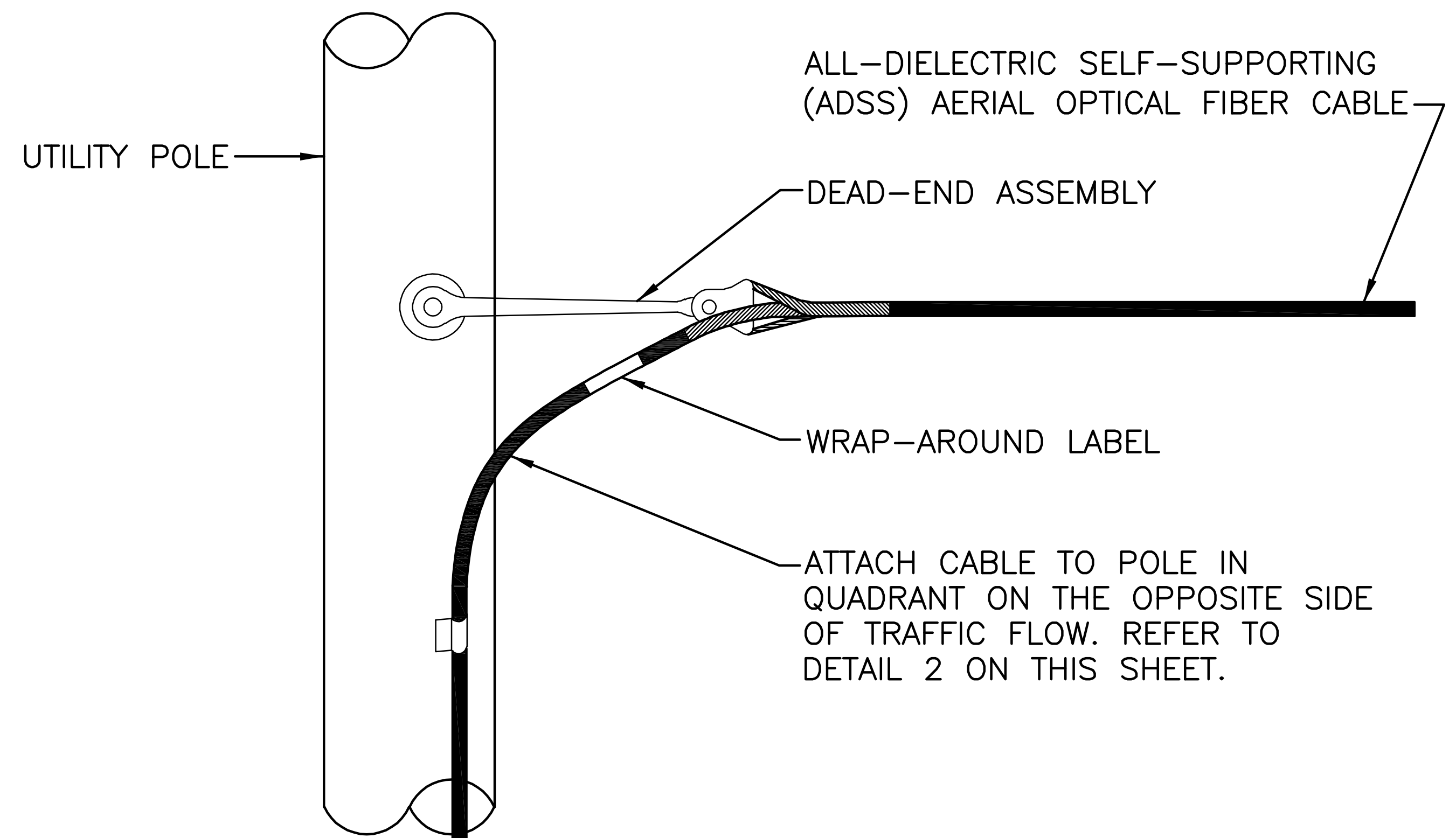
collectivetechnology
ENGINEERS INC.
8325 CHEROKEE
LEWIS, KS 64714
TEL 913 742 5000 FAX 913 742 5001
www.hsi-eng.com
095000780
KS CORPORATE NUMBER E325
EXPIRES 12/31/10

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HEI JOB NO: 095000780
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DESIGNED BY: BLW
DRAWN BY: BLW/V/S2

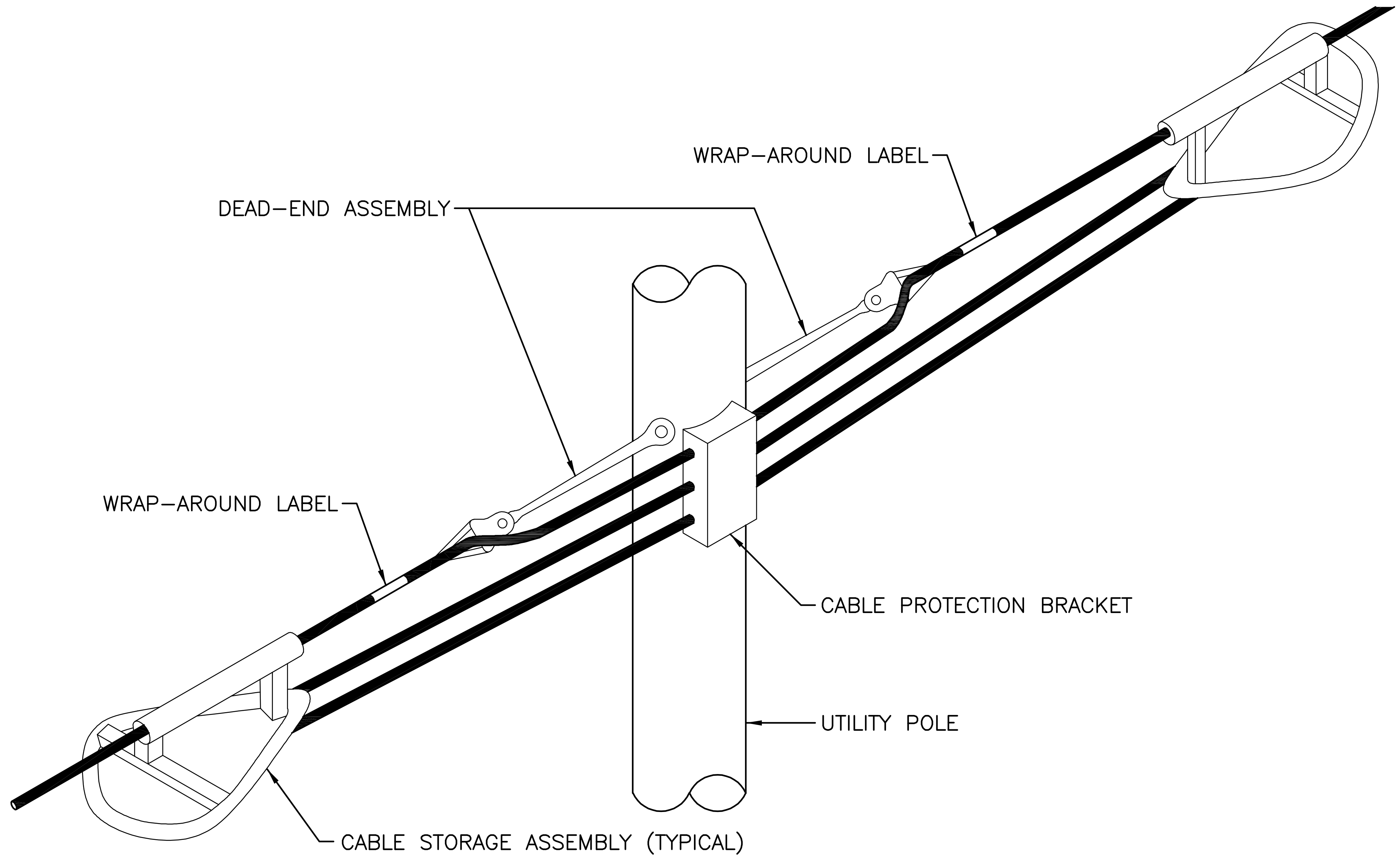
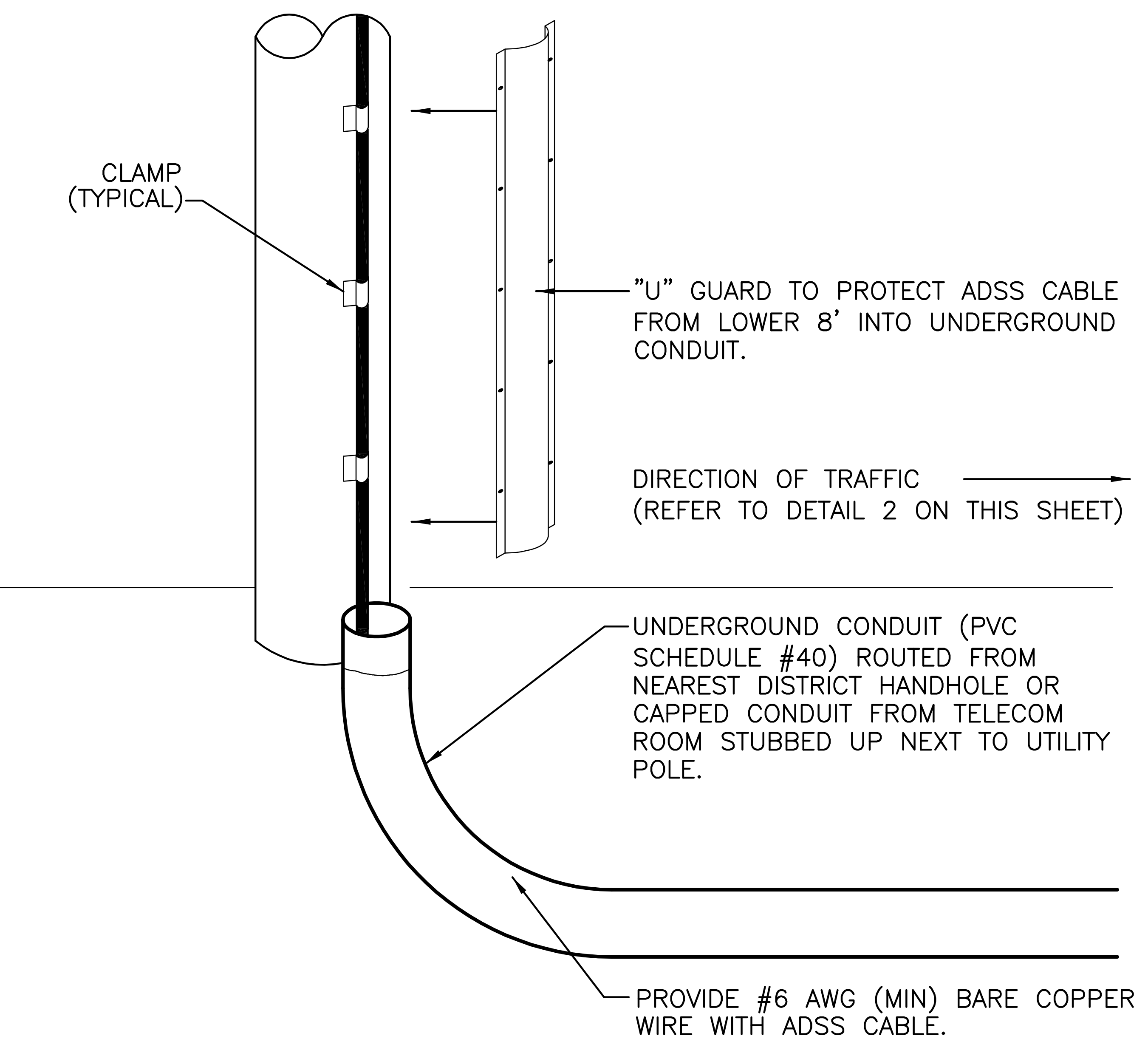
SHEET NO.
T110

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2 UTILITY POLE DETAIL
NO SCALE

3 TRUNNION DETAIL
NO SCALE



4 CABLE STORAGE DETAIL
NO SCALE

1 AERIAL FIBER TRANSITION TO GROUND
NO SCALE

USD #232		T
WAN LINKS - DESOTO, KANSAS		
DATE: 04-07-2010 SCALE: NOT TO SCALE DRAWN BY: MP CHECKED BY: DW		201



Unified School District 232

35200 West 91st Street
De Soto, Kansas 66018
Phone: 913/667-6230
FAX: 913/667-6231
e-mail: jmildner@usd232.org

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Jeff Mildner
Director of Technology

Date: May 4, 2010
To: Board of Education, USD 232
From: Jeff Mildner
Re: Action Requested- Approve AOS bid for Cisco Network Electronics for Belmont Elementary and additions to Mill Valley and De Soto High Schools
Funding Source: MVHS, DHS and Belmont Bond

The USD 232 Technology Department placed out for bid Cisco network electronics equipment for Belmont Elementary and the additions to Mill Valley and De Soto High Schools. The bid process and recommendation are as follows:

- The bid was advertised in the district paper of record and 78 vendors were updated via the district technology vendor page.
- At bid opening there were three responsible bids, one incomplete bid and one no bid.

Vendor	Amount
AOS	\$137,387.32
AT&T	No bid
Pomeroy IT Solutions	\$142,041.72
TGS	Incomplete bid
Zen-Tel, Inc	\$170,295.34

After review of the submitted bid responses it is recommended the board of education approve the low responsible bid from AOS in the amount of \$137,387.32 for the purchase of Cisco network electronics for Belmont Elementary and the additions to Mill Valley and De Soto High Schools. Please see attached for bid documentation.

Request for Bid

To: Cisco Network Electronics Vendors
From: Jeff Mildner, Director of Technology
Date: April 23, 2010
Re: Cisco Network Electronics

This letter is a formal Request for Bid by Unified School District 232. The District is seeking bids for Cisco Network Electronics. All equipment must be shipped to the USD 232 Technology Center at 8305 Peoria St., De Soto, KS 66018. A dock is available for delivery at this location.

BID RESPONSE FORM:

Company Name: _____
Company Address: _____
Company Phone: () - _____
Company Contact Name: _____
Company Contact Phone: () - _____ ext.
Guaranteed delivery date of all equipment if order is placed on May 14, 2010: ____/____/____

Product Number	Description	Qty	Unit Price	Extended Price
C2951-CME-SRST/K9	2951 Voice Bundle w/ PVDM3-32,FL-CME-SRST-25, UC License PAK	1		
S2951NPEK9-15101T	Cisco 2951 IOS UNIVERSAL - NO PAYLOAD ENCRYPTION	1		
FL-SRST	Cisco Survivable Remote Site Telephony License	1		
FL-CME-SRST-100	Cisco Communication Manager or SRST- 100 seat license	1		
FL-CME-SRST-25	Communication Manager Express or SRST - 25 seat license	2		
MEM-2951-512U1GB	512MB to 1GB DRAM Upgrade (1 1GB DIMM) for Cisco 2951 ISR	1		
MEM-CF-256U1GB	256MB to 1GB Compact Flash Upgrade for Cisco 1900,2900,3900	1		
CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	1		
PWR-2921-51-AC	Cisco 2921/2951 AC Power Supply	1		
FL-CME-SRST-25	Communication Manager Express or SRST - 25 seat license	1		
ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	1		
PVDM3-32	32-channel high-density voice and video DSP module	1		
SL-29-IPB-K9	IP Base License for Cisco 2901-2951	1		
SL-29-UC-K9	Unified Communication License for Cisco 2901-2951	1		
CON-SNT-2951CMST	SMARTNET 8X5XNBD 2951 Voice Bundle w/ UC License PAK	1		

C2951-CME-SRST/K9	2951 Voice Bundle w/ PVDM3-32,FL-CME-SRST-25, UC License PAK	1		
S2951NPEK9-15101T	Cisco 2951 IOS UNIVERSAL - NO PAYLOAD ENCRYPTION	1		
FL-SRST	Cisco Survivable Remote Site Telephony License	1		
FL-CME-SRST-25	Communication Manager Express or SRST - 25 seat license	3		
MEM-2951-512U1GB	512MB to 1GB DRAM Upgrade (1 1GB DIMM) for Cisco 2951 ISR	1		
MEM-CF-256U1GB	256MB to 1GB Compact Flash Upgrade for Cisco 1900,2900,3900	1		
CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	1		
PWR-2921-51-AC	Cisco 2921/2951 AC Power Supply	1		
FL-CME-SRST-25	Communication Manager Express or SRST - 25 seat license	1		
ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	1		
PVDM3-32	32-channel high-density voice and video DSP module	1		
SL-29-IPB-K9	IP Base License for Cisco 2901-2951	1		
SL-29-UC-K9	Unified Communication License for Cisco 2901-2951	1		
CON-SNT-2951CMST	SMARTNET 8X5XNBD 2951 Voice Bundle w/ UC License PAK	1		
GLC-LH-SM=	GE SFP,LC connector LX/LH transceiver	5		
GLC-SX-MM=	GE SFP, LC connector SX transceiver	7		
CP-7945G=	Cisco IP Phone 7945, Gig Ethernet, Color, spare	100		
CON-SNT-CP7945	SMARTNET 8X5XNBD Cisco Unified IP Phone 7945	100		
CP-7965G=	Cisco IP Phone 7965, Gig Ethernet, Color, spare	8		
CON-SNT-CP7965	SMARTNET 8X5XNBD Cisco Unified IP Phone 7965	8		
CP-7916=	7916 IP Phone Color Expansion Module	5		
CP-SINGLFOOTSTAND=	Footstand kit for single 7914, 7915, or 7916	5		
CP-PWR-CUBE-3=	IP Phone power transformer for the 7900 phone series	5		

CP-7921G-A-K9	Cisco 7921G FCC; CCM/CCME UL Req'd; Battery/PS Not Included	1		
CON-SNT-CP7921	SMARTNET 8X5XNBD Cisco 7921 Phone	1		
CP-BATT-7921G-STD=	Cisco 7921G Battery, Standard	2		
CP-CASE-7921G=	Cisco 7921G Leather Carry Case	3		
CP-DSKCH-7921G-BUN	Cisco 7921G Desk Top Charger, Power Supply, AC Power Cord	1		
CP-PWR-DC7921G-NA	Cisco 7921G Desk Top Charger Power Supply For North America	1		
CON-SNT-DSK7921B	SMARTNET 8X5XNBD Cisco 7921G Desk Top Charger, Power Sup	1		
AIR-LAP1131AG-A-K9	802.11ag LWAPP AP Integrated Antennas FCC Cnfg	55		
AIR-NO-PWR-SUPPLY	Power Supply Not Shipped	55		
MCS7835I3-K9-CMC2	Unified CM 7.1 7835-I3 Appliance, 0 Seats	3		
CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	6		
CON-SNT-7835IK9C	SMARTNET 8X5XNBD Unified CM 7.1 7835-I3	3		
CON-ESW-LICM718	ESSENTIAL SW License Unified CM 7.1 7835 Appliance	3		
MCS7835I3-K9-UCB2	CUCxn 7.1 MCS-7835-I3,2x300 HDD,4GB RAM	1		
UNITY-PWR-US	Power Cord - US, Can, Mex, PR, Phil, Ven, Tai, Col, Ecu	1		
CON-SNT-3I3CB2	SMARTNET 8X5XNBD CUCxn 7.1 MCS-7835-I3,2x300 HDD,4GB RAM	1		
WCS-STANDARD-K9	WCS Top Level SKU for AP capacity options.	1		
WCS-PLUS-500	Cisco WCS with PLUS License for 500 APs, Windows/Linux	1		
CON-SAU-WCSP500	SW APP SUPP + UPGR Cisco WCS with PLUS	1		
CON-SAU-WCSSTDK9	SW APP SUPP + UPGR WCS Top Level SKU for AP capacity option	1		
			Subtotal	
			Shipping & Handling	
			Total	



Unified School District 232



De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Joan E. Robbins
Director of Special Services

May 3, 2010


To: The Board of Education

From: Joan Robbins

Re: Proposed Restructuring of Special Education Supervisory Staff

Background:

The following information was included in the April BOE packet as a written report. It is included in this packet as an Action Item for your approval. Thank you for your consideration.



Joan Robbins



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Joan E. Robbins
Director of Special Services

April 6, 2010

To: Board of Education
From: Joan Robbins

Regarding: Proposed restructuring of Special Education Administrative Staff

Background: Currently, the Special Education Department employs six Integration Supervisors and an IEP Specialist. The responsibilities of the Integration Supervisors and IEP Specialist include:

- **Administration-Integration Supervisors duties include:**
 - Facilitate the day to day operation of the department
 - Identify areas of need, answer questions from staff or building administrators
 - Analyze requests for supplies and/or training
 - Meet weekly with building level staff, and attend some district administrative meetings
 - Attend IEP meetings when requested by parents or by building staff
 - Responsibility for two buildings: become an integral part of the staff and work closely with building administrators
- **Consultation:** Each of the Integration Supervisors has an area of expertise, such as behavior, assessment, autism, early childhood, or intellectual disabilities.
 - Consult in all buildings for general education or special education student
 - Assist teams in the problem-solving process to plan interventions and data collection techniques
 - Work alongside teachers in crisis situations
 - Consult with private schools for evaluation and identification of students who live in the De Soto boundaries but attend a private school.
- **Training/Supervision:**
 - Staff development, mentoring, and paraprofessional training
 - Oversee at least two programs or departments (Early Childhood, Speech/Language, paraprofessionals, Motor, Social Workers, Transition, Gifted, Vision, Deaf/Hard of Hearing)
- **Compliance:** All of the Integration Supervisors and the IEP Specialist work with the Director to:
 - Ensure compliance with federal and state legal requirements. On each IEP, there are well over fifty compliance items
 - The IEP Specialist reviews every IEP written for students, ages 5-21 (approximately 600 IEPs per year). Our compliance is greatly improved due to the efforts of the IEP Specialist and the Integration Supervisors.

Staff reductions for FY11

- One Integration Supervisor position has been eliminated.
- The IEP specialist has resigned and we will not be refilling that position.

Considerations:

- With the staff reductions, the responsibilities listed above need to be reassigned.
- The title "Integration Supervisor" is not a title that typically used in the Johnson County area. In other districts, administrative roles are filled by "Special Education Coordinators" or "Special Education Supervisors." Those who perform training, consulting, and problem-solving around individual students are often titled "Specialists" (not administrative positions.)



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Joan E. Robbins
Director of Special Services

- The compliance issues with IEPs have been greatly reduced. We no longer need to review every IEP written; instead, we can provide targeted support to new teachers and those who demonstrate a need for additional training and monitoring.
- The roles and responsibilities of each person should reflect their individual strengths and licensing.

Proposal:

- Redistribute the administrative responsibilities to staff members who are licensed administrators, or are actively seeking licensing. Title: Special Education Coordinator or Special Education Supervisor, depending on licensing.
- Increase the number of buildings supervised by Coordinators/Supervisors to four instead of two.
- Assign consultative and professional development responsibilities to those members who demonstrate strengths in those areas and cluster the responsibilities toward mild/moderate disabilities or severe disabilities. Title: Adaptive Specialist, Functional Specialist

Budget Impact:

- Non-administrative positions will be converted to a teacher contract with additional contract days, matching their current contract days. The additional days are needed to identify professional development needs and plan appropriate training, conduct file reviews, and assist the director with compliance items.
- This proposal has little impact on the budget (less than \$2,000). No changes in compensation are being recommended in association with the changes in titles but small differences occur when moving staff to contracts that are included in the negotiated agreement.

Please see attached document for a list of recommended position and associated responsibilities.

Proposed reconfiguration for SpEd Administration

Coordinator (Administrative)	Coordinator (Administrative)	Special Education Supervisor (Administrative)	Functional Specialist	Adaptive Specialist
Patty Long Special Education Administration responsibilities for: <ul style="list-style-type: none"> • MVHS • MTMS • PRE • CCE Program/Supervisory responsibilities <ul style="list-style-type: none"> • Sacred Heart • Gifted • DHH • Vision 	Lori Stithem Special Education Administration responsibilities for: <ul style="list-style-type: none"> • LTMS • DHS • MCMS • RE Program/Supervisory responsibilities <ul style="list-style-type: none"> • Center based behavior programs • ACCESS • Motor • Social Workers 	Anjanette Tolman Special Education Administration responsibilities for: <ul style="list-style-type: none"> • BE • ME • SE • HE Program/Supervisory responsibilities <ul style="list-style-type: none"> • SLPs • Early Childhood 	Melynda Kaifes <ul style="list-style-type: none"> • Consultation and mentoring for teachers of functional students • Alternative Assessment (State Assessment for functional students) • Consultant to teachers for students included in general education who have cognitive needs • Traumatic Brain Injury Team Leader • ACCESS consultant 	Joy Brown <ul style="list-style-type: none"> • IEP review • Consultation and mentoring for new teachers or those needing improvement • Consultation on mild to moderate students • Progress monitoring consultant and trainer • Special education staff development activities • State Assessment KAMM • Paraprofessional training and guidance • Private school consultant (out of district students)



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
w w w . u s d 2 3 2 . o r g

35200 West 91st Street
De Soto, Kansas 66018
Phone: 913/667-6200
FAX: 913/667-6202
e-mail: emartin@usd232.org

Earl Martin
Director of Teaching & Learning

Date: May 10, 2010
To: USD 232: Board of Education
From: Mr. Earl Martin and Dr. Mark Schmidt
Re: Discussion Item: Learning Coach: Duties, Title, and Classification

Beginning in August 2009, the Learning Coach Program has undergone a number of changes which have resulted in the positions having a stronger building level educational and instructional focus and less emphasis on district level administrative duties. For next school year, the duties and focus of Learning Coaches will further move away from administrative duties as each professional will serve two buildings at the elementary and middle level, while the high schools will continue to have a one to one ratio.

Under the Professional Negotiated Agreement (PNA) a Professional Employee is defined as follows:

“(a)All persons employed by the School District on a part-time or full-time basis, who are in professional, educational, or instructional positions that require a license issued by the Kansas Department of Education, but shall not mean any such person who is an administrative employee, substitute teacher, learning coach, building level nurse, special education related-service positions, or any person who began receiving KPERS benefits after July 1, 2007. By agreement, the bargaining unit will also include District supervisory nurse(s).

As we examine the duties and responsibilities that will be assigned to the Learning Coaches next year, it appears that the only reason these professionals do not fit under the PNA is because of the title. The administrative team would like guidance from the Board on moving these positions back into the PNA.

Key factors for consideration of moving the Learning Coach role to the PNA:

- The true intent of the redefined Learning Coach position is to send the message that the position is designed for a “master teacher” to support colleagues, especially teachers new to the profession, and to support curriculum and assessment efforts to meet Adequate Yearly Progress (See Job Description).
- Moving Learning Coaches to the PNA would likely increase the number and quality of candidates who are interested in serving the role of Learning Coach, but are concerned about giving up job security.
- If Learning Coach duties would ever be eliminated, the professionals holding these positions would be moved back to teaching positions, thus providing job security.
- Pay would be based on the 187 day teacher contract, with a supplemental contract issued for between 13 – 18 days to meet the planning and training needs of the district—e.g. Learning Coaches provide training for the New Teachers Academy before other teachers arrive and they assist with planning for new curriculum implementation.
- All except one professional would be tenured immediately, providing due process rights.
- Moving the Learning Coach responsibilities to the PNA could be accomplished by changing the name of the position to match the new duties (Instructional Specialist) and/or through the negotiation process (change the definition).

Action requested: Guidance for Learning Coach title and potential involvement in PNA for next year.
Please contact Earl Martin or Mark Schmidt for questions.

“Learning Coach” or “Instructional Specialist” Job Description

USD 232 is currently seeking an individual to support instruction as either a “Learning Coach” or “Instructional Specialist.” We are seeking input from the Board at the May 10, 2010 meeting as to the classification and title of this position.

Location: Building – Home School Location
Responsible to: Director of Teaching & Learning
Contract: 200 total days

Purpose: Learning Coaches or Instructional Specialists will mentor new staff, support building and district professional development, assist professional learning communities, and support the implementation of the district’s curriculum and assessment programs. Instructional Specialists will also provide district-wide support for curriculum content departments, and the implementation of new curriculum and the adoption of new instructional resources. Building assignments will be shared.

Qualifications:

- Master’s degree in education required
- Minimum of five years successful teaching experience in education required, leadership roles in education preferred
- Valid driver's license.

Job Responsibilities:

- Be directly responsible to the Director of Teaching & Learning.
 - Accept from the Director such responsibilities as the Director shall delegate and assume full responsibility of discharging these duties.
- Mentor 1st and 2nd year and new-to-district teachers.
 - Observe and provide feedback for implementation of effective instructional and curricular practices
 - Model effective teaching practices
 - Assist teachers with improvement plans as designated
- Professional Development
 - Participate in the development, implementation, and review of staff development activities as appropriate
 - Provide training for New Teacher Academy and assist with District Professional Development days.
 - Support and assist with building Professional Development
 - Participate in building Professional Learning Communities as appropriate
- Provide Building Support for District Assessment program
 - Assist with building assessment planning
 - Assist with building data analysis

- Provide Building and District Support for Curriculum and Resources
 - Assist with implementation of district curriculum and materials
 - Assist with the adoption of unique learning materials for the MTSS process
 - Serve as district contact for curriculum content areas
 - Support building materials management

- Support School Improvement
 - Be knowledgeable about school improvement process (NCA)
 - Collaborate with all district staff in continuous school improvement efforts.

Physical Requirements/Environmental Conditions:

- Ability to travel in personal or school district vehicle.
- Occasionally requires physical exertion to manually move, lift, carry, pull, push heavy objects or materials.
- Ability to move, lift, carry, pull or push up to 40 pounds.
- Ability to stoop, kneel, crawl, bend, turn, reach, climb and balance.
- Ability to ascend/descend a minimum of 15 steps.
- Ability to work in noisy and crowded environments, with numerous interruptions.
- Ability to be flexible regarding scheduling, working conditions, and locations.
- Ability to sit or stand for prolonged periods of time.
- Health and tuberculosis certificate on file in the district office (after employment offer is made).

Summary Report

Board Agenda Item

Item: District and Community Communication Plan

Submitted by: Ron Wimmer

Over the past year I experienced several occasions when communication between all interested in the school district could have been improved. In fact, the lack of accurate information is often the root of most differences of opinion and leads to unproductive time and effort in resolving disputes or addressing needs. While not all issues can be resolved through understanding, correct and accurate information should be goal for all.

As a continuous improvement topic, it seems apparent a communication tool or process would be of significant value to overcoming fears and anxieties based on inaccurate or misleading information. Good communication requires a direct line to the source of the information necessary to understand the issue or situation. While one cannot always go to the direct source, a process to obtain accurate information can be helpful.


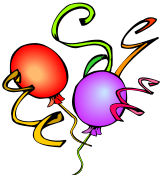
With this background, I would like to implement a program referred to as “**Ask Alvie**”. Alvie Cater is our community relations director and a person with direct access to the superintendent, board members, administrators, parents, and the community. What better person could help dispel rumors, address questions, or improve communication throughout the school community than Alvie Cater?

I believe this process will open channels of communication leading to improving the climate and culture of the school district both internally and externally. I ask your support to implementing this program immediately beginning with promotion of “**Ask Alvie**” as the next step to improved communication and transparency throughout the school community.



JUNE 2010 BOE CALENDAR



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2  Don's Birthday!	3  Ron's Birthday!	4	5
6	7	8	9 11:30a Shawnee Chamber Luncheon at Town Hall Board Packet Mailing	10 11:00a De Soto Chamber Luncheon at LTMS	11	12
13	14 6p BOE meeting	15	16 11:30a Lenexa Chamber Luncheon at O.P. Marriott	17	18  Wendy's Birthday!	19
20 HAPPY FATHER'S DAY!	21	22	23	24	25	26
27	28	29	30	A look into the future ... July Organizational Meeting - date to be determined.		

Summary of Clear Creek Site Council for the 2009-2010 School Year

Site Council Members include:

Carrie Handy, Melanie Blackmore, Gretchen Stove, Rachele Zade, Angie Johnston, Katie Middaugh, Lance Dixon, Emily Benlon, Kim Schmidt, Tami Sigley, Beth Loosbrock (Mike Stithem)

September 29, 2009

1. Introductions were made by all members.
2. Progress on state assessments from the previous school year, 2008-2009, were analyzed and discussed. Trends were shared along with areas of strengths and weaknesses.
3. The team was given the opportunity to brainstorm discussion topics for the remainder of the meetings for the 2009-2010 school year.
4. An update to the MTSS process was given and all members were given the opportunity to ask questions and receive clarification.

November 3, 2009

1. The meeting started with an update on the WatchDOGS program within the building. A sample schedule was shown as well.
2. Two board members, Tammy Thomas and Tim Blankenship, attended to discuss goals of the 2009-2010 school board. Items included in the discussion were: budget, taxes, operating expenses, credit cards receipts, and how the board meeting minutes are posted online and available to all stakeholders.

January 19, 2010

Agenda items and notes included:

1. The purpose of the meeting was to inform stakeholders of the state assessments that are given within the building and to discuss how the information is reported to determine AYP. State assessments are administered in both reading and math in grades 3-5 and science in grade 4. Members were given the opportunity to ask questions about this process, including the schedule, length of test, test preparation, and testing protocol.

March 30, 2010

Agenda items and notes included:

1. The team met to discuss the preliminary results of state assessments. Both reading and math preliminary results were available for grades 3-5 in Reading and grade 4-5 in Math. More specifics, such as indicator strengths and weaknesses will be discussed once results are in final form. At this point, third grade still needs to take the math assessment and fourth grade needs to take the science assessment.
2. A discussion revolved around the other national and local assessments that will be given before the end of the year. This includes the MAP assessment which is administered to grades 3-5 in reading and math. Also, all students, K-5, will participate in the Rigby READS comprehension test prior to the end of the year. This will give valuable information to aide scoring on grade cards and planning for next school year. Lastly,

grades K-2 will be administered the DIBELS assessment by the reading specialist, Allison Nelson, and reading aide, Leatha Hall.

3. The group reviewed both the parent and student surveys from last year to make any necessary changes. The surveys will be sent out the week of April 26th. Results will be analyzed at the meeting on 5/18/2010.

May 18, 2010

Agenda items will include:

1. Review the results from the parent and student survey from surveymonkey. They will discuss how to best communicate these results to stakeholders.
2. Discuss changes in staffing for 2010-2011 school year, including sections and movements within the building.
3. Discuss changes in Site Council make-up and roles for the 2010-2011 school year. The plan will be to elect a Chairperson and Secretary. We will also ensure all contact information is accurate so we can plan communicate appropriately for the start of next year.

Horizon Elementary Site Council

Summary of Meeting Minutes

April 28, 2010

The following is a summary account of the minutes for the Site Council of Horizon Elementary:

November 17, 2009 Minutes:

- Election of 09-10 Officers- Dawn Sullivan was nominated and elected to serve as Council Facilitator and Jennifer Rens was nominated and elected to serve as Council Recording Secretary.
- Team norms were reviewed and approved.
- Kim Gracy defined the purpose of the Site Council and asked for the main focus to be devoted to customer service and continuous improvement this school year.
- Celebrated Reading and Math State Assessment Standard of Excellence and AYP attainment for 3rd, 4th and 5th.

January 26, 2010 Minutes:

- Discussed district and building budget hardships
- Saving today for the future of tomorrow, Kim Gracy shared how the building was cutting back on bi-weekly external roving sub coverage for IEP and SIT meetings and were now covering classroom teachers with internal human resources.
- Approximate student enrollment numbers were shared for next school year showing a decline of approximately 60 students taking in the fact the new boundary changes and the opening of the new elementary school.
- Due to declining enrollment, three Horizon staff members will be transferred to teach at Belmont Elementary next year.
- Jennifer Rens presented last year's Parent Survey. There were several questions on the survey that the council thought could be changed and/or removed. Kim Gracy suggested they take a look at the NCA seven standards along with the parent survey to see if the standards could drive the survey to better align with our school improvement plan and efforts.
- Jennifer Rens presented to the council the updated version of the Welcome packet for new incoming families. Community items have been added to the packet, i.e. a JCPRD Activities catalog and Johnson County Mother & Child Reunion. There is also a letter from Mrs. Gracy and the PTA Board, outlining the PTA activities throughout the year.
- Teachers, Lisa Orender and April Regnier gave a summary of Horizon's new Rigby Literacy by Design Program.

February 23, 2010 Minutes:

- Kim Gracy shared that the budget situation is one to definitely keep an eye on, but our main focus needs to remain on our students. We need to be constantly asking ourselves..."What more can we be doing to benefit our students?"
- Council members were encouraged to get involved and notify their state legislators as those at the State level continue to pound out the proposed budget.
- Jennifer Rens presented the council with the seven standards of improvement that the council is going to incorporate into the Parent Survey, and asks that they review the standards along with the questions that have been categorized by each

individual standard.

March 23, 2010 Minutes:

- Dawn Sullivan, Council Facilitator, presented her revised questions that had been adapted to the seven standards. She went through all of the previous questions and added new questions to fit under the seven standards. The council went through each question and determined what questions to keep in the survey and how to correctly work each question.

April 6, 2010 Minutes:

- The council continued to review each survey question. Once completed the survey was turned over to Jenn Rens to create and publish a custom survey for all parents to complete on-line. Results will be shared at the first Site Council meeting of the 2010-2011 school year.

Summary of Mize Site Council for the 2009-2010 school year

November 30, 2009

Members present: Sue Andrews, Lori Bradley, Pam Hargrove, Robyn Harmon, Jennifer Mead, Cary Smith

-Guest: Alvie Cater

Alvie shared the results of the mascot and color votes for Belmont Elementary. Site council nominates the colors purple and yellow to pay tribute to old Woodsonia Elementary.

December 14, 2009

Members Present: Robyn Harmon, Lori Bradley, Cary Smith, Jennifer Mead, Sue Andrews, Pam Hargrove

Site Council Guidelines were reviewed.

Officers were elected : Officers for the 2009-2010 School Year: Cary Smith- President, Jennifer Mead-Secretary

Meeting Dates and Agendas were set for the year:

Site Council will meet the following dates during the 2009-2010 year:

December 14, 2009 Officers nominated and agendas set for the year

January 25, 2010 QAR Information to be shared, Parent Survey review

February 22, 2010 New Mize Principal to share, general staffing selections and transitioning

March 29, 2010 Survey Talley

April 26, 2010 Assessment results, SAR documents

May 6th Site Council Meeting

January 25, 2010

Members Present: Tammy Endres, Lori Bradley, Cary Smith, Pam Hargrove, Jay Patterson, Sue Andrews, Jennifer Mead

The Site Council reviewed the parent survey. A decision was made that Mize would create survey that could be completed online. The teachers will hand out the surveys directions at conferences. We reworded the content areas and eliminated the homework section for each.

QAR was reviewed with all members and standard 6 was shared. Pam reviewed the different evaluation indicators that the staff selected to rate Mize for our submission. She explained each of these indicators and collected parent input.

February 22, 2010

Members Present: Sue Andrews, Cary Smith, Jennifer Mead, Pam Hargrove, Lori Bradley, Robyn Harmon.

New principal of Mize was introduced to the Site Council. Site Council discussed easy transfer ideas and will keep brainstorming ideas as the spring progresses.

March 29, 2010

Members Present: Sue Andrews, Cary Smith, Jennifer Mead, Pam Hargrove, Lori Bradley, Jay Patterson, Tammy Endres.

Site Council reviewed the parent survey. Mize received surveys from about 10% of the enrollment. The overall feedback was very positive. Parents like the format of the survey this year. Survey will remain open until the end of the school year.

April 26, 2010

No Meeting Held

May 6, 2010

Mize Site Council will meet on Monday May 6, 2010. We will view our assessment results.

Prairie Ridge Site Council Summary

2009-2010

October 8, 2009

- Jan introduced everyone on the Site Council team
 - Jan went over the purpose of Site Council
 - *There was a focus on who the stakeholders were (Members in Site Council need further clarity on who the stakeholders are)
 - Shelley Hecht represented PTA
 - *PTA used fundraising funds to purchase defibrillator
 - Question on who will be trained to use it, and where it will be located
 - *Discussed PTA fundraisers and teacher grants for the school year
- In attendance: Jan McKinley, Brandi Leggett, Shelley Hecht, Jeff White, Terry Knappen, Michael McGarry, Mindy Schwartzkopf, Nancy Platt, Shannon Doser, Geralyn Krist, Kirsten Weltmer, Brett Pickett, Lori Bonnstetter

November 12, 2009

- Jan read the minutes from last meeting (Approved)
 - Jan went over PTA updates
 - *Caring and Sharing Food Drive
 - *Honey Baked Holiday Ham Drive
 - *PTA Meeting on 11/17 to approve Fall Teacher Grants
 - Jan showed a Power Point of the NCA process
 - *Went over how Site Council committee could be involved in the process of evaluating how PRE meets each standard
 - Jeff White went over the Site Council Purpose and Calendar
- In attendance: Jan McKinley, Brandi Leggett, Shelley Hecht, Jeff White, Terry Knappen, Michael McGarry, Mindy Schwartzkopf, Nancy Platt, Shannon Doser, Geralyn Krist, Kirsten Weltmer, Brett Pickett, Lori Bonnstetter

January 14, 2010

Meeting cancelled by Jan McKinley

February 18, 2010

- Parents were provided with handouts
 - *Agenda
 - *NCA Power Point Presentation
 - *Draft of the SAR
- Anna and Carrie led the Steering Committee Power Point
 - *Explanation of what the NCA process is
 - *Explanation of the standard rubric
- The Steering Committee explained each of their standards to the Site Council Committee
- Review of the QAR visit schedule on April 15, 2010
- Parents were encouraged to give feedback and suggestions
- April 8 meeting was rescheduled to April 22, 2010 at request of Site Council members

In attendance: Michelle Hite, Brandi Leggett, Shelley Hecht, Terry Knappen, Michael McGarry, Mindy Schwartzkopf, Nancy Platt, GERALYN KRIST, Kirsten Weltmer, Brett Pickett, Anna Sahadeo, Carrie Mugridge, Cristi Smith, Wendy Ping, Mandy Brown

April 22, 2010

-NCA visit overview

*Michelle discussed the NCA visit that took place on April 15, 2010

*Carrie & Anna went over the Power Point from the NCA visiting team with stakeholders (Site Council parents)

-The stakeholders provided feedback from the Power Point presentation

*Next meeting Site Council meeting scheduled for May 13, 2010

In attendance: Michelle Hite, Carrie Mugridge, Anna Sahadeo, Brandi Leggett, Shelley Hecht, Brett Pickett, Michael McGarry, GERALYN KRIST

May 13, 2010

Team will meet to:

Review PRE Parent Survey data

Discuss long-range goals for Site Council meetings 10-11



D E S O T O

UNIFIED SCHOOL DISTRICT 232

Riverview Elementary

21550 W. 47th St.
Shawnee, KS 66226
Phone: 913.441.0808

Mark Dodge

Date: May 10, 2010

To: USD 232 Board of Education Members
Dr. Wimmer, Superintendent

From: Riverview Elementary Site Council

Amy Brady, Parent
Mark Dodge, Principal
Paula Eggers, Parent, Chair
Chris Godfrey, Parent
Susan Little, Teacher, Parent

Bridget Brown, Parent, Business
LeAnn Drumm, Parent
Kelli Fleming, Parent
Paul Hurley, Parent, Business
Mitch Reece, Parent, Clergy

The 2009-2010 Riverview Site Council had a very good year. To begin, we made introductions regarding our new members. We discussed the role and responsibilities of the council and what we wanted to accomplish for the year. We reviewed the previous year's parent survey and briefly touched on a variety of topics related to student learning.

In November, we touched base regarding how Riverview was functioning under the state's budgetary crisis. We reviewed the services we are able to provide our students, as well as how we are working to be more efficient. Efficiency has come in the form of utility use and scheduling. Our Site Council believes in the services and staffing being provided to our students and encourages the District to strive to continue in this direction.

Our December meeting touched on the topic of budget again. Our group was encouraged to contact our legislators with their comments and concerns. We reviewed our process to provide differentiated instruction during "Flight School." This is a time where students are provided extension, re-teaching, or remediation in a targeted academic area. This is also a time for students to receive Tier II instruction per MTSS.

In January, the Site Council survey was created and prepared for distribution at Parent-Teacher Conferences. The Site Council reviewed the survey results in March. We had 157 of our approximately 400 families return surveys. The responses to our survey indicated that parent satisfaction continues to be very high. As we move forward with this survey each year, it was recommended that we compare the level of satisfaction from year to year. Parents were provided the opportunity to comment on their child's education, the school, and/or the school district.

General themes of the parent survey comments

Parents want:

- Parent Information Night to be conducted earlier in the year.
- More weekly communication regarding information in the E-Backpack. Many parents feel information is missed when this is the only way it is distributed.
- More opportunities for healthier lunch options, both as the main course and side items.

Parents are:

- Very happy with the friendly culture of the building (office, teachers, aides, etc.).
- Very pleased with the amount of attention/support given to struggling learners.

Our Site Council would like to thank Dr. Wimmer and our School Board for your support and continued dedication to providing excellent education and services for all of our students.

Mark Dodge

Michelle Papp

Bridget Brown

Kevin Fleming

Paula Egger

LeAnn Dumm

Susan Little

Angie Brady

Paul T. Huley

Starside Elementary Site Council Summary of Meeting Minutes 2009-2010 School Year

The following is a summary account of the minutes for the Site Council of Starside Elementary.

October 13, 2009-- The meeting began by the group taking a tour of the new ESL, Reading, and 5th grade classrooms. After the group made the tour, the news was shared that Starside learned that it had made the 5th grade Standard of Excellence in Math and also the Building Standard of Excellence in Math. However, we did not make AYP in Reading due to three subgroups: ESL, Hispanic, and Free and Reduced Lunch. Jessica Dain shared with the council the interventions that are currently in place to help meet the needs of the students, which includes an ESL Consultant from Kansas University. As this group is the governing council for both the 21st Century Grant and also our School Wide Title 1 School Improvement Plan, we reviewed the changes for the upcoming year. Jessica Dain then shared a PowerPoint relating to the NCA/Advanc-Ed 5th year accreditation visit that will happen on April 26th. This group will be asked to represent community stakeholders and will be interviewed by the external team. It was decided that the school wide Title 1 Application will be sent to all members and the focus of our upcoming Site Council Meetings will be to prepare for our external visit.

November 10, 2009-- Sparkle and Grant Updates: Paula Henderson shared with the committee about Starside presenting at the KACEE State Conference last week. Paula Henderson, Elyzabeth Navarre, and Jessica Dain all attended. Currently at Starside, we have used our Green Grant to purchase Virma Composting Worms, degradable trays for the lunchroom, and we would love to apply for another Green Grant to find a consultant who could help us create a school garden. This spring, Starside is going to have a career day in which the focus of the day will be centered around jobs in the future. Jessica Dain shared a little bit of information about the current funding issues involved in education at the state level. We then spent the last few minutes of the meeting looking through the NCA paperwork and preparing Site Council for our April 23th NCA 5th Year Visit.

January 12, 2010-- In tonight's meeting, we spent the majority of our time focusing on the content of Standard 6 for our NCA/AdvancED visit. Tim Smith has had experience sitting on a visiting committee, and so he brainstormed some

possible questions that the committee could be asked and the group practiced answering the questions. We would like to invite two more members of PTA—Brenda Barger and Renee James, to sit on this committee for the NCA review visit. Jessica Dain shared that on January 12, 2010, the Starside Building Budget was cut by 30% due to the state funding crisis in education. She will continue to keep the committee posted on further developments.

February 23, 2010-- The visit will be Friday, April 23 at 9:30 AM. Tonight we showed Site Council a video produced by AdvancED that explained how the school needed to use the rubric to assess our School Improvement Efforts. We then started reviewing the questions that we anticipate the committee will be asked. Standards covered were: Vision, Governance and Leadership, Documenting Results, and Resources. Next meeting we will cover: Community and Relations and Continuous Improvement.

April 6, 2010-- AdvancED –We reviewed the questions under the Standards of communication/Relations and Continuous Improvement. Parents and community members reviewed the SAR and then had the opportunity to ask last minute questions about the report and the school’s procedures. The committee is ready and prepared for the visit. Jessica Dain shared with the committee the information results from state assessments. Starside showed some nice improvements in reading, math, and science. At the current time, 91% of all students passed the reading and math state assessments and 92.2% of the 4th grade students passed the state science assessment. According to the preliminary formula, Starside will make AYP in all subgroups and as a building! 21st Grant National Conference— Per the 5-year 21st Century School grant, two members of the school must attend a national conference. Jessica Dain and Paula Henderson will attend the conference in Washington D.C. April 18-April 21st.

May 11, 2010—In this meeting, we will review the results from our survey sent to parents about our 21st Century Grant programs and Sparkle. There will be a representative from the state in attendance at the meeting and she will be reviewing our results with us and then giving us her feedback. Paula and Jessica will share out about the 21st Century National After School Program Conference that was attended in April. Lastly, Jessica Dain will share the school improvement efforts that will continue to be in place for next school year.

De Soto Parents as Teachers

Mill Creek Middle School
8001 Mize Boulevard
Lenexa, Kansas 66227



PAT Program Transition Report for 2010-11

PAT will become part of the Special Services Department along side other early childhood programs to insure increased collaboration opportunities.

Barbara Inman
Administrative
Director

Jamie Fink
Associate Director

Jan Krehbiel
Parent Educator

Shelley Graddy
Parent Educator

Kim Oakleaf-Soell
Parent Educator

Julie Bachelor
Parent Educator

Sue Ann Harris
Parent Educator

Barbara Inman, PAT Administrative Director, will be retiring as of June 30, 2010. Jamie Fink, PAT Associate Director, will become PAT Coordinator as of July 1, 2010. As a result of budget reductions the program will not be hiring another full time employee.

The current parent educators, Julie Bachelor, Shelley Graddy, Sue Ann Harris, Jan Krehbiel and Kim Oakleaf-Soell will continue to serve families. These parent educators are now beginning to serve families that Jamie Fink and Barbara Inman had been serving.

The 56 families on the waiting list are now having a longer waiting period before they can begin home visits. This longer waiting period will continue in 2010-11. The program capacity to serve families at any one time will change from 240 families to 200 families.

We do know that there will be some reduction in the amount of state KSDE funds for PAT. At this point we don't know how much that reduction will be. The latest reduction proposed has changed from 24% to 14%. The Kansas PAT Association has begun to receive grant money from other sources. Since the USD 232 PAT program overall budget has been reduced the portion that is being requested from the state for 2010-11 is also less.

The USD 232 PAT program is among the best in the state. Families appreciate the district's support for the program that gives young children the best possible start to reach their full potential. It has been my pleasure to be a part of the USD 232 PAT program.

Sincerely,

Barbara Inman



Unified School District 232

35200 West 91st Street
De Soto, Kansas 66018
Phone: 913/667-6200
FAX: 913/667-6202
e-mail: emartin@usd232.org

De Soto – Shawnee – Lenexa – Olathe
w w w . u s d 2 3 2 . o r g

Earl Martin
Director of Teaching & Learning

Date: May 10, 2010
To: Board of Education USD #232
Dr. Ron Wimmer, Superintendent USD #232
From: Earl Martin, Director of Teaching & Learning
Cindy Fouraker, Coordinator of Grants and Programs
Dr. Mark Schmidt, Director of Human Resources
Re: Partnership with Greenbush in i3 Federal Grant Application

Purpose: The purpose of this report to provide information to the Board of Education about the potential of participating with the Southeast Kansas Education Service Center (Greenbush) in applying for an Investing in Innovation Grant (i3) with a focus on administration and teacher evaluation models.

Background: Under the American Recovery and Reinvestment Act, the President and Congress have invested extraordinary resources in the form of competitive grants for education. In an earlier report, we indicated that the “Race to the Top” Grants were made available to states. The Kansas Department of Education applied for these grant funds, along with 40 other states. Only 2 states were awarded: Delaware and Tennessee, based on reform in data-systems and tying teacher evaluations to student performance.

Over 650 million dollars have been made available to school districts through Investing in Innovation (i3) competitive grants. As T&L and HR administration looked at the grant requirements, we felt that individual school districts would have difficulty meeting requirements, which included a 20% match through private sources. We looked for partners with which we could participate in a joint grant application and Greenbush invited us to participate with them in an application that would focus on redesign of administration and teacher evaluation models.

We have signed a letter of interest with Greenbush and have requested an Opt-out Clause, pending the opportunity to see the specifics of the requirements of the grant project. Further information will be provided to the Board when the grant application is acted upon and when the specifics of the grant project are clear.